



**REGIONAL MUNICIPALITY OF NIAGARA  
POLICE SERVICE BOARD  
PUBLIC AGENDA**

**Thursday, June 27, 2024, 9:30 am**

**Niagara Regional Police Service - Headquarters  
Community Room 1st Floor, 5700 Valley Way, Niagara Falls**

*To view the live-stream meeting proceedings, please visit  
<https://calendar.niagarapolice.ca/meetings>*

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**Pages**

**1. CALL TO ORDER**

**2. LAND ACKNOWLEDGEMENT STATEMENT**

**3. DECLARATIONS OF CONFLICT/PECUNIARY INTEREST**

**4. ADOPTION OF MINUTES**

**4.1 Minutes of the Public Board Meeting held Thursday, May 23, 2024**

**7**

**That the Minutes of the Public Board Meeting held Thursday, May 23, 2024 be adopted as circulated.**

**5. REPORTS FROM BOARD CHAIR**

**6. REPORTS FROM THE CHIEF OF POLICE**

**7. PRESENTATIONS**

**7.1 NRPS Finance Unit**

**18**

The Service will provide a presentation on its Finance Unit, to which assigned members work in partnership with the Chief of Police, Senior Leadership and all departments of the police service to provide operational and strategic financial management excellence for effective and responsible decision making. The mission of the Finance Unit is to develop and implement effective and efficient financial planning, reporting, and accounting systems that ensure proper oversight of all expenditures and revenue collections to successfully support the operations of the Service.

**That the presentation be received.**

The Service will provide a presentation on its Video Unit, to which assigned members are responsible for the development of e-learning and the production of training videos specific to the Niagara Regional Police Service, and to provide technical and investigative support service-wide and at community engagements and corporate communications/media related events. Members of the Unit also have an added commitment of time and resources to the Ontario Police Video Training Alliance (OPTVA) for the production of training videos, e-learning courses and support materials to a police audience of over 26,000 officers.

**That the presentation be received.**

## 8. CONSENT AGENDA

### 8.1 Special Fund Acknowledgement - Ontario Association of Police Service Boards 46

Joint correspondence dated June 14, 2024 from Patrick Weaver, Chair, and Lisa Darling, Executive Director, Ontario Association of Police Service Boards (OAPSB), acknowledging the Board's sponsorship in support of the OAPSB Spring Conference and Annual General Meeting held at Blue Mountain Resort from June 2-5, 2024.

### 8.2 Financial Variance Overview - Period Ending March 31, 2024 47

Service report dated May 31, 2024 submitted in accordance with the quarterly reporting requirements set out in Board By-law 412-2024.

### 8.3 Quarterly Report - Overtime Activities Incurred by the Service - January 1 to March 31, 2024 54

Service report dated June 3, 2024 providing the Board with a five-year uniform and civilian quarterly and year-to-date overtime trend analysis for the first quarter of 2024.

### 8.4 Annual Report - Collection, Preservation and Control of Evidence and Property - January 1 to December 31, 2023 58

Service report dated June 3, 2024 submitted in accordance with the annual reporting requirements set out in Board By-law 469-2024.

### 8.5 Annual Report - Criminal Harassment - January 1 to December 31, 2023 63

Service report dated June 4, 2024 submitted in accordance with the annual reporting requirements set out in Board By-law 440-2024.

### 8.6 Annual Report – Hostage Rescue, Preliminary Perimeter Control and Containment, and Tactical Units - January 1 to December 31, 2023 67

Service report dated May 29, 2024 submitted in accordance with the annual reporting requirements set out in Board By-laws 480-2024, 492-2024 and 503-2024.

<b>8.7</b>	<b>Annual Report – Internal Task Forces - January 1 to December 31, 2023</b>	74
	Service report dated May 17, 2024 submitted in accordance with the annual reporting requirements set out in Board By-law 450-2024.	
<b>8.8</b>	<b>Annual Report – Management of Police Records - January 1 to December 31, 2023</b>	76
	Service report dated May 31, 2024 submitted in accordance with the annual reporting requirements set out in Board By-law 516-2024.	
<b>8.9</b>	<b>Annual Report - Officer Note Taking - January 1 to December 31, 2023</b>	80
	Service report dated June 4, 2024 submitted in accordance with the annual reporting requirements set out in Board By-law 486-2024.	
<b>8.10</b>	<b>Annual Report – Ontario Sex Offender Registry - January 1 to December 31, 2023</b>	83
	Service report dated May 17, 2024 submitted in accordance with the annual reporting requirements set out in Board By-law 453-2024.	
<b>8.11</b>	<b>Annual Report – Police Response to High-Risk Individuals - January 1 to December 31, 2023</b>	86
	Service report dated May 27, 2024 submitted in accordance with the annual reporting requirements set out in Board By-law 489-2024.	
<b>8.12</b>	<b>Annual Report - Problem Oriented Policing, Community-Based Crime Prevention and Community Patrol - January 1 to December 31, 2023</b>	90
	Service report dated June 4, 2024 submitted in accordance with the annual reporting requirements set out in Board By-laws 493-2024, 472-2024 and 473-2024.	
<b>8.13</b>	<b>Annual Report - Robbery Investigations - January 1 to December 31, 2023</b>	98
	Service report dated June 4, 2024 submitted in accordance with the annual reporting requirements set out in Board By-law 496-2024.	
<b>8.14</b>	<b>Annual Report – Search and Seizure - January 1 to December 31, 2023</b>	102
	Service report dated May 29, 2024 submitted in accordance with the annual reporting requirements set out in Board By-law 458-2024.	
<b>8.15</b>	<b>Annual Report – Sexual Assault Investigations - January 1 to December 31, 2023</b>	106
	Service report dated May 16, 2024 submitted in accordance with the annual reporting requirements set out in Board By-law 499-2024.	
<b>8.16</b>	<b>Annual Report – Use of Force – January 1 to December 31, 2023</b>	111
	Service report dated May 16, 2024 submitted in accordance with the annual reporting requirements set out in Board By-law 506-2024.	

**That the information be received.**

## 9. NEW BUSINESS

### 9.1 Annual Report - Niagara Regional Police Service - January 1 to December 31, 2023 129

Service report dated June 4, 2024 requesting Board approval of the Niagara Regional Police Service 2023 Annual Report submitted in accordance with the annual reporting requirements set out in Board By-law 445-2024, and with Section 12 (1), Ontario Regulation 399/23 made under the Community Safety and Policing Act, 2019.

**That the Board approve the Niagara Regional Police Service 2023 Annual Report, as appended;**

**And further, that in accordance with subsection 12 (2) of Ontario Regulation 399/23, the Annual Report be posted on the NRPS website;**

**And further, that in accordance with Section 41 of the Community Safety and Policing Act, 2019, the Board file the Annual Report with Regional Council.**

### 9.2 Royal Canadian Mounted Police (RCMP) International Police Peacekeeping and Police Operations Program - Memorandum of Understanding 198

Service report dated June 7, 2024 requesting the Board approve entering into a Memorandum of Understanding for the purpose of the Service's participation in the RCMP International Peacekeeping and Peace Operations Program (IPP), a program through which Canada deploys Canadian police officers and civilian experts to United Nations peace operations and other stabilization efforts across the world through the Canadian Police Arrangement (CPA).

**That the Board approve the Deployment of Police Officers through the International Police Peacekeeping and Peace Operations Program Memorandum of Understanding between the Niagara Regional Police Service and the Royal Canadian Mounted/Police International Peace Operations, as appended to the report;**

**And further, that the Chief of Police be authorized to execute all required documentation.**

### 9.3 Motorola Command Central Aware - Contract Award 222

Service report dated June 5, 2024 requesting the Board approve the renewal of annual maintenance and support services for the NRPS Command Central Aware System, a software application used in the Real-Time Operations Centre to tie together the Computer Aided Dispatch, Video and Mapping applications to Motorola Solutions Canada Inc.

**That the Board approve the contract award for renewal of the Service's Command Central Aware (CCA) system's annual maintenance and support services to Motorola Solutions Canada Inc. (Motorola) in the amount of \$236,171.13, including HST.**



- 9.4 Award of Formal Procurement to Lightning Equipment Sales Inc.** 228
- Service report dated May 17, 2024 requesting Board approve awarding Lightning Equipment Sales Inc. as the successful vendor of the T29-2024 bid contract for the installation of specialty equipment in Service vehicles; specific to light bars, prisoner barriers, and control boxes.
- That the Board approve awarding the contract to purchase specialty equipment installed in Service vehicles for a maximum of \$400,000.00 CAD, including HST, to Lightning Equipment Sales Inc., under the formal Procurement Bid Contract T29-2024.**
- 9.5 2024 Operating Budget Amendment - Training Unit** 231
- Service report dated June 5, 2024 requesting the Board approve a budget amendment to the 2024 operating budget in the amount of \$385,000 to facilitate the staffing needs of the NRPS Training Unit in order to meet the training requirements of police officers as mandated under the new Community Safety and Policing Act, 2019.
- That the Board approve a 2024 operating budget amendment in the amount of \$385,000.00, funded by a transfer from the Police Contingency Reserve Fund, to fund one-time expenditures related to the implementation of the Community Safety and Policing Act, 2019 (CSPA);**
- And further, that the report be submitted to Regional Council for approval of the budget amendment funded by the Police Contingency Reserve Fund.**
- 9.6 Special Fund Request - Canada Beyond the Blue Gala** 235
- Service report dated May 16, 2024 requesting the Board approve the purchase of a table for police representation at the Beyond the Blue Champions of Change Awards Gala being held in Toronto at the Palais Royale Ballroom on September 5, 2024. (Previous donation: 2023 - \$1,537.50)
- That the Board approve a donation in the amount of \$1,500.00 from the Special Fund for the purchase of a table at the Beyond the Blue Champions of Change Awards Gala.**
- 9.7 Special Fund Request - Canadian Police Memorial 'Ride to Remember'** 238
- Service report dated April 24, 2024 requesting a donation to assist with costs incurred by Service members participating in the annual Canadian Police Memorial 'Ride to Remember' while cycling from the Ontario Police College (OPC) to Parliament Hill from September 25-28, 2024, to raise funds used to maintain police memorials and to provide programming and support for families of fallen officers. (Previous donations: 2008-2012 - \$500, 2013-2018 - \$1,000, 2019 - \$1,500; 2023 - \$3,600)
- That the Board approve a donation in the amount of \$6,000.00 from the Special Fund to support the participation of NRPS Members in the Canadian Police Memorial "Ride to Remember" (R2R).**

**9.8 Special Fund Request - National Peace Officers' Memorial 'Run to Remember'**

241

Service report dated June 4, 2024 requesting a donation from the Special Fund to assist with costs incurred by Service members participating in the annual National Peace Officers' Memorial 'Run to Remember', a 460 kilometer relay starting from the Police Memorial site in Toronto and ending at the National Memorial on Parliament Hill in Ottawa, to bring about awareness of the Memorial Service and to raise funds to help maintain the Memorials and build on trust fund contributions. (Previous donations; 2014-2015 - \$500; 2016 and 2018 - \$1,000; 2019 - \$1,500; 2023 - \$2,000)

**That the Board approve a donation in the amount of \$2,000.00 from the Special Fund to help offset expenses incurred for registration and accommodations by members of the Service participating in the National Peace Officers' Memorial 'Run to Remember'.**

**9.9 Special Fund Request - Regional Chair's Golf Tournament**

244

Service report dated June 7, 2024 requesting the Board approve a donation to cover the registration of a NRPS golf foursome at the Regional Chair's Charity Golf Tournament being held August 23, 2024 at Legends on the Niagara golf course, to raise funds for contributions to various Niagara charities. (This is a first-time funding request.)

**That the Board approve a donation in the amount of \$1,700.00 from the Special Fund for the registration of a NRPS golf foursome at the Regional Chair's Charity Golf Tournament.**

**9.10 Special Fund Request - Wise Girls Tee Party**

247

Service report dated June 5, 2024 requesting the Board approve the purchase of a "Red Tee" corporate sponsorship for the Wise Girls Tee Party golf tournament being held August 12, 2024, to raise funds to various community organizations in Niagara. (Previous donation: 2023 - \$1,000)

**That the Board approve a donation in the amount of \$1,000.00 from the Special Fund for the purchase of a "Red Tee" sponsorship at the Wise Girls Tee Party golf tournament.**

**10. OTHER NEW BUSINESS**

**11. IN CAMERA REPORTS**

**12. MOTION FOR CLOSED SESSION**

**That the Board move into Closed Session for consideration of confidential matters pursuant to Section 44 of the Community Safety and Policing Act, namely for subject-matter related to potential litigation, human resources matters, information supplied in confidence by the Ministry of the Solicitor General and legal matters that are subject to solicitor-client privilege.**

**13. ADJOURNMENT**



**REGIONAL MUNICIPALITY OF NIAGARA  
POLICE SERVICE BOARD  
PUBLIC MINUTES**

**Thursday, May 23, 2024  
Niagara Regional Police Service - Headquarters  
Community Room 1st Floor, 5700 Valley Way, Niagara Falls**

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**PSB MEMBERS:**

J. Lawson, Chair  
N. Kapisavanhu, Vice Chair  
P. Chiocchio, Board Member  
K. Gibson, Board Member  
B. Steele, Board Member  
  
D. Reid, Executive Director  
D. Cichocki, Executive Assistance

**NRPS MEMBERS:**

Chief B. Fordy  
Deputy Chief T. Waselovich, Operational Services  
Deputy Chief L. Greco, Support Services  
C. Gauley, General Counsel  
A. Askoul, Director of Information Technology  
Superintendent M. Lagrotteria, District Operations  
Superintendent S. Staniforth, Executive Services  
A/Superintendent S. Magistrale, Emergency Investigative Services  
A/Superintendent C. Sirie, Operational Support  
Inspector N. Dave, Executive Officer to Chief of Police  
D/Sergeant N. Abbott, Executive Officer to Deputy Chief  
D/Sergeant M. Ryan, Executive Officer to D/C Support Services  
Sergeant J. Pilkington, Marine/Underwater Search and Recovery Unit  
Constable J. Shatkosky, Marine/Underwater Search and Recovery Unit  
L. Rullo, Finance Manager  
S. Sabourin, Corporate Communications Manager  
C. Woods, Financial Planning Co-ordinator  
M. Asher, Executive Assistant to the Chief

**OTHERS:**

Mr. D. Tilley, Policing Services Advisor, Ministry of the Solicitor General

**1. CALL TO ORDER**

The Public Meeting of the Niagara Police Services Board commenced at 9:31 am.

**2. LAND ACKNOWLEDGEMENT STATEMENT**

The Board began its meeting by acknowledging that the Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississauga's of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The Regional Municipality of Niagara Police Service Board stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

### 3. **DECLARATIONS OF CONFLICT/PECUNIARY INTEREST**

There were no declarations of conflict or pecuniary interest.

### 4. **ADOPTION OF MINUTES**

#### 4.1 **Minutes of the Public Board Meeting held Thursday, April 25, 2024**

Moved by: P. Chiocchio  
Seconded by: K. Gibson

**That the Minutes from the Public Board Meeting held Thursday, April 25, 2024 be adopted as circulated.**

Carried

#### 4.2 **Minutes of the Public Finance Committee Meeting held Thursday, May 9, 2024**

Moved by: B. Steele  
Seconded by: N. Kapisavanhu

**That the Minutes of the Public Finance Committee Meeting held Thursday, May 9, 2024 be adopted as circulated.**

Carried

### 5. **REPORTS FROM BOARD CHAIR**

**Welcome to Ministry Police Services Advisor** - Chair Lawson welcomed Dave Tilley to the meeting. Dave is with the Inspectorate of Policing at the Ministry of the Solicitor General and he serves as a Policing Services Advisor to Zone 4 Police Boards in Ontario. He regularly attends our meetings as part of the routine visits by Policing Services Advisors to Police Boards across the Province. The Board is pleased to see his continued attendance at our monthly meetings.

**CAPG Webinar Sessions** - The Canadian Association of Police Governance hosts monthly webinars as part of their educational strategy to keep Police Boards and Police Executives across Canada apprised of issues currently affecting the policing community. Webinars were held on April 30, entitled "Staff Engagement Surveys - Finding the Right Balance", and on May 9, entitled "Professional Conduct & Discipline - What Board's Need to Know". An upcoming webinar is scheduled for May 30 at 12:00 pm, entitled "Improving the Health of the Policing Organizations". Recorded copies of all webinars are sent to Board Members for their viewing.

**OAPSB/OACP Zone 4 Meeting** - On May 1, the Niagara Parks Police Service hosted the Ontario Association of Police Service Boards' Zone 4 Meeting in Niagara Falls. These meetings facilitate discussions that pertain to relevant matters relating to police governance and attendees are comprised of Board members and staff from 14 Police Boards. The Province of Ontario has been divided into seven Zones to ensure inclusivity by all Boards. During the year, Zone members meet to discuss current issues, and receive updates from the Zone Director, and consider issues and resolutions for the OAPSB consideration. Chair Lawson, Member Gibson, and Executive Director Reid attended the meeting on behalf of the Board.

**Ceremony of Remembrance - Ontario Police Memorial** - On May 5, Chair Lawson joined Chief Fordy, Deputy Chiefs Greco and Waselovich and several rank-and-file Service Members at the 25th Annual Ceremony of Remembrance – Ontario Police Memorial. This important and special event took place at Queen's Park in Toronto to pay tribute to Ontario's fallen officers – our Heroes in Life, Not Death. This year's ceremony included the names of 6 officers who died in the line of duty being added to the 266 names already enshrined on the Wall of Honour. It was an honour to be part of this event and to remember those who have paid the ultimate sacrifice while serving to protect, and to support and acknowledge the families that have endured the hardship of losing a loved who lost their life while serving in the line of duty.

**NRPS Auxiliary Recruit Graduation Ceremony** - On May 7, Chair Lawson joined Chief Fordy and members of the Senior Officers' Association at an Auxiliary Recruit Graduation to welcome 15 new Auxiliary members to the Niagara Regional Police Service. The NRPS Auxiliary team plays an integral part in the policing services provided to the citizens and visitors of Niagara. Each year, Auxiliary members volunteer thousands of hours of work contributing to the excellent quality of life in Niagara's communities, and their contributions are applauded.

**Annual Cross Border Tug-of-War Competition** - On May 11, Members of the Service's Tug of War teams participated in the annual Cross Border Tug of War competition against their American law enforcement counterparts. The Service hosted a BBQ prior to the main event, followed by an escorted march led by the NRPS Pipe Band, to the Rainbow Bridge where the competition took place. Both Niagara's men and women teams were successful in retaining their titles, bringing home yet another win for the Niagara Regional Police Service. Chair Lawson attended the event on behalf of the Board.

**Ontario First Responders' Mental Health Conference** - On May 15, Chair Lawson attended the Ontario First Responders' Mental Health Conference at the International Centre in Mississauga. The conference facilitated the exchange of best practices and research related to the mental health of first responders and their families. Session discussions focused on leadership and organizational approaches to resilience, moral injury, cultural competence, peer support, return-to-work programming, care, and the importance of involving the families of first responders.

**OAPSB 2024 Spring Conference & AGM** - The Ontario Association of Police Service Boards is hosting its annual Spring Conference and Annual General Meeting at Blue Mountain Resort, Village Conference Centre, from June 3 - 5, 2024. The conference program features a variety of special guest speakers, learning sessions, Board training, and networking opportunities. As well, delegates will gain a better understanding of what the Community Safety Policing Act means for Boards and the impacts it will have on Board governance. Chair Lawson will be attending the conference and participating as a panelist at the "Professionalizing Police Governance in Ontario" session. Discussions on that topic will include the importance that staff has on the effectiveness of Boards and how to determine the appropriate staffing needs. Vice Chair Kapisavanhu, Members Chicchio, Gibson and Executive Director Reid will also be attending the conference.

**Upcoming Police Service Board Meetings** - The next regular monthly Board meeting is scheduled for Thursday, June 27, 2024 at 9:30 am in the Community Room at Police Headquarters.

## 6. REPORTS FROM THE CHIEF OF POLICE

### Community Safety

Chief Fordy reported that this past week encompassed the first long weekend of the summer and Service members dealt with a high number of calls as they worked to ensure public safety as they do every day. Over 40 calls for service were received related to the Virgil Stampede in Niagara on the Lake and Members did excellent work addressing concerns, ensuring safety and maintaining a great partnership with event organizers.

This past weekend also saw a large influx of Outlaw Motorcycle Gangs in Niagara Falls. The Service worked with agencies including the provincial Biker Enforcement Unit, and had additional assistance from other agencies that included Hamilton Police Service, Waterloo Police Service, Halton Police Service, OPP, Surete Quebec, Toronto Police Service, York Police Service and the Ministry of Transportation. This monitoring was done to ensure any circumstances that arose were addressed and order was maintained including enforcement as appropriate. Excellent efforts by Service Members and partners in managing the gathering and maintaining order.

The NRPS had six (6) high risk calls in the Region since May 18 involving outstanding collaboration between our front-line personnel, communications, Emergency Task Unit (ETU), Negotiators, Incident Commanders and Duty Inspectors. This included a call where the Service was advised by a tactical medic that the actions of a member of our ETU undoubtedly saved the life of an individual in crisis. Members are doing remarkable work in bringing resolutions to critical, high-risk calls.

## Community Engagement

May 3, 2024 - The Service attended Regional Headquarters for Red Dress Day the National Day of Awareness for Murdered and Missing Indigenous Women, Girls and Two Spirit people. Members participated in a flag raising and symbolic walk for peace and awareness.

May 3, 2024 - The Service attended the OWLE banquet recognizing the outstanding achievements of women in law enforcement across the province.

May 3, 2024 - Deputy Chief Waselovich and Service Members attended the FACS Gala (in Thorold) supporting the Service's partners and the work they do in the Niagara community.

May 5, 2024 - The Service attended the Ontario Police Memorial at Queens Park in Toronto and paid tribute to fallen officers and their families.

May 6, 2024 - The Service attended the Respect for Law Awards at the Welland Optimist Club where Constable Dustin Lott and civilian Kendon Iannizzi, NRPS Youth in Policing program members, were recognized for their work and dedication in keeping Niagara's communities safe.

May 7, 2024 - The Service held an Auxiliary Graduation Ceremony at Headquarters and welcomed 15 new members who volunteer their time and assist our members in numerous events and taskings.

May 8, 2024 - The Service attended the opening of the Canadian and American Law Enforcement Organization (CALEO) training symposium at the Sheraton in Niagara Falls, New York. This organization has been building and maintaining partnerships between law enforcement agencies on both sides of the Canada - U.S. border since the late 1970's.

May 11, 2024 - The annual Tug of War competition was held on the Rainbow Bridge in Niagara Falls. There was a great turnout as witnessed by Chair Lawson, and both the Service's women and men teams were successful in their continued string of success against their colleagues from the US. A special thanks to Sergeant Tony Mummery and Detective Sara Mummery for their continued dedication and countless volunteer hours in organizing this fantastic event.

May 13, 2023 - The Service held their inaugural Promotional Ceremony. This ceremony gives recognition to the professional and sworn members when they achieve new ranks and senior management positions, and includes their families who provide so much support and contribute to their success.

May 14, 2024 - There were 36 NRPS Senior Leaders who went on the Harriet Tubman Tour led by Rochelle Bush from the Salem Chapel British Methodist Episcopal Church in St. Catharines. Members travelled on a Niagara Transit bus through the Region learning the deep history in Niagara among the black community and of the Underground Railroad.

May 15, 2024 - The Service attended Notre Dame High School in Welland for the Provincial Kick off for Ontario Students Against Impaired Driving. A number of students from high schools in the Region were on hand along with representatives from municipal and provincial levels. The theme this year as created by the students is "Be Prepared, Never Drive Impaired, Somebody Loves You".

May 16, 2024 - The Service celebrated Police Week and had a great event at the Pen Center led by NRPS Corporate Communication Manager Stephanie Sabourin and Acting Sergeant Mike Matwijow of 1 District. Community partners including the Ministry of Public Consumer Protection and Victim Services joined were numerous police units including Recruiting to capitalize on the theme this year "Join Policing: Keep Ontario Safe" as well as NRPS community partners the Ministry of Public Consumer Protection and Victim Services. This event was also the kickoff to the Service's newly created Citizens Academy that will begin in the fall. This involves members of the public enrolling in a 2-hour class each week for eight (8) weeks. This will give community members insight into what the NRPS does and why they do it, to help promote understanding and engagement with the policing profession.

May 13 - 16, 2024 - The 4th Annual Spring Forward Food Drive was also held during Police Week with Members of the Service collecting food and cash donations at various grocery stores throughout the Region, spearheaded by Constable Jay McCarthy of the CORE Unit. Donations were collected for 10 local food banks, raising over \$7,100 and over 13,400 pounds of food.

### **Member Wellness**

On June 23, 2024, Members will be attending the first in person ceremony for officers who have died because of the Line of Duty. The inaugural Ontario Police Suicide Memorial ceremony is being put on by Canada Beyond the Blue and will be held at the site of the Ontario Police Memorial at Queens Park in Toronto. This is an important day to recognize the potential impact of our profession on officers and their families and loved ones.

## **7. PRESENTATIONS**

### **7.1 NRPS Marine and Underwater Search and Recovery Unit**

The Service provided a presentation on its Marine Unit in which assigned members conduct general water way patrol duties in Lake Ontario, Lake Erie, the Niagara River, and other water sanctuaries within or bordering the Niagara Region. Members also assist in search and rescue/search and recovery operations when required while working with other units within the NRPS and with other police services and agencies related to maritime safety or the judicial process.

Moved by: N. Kapisavanhu

Seconded by: B. Steele

**That the presentation be received.**

**Carried**

### **7.2 NRPS Domestic Violence Unit**

The Service provided a presentation on its Domestic Violence Unit in which assigned members investigate all incidents that involve domestic violence and the possible application of the Mandatory Charge Policy, which requires police officers to lay charges in cases where there are reasonable grounds to believe that an assault has occurred at the scene of a domestic dispute. Unit members also work closely to provide support and functional expertise to various partner agencies that deal with individuals that fall victim to acts of domestic violence.

Moved by: K. Gibson

Seconded by: P. Chiochio

**That the presentation be received.**

**Carried**

## **8. CONSENT AGENDA**

### **8.1 Community Safety and Policing Act - Special Constable Employer - Application Process**

Letter dated May 8, 2024 from Mario Di Tommaso, Deputy Solicitor General, Community Safety, Ministry of the Solicitor General, providing a follow-up to the communications sent to Special Constable Employers from the Ministry of the Solicitor General's Public Safety Division on March 15, 21, and 25, 2024, to review Ontario Regulation 396/23 to ensure all Special Constable Employer applications are compliant with the requirements set out within and that all supporting documentation submitted, including the Memorandum of Understanding, is current and that it reflects the new Community Safety and Policing Act.

**8.2 RMON - Confirmation of Niagara Police Service Board Composition**

Letter dated April 26, 2024 from Ann-Marie Norio, Regional Clerk, RMON, advising of a motion passed by Regional Council at its meeting held April 25, 2024 regarding Regional Memorandum CL-C 37-2024 respecting the Regional Municipality of Niagara Police Service Board composition at seven (7) members in accordance with the Section 31(5) of the Community Safety and Policing Act, and the Board's legal name change in accordance to Section 31(1) of the Act.

**8.3 RMON - 2025 Budget Timetable**

Letter dated April 29, 2024 from Ann-Marie Norio, Regional Clerk, RMON, advising of a motion passed by Regional Council at its meeting held April 25, 2024 regarding Regional Report CSD 20-2024 respecting the 2025 budget timetable for Niagara's Agencies, Boards and Commissions (ABC's).

**8.4 RMON - 2025 Budget Planning - Update**

Letter dated May 14, 2024 from Ann-Marie Norio, Regional Clerk, RMON, advising of a motion passed by Regional Council at its meeting held May 21, 2024 regarding Regional Report CSD 18-2024 respecting the request of Regional staff to amend to Regional By-law 2019-79, A By-Law to Define Budget Planning Requirements for the Regional Municipality of Niagara for minor housekeeping changes and to better support the Region's budget planning process.

**8.5 Quarterly Report - Special Fund Quarterly Activity - January 1 to March 31, 2024**

Service report dated April 29, 2024 submitted in accordance with the quarterly requirements set out in Board By-law 403-2024.

**8.6 Annual Report - Acoustic Hailing Devices - January 1 to December 31, 2023**

Service report dated April 25, 2024 submitted in accordance with the annual reporting requirements set out in Board By-law 464-2024.

**8.7 Annual Report - Arrest - January 1 to December 31, 2023**

Service report dated April 25, 2024 submitted in accordance with the annual reporting requirements set out in Board By-law 435-2024.

**8.8 Annual Report - Canine Unit - January 1 to December 31, 2023**

Service report dated April 26, 2024 submitted in accordance with the annual reporting requirements set out in Board By-law 467-2024.

**8.9 Annual Report - Communicable Diseases - January 1 to December 31, 2023**

Service report dated April 24, 2024 submitted in accordance with the annual reporting requirements set out in Board By-law 470-2024.

**8.10 Annual Report - Crisis Negotiation - January 1 to December 31, 2023**

Service report dated April 25, 2024 submitted in accordance with the annual reporting requirements set out in Board By-law 475-2024.

**8.11 Annual Report - Domestic/Family Violence - January 1 to December 31, 2023**

Service report dated April 19, 2024 submitted in accordance with the reporting requirements set out in Board By-law 336-2013.

**8.12 Annual Report - Elder and Vulnerable Adult Abuse - January 1 to December 31 2023**

Service report dated April 18, 2024 submitted in accordance with the annual reporting requirements set out in Board By-law 444-2024.



**8.13 Annual Report - Equipment - Body Armour - January 1 to December 31, 2023**

Service report dated April 16, 2024 submitted in accordance with the annual reporting requirements set out in Board By-law 477-2024.

**8.14 Annual Report - Explosives Forced Entry and Explosive Disposal - January 1 to December 31, 2023**

Service report dated April 26, 2024 submitted in accordance with the annual reporting requirements set out in Board By-law 478-2024.

**8.15 Annual Report - Firearms Training and Investigations - January 1 to December 31, 2023**

Service report dated April 25, 2024 submitted in accordance with the annual reporting requirements set out in Board By-law 479-2024.

**8.16 Annual Report - Fraud and False Pretence Investigations - January 1 to December 31, 2023**

Service report dated April 18, 2024 submitted in accordance with the annual reporting requirements set out in Board By-law 446-2024.

**8.17 Annual Report - Persons in Custody - January 1 to December 31, 2023**

Service report dated April 24, 2024 submitted in accordance with the annual reporting requirements set out in Board By-law 455-2024.

**8.18 Annual Report - Property Offences (including Break & Enter) - January 1 to December 31, 2023**

Service report dated April 23, 2024 submitted in accordance with the annual reporting requirements set out in Board By-law 457-2024.

Moved by: N. Kapisavanhu  
Seconded by: K. Gibson

**That the information be received.**

**Carried**

**9. NEW BUSINESS**

Before considering special fund request Items 9.6 to 9.13, Chair Lawson reminded members of the public that the “Special Fund” does not form part of the police operating budget and is separate from the Regional tax base. The “Special Fund” is a discretionary pool of funds, which is used for grants and charitable donations. Disbursements from the fund are made in accordance with guidelines provided in the Community Safety and Policing Act, and with Board By-Law 403-2024, Special Fund Administration, Limitations and Guidelines.

**9.1 Police Service Board By-laws - Community Safety and Policing Act, 2019**

Correspondence dated May 14, 2024 from Deb Reid, Executive Director, Niagara Police Service Board, providing the Board with 14 draft by-laws as required for compliance with the Community Safety and Policing Act, 2019 (CSPA), its Regulations, and the Ministry of Solicitor General's Policing Standards Manual.

Moved by: B. Steele  
Seconded by: P. Chiocchio

**That the Board adopt the draft By-laws, effective May 23, 2024, as appended to this report;**

**And further, that the Board Chair, Executive Director, and Board Solicitor be authorized to make any supplementary administrative amendments to Board By-laws, that may be required following any additional clarification of the CSPA and its Regulations that may be received by the Ministry of the Solicitor General.**

**Carried**

**9.2 NRPS Organizational Structure - Revised - April 30, 2024**

Service report dated May 1, 2024 advising the Board of changes to the Service's organizational structure and to seek approval for the current structure in accordance with By-law 445-2024, Section 4.5.2.

Moved by: K. Gibson  
Seconded by: B. Steele

**That the Board approve the revised organizational structure for the Niagara Regional Police Service, as appended to the report.**

**Carried**

**9.3 Indirect Allocation Budget - Regional Corporate Charges and Debt Costs**

Service report dated May 1, 2024 providing in accordance with Niagara Region Policy C-F-004 Cost Allocation, details of the indirect allocation and debt costs allocated to the NRPS 2024 Budget in the total amount of \$20,082,245.00 and a 17.1% increase over the 2023 budget.

Moved by: N. Kapisavanhu  
Seconded by: P. Chiochio

**That the information be received.**

**Carried**

**9.4 Budget Planning - 2025 Operating and Capital Budget**

Service report dated April 30, 2024 requesting the Board approve the draft 2025 budget planning timetable in accordance with the Regional Budget Planning By-law 2019-79, which will be considered at the Region's Budget Review Committee of the Whole meeting on July 25, 2024; and providing notification from the Service that the anticipated 2025 budget pressures are projected between 6.2% and 7.4% over the approved 2024 Operating Budget.

Moved by: B. Steele  
Seconded by: K. Gibson

**That the Board approve the draft timetable in accordance with Regional By-Law 2017-63 - Budget Control, as outlined in Appendices 1 and 2 of this report.**

**Carried**

**9.5 NICE Call Logger NG9-1-1 Infrastructure and Platform Upgrades**

Service report dated May 1, 2024 requesting the Board approve the additional NG9-1-1 expenditures that are associated with upgrades to the NICE Call Logger to support the integration with the Motorola Vesta 9-1-1 and the NG9-1-1 Call Handling Solution.

Moved by: P. Chiochio  
Seconded by: N. Kapisavanhu

**That the Board approve the attached quote #S-5969 from Wilmac Technologies (Wilmac) for the Niagara Regional Police Service (NRPS) NICE Call Logger Upgrade Project in the amount of \$284,276.90 before HST, \$321,232.90 including HST;**

**And further, that subject to the approval of the Regional Treasurer, a gross capital budget adjustment totaling \$300,000.00 and \$0 net to the Next Generation 911 (NG9-1-1) Equipment Replacement project, fully funded through the Ministry of the Solicitor General NG9-1-1 grant funding being received in year-3.**

**Carried**

**9.6 Special Fund Request - Canadian Association of Police Governance Conference**

Correspondence dated May 3, 2024 from Deb Reid, Executive Director, Niagara Police Service Board, providing a copy of communication received from Stephen Reid, Executive Director, Canadian Association of Police Governance (CAPG), requesting a donation to support the 35th Annual CAPG Conference. (*Previous donations: 2002 - \$2,000, 2003 - 2006 - Gift items/raffle prizes; 2007 - 2020 - \$1,000, 2021 - \$1,500, 2023 - \$1,000*)

Moved by: K. Gibson  
Seconded by: N. Kapisavanhu

**That the Board approve a donation in the amount of \$1,000.00 (Friend Sponsor) from the Special Fund to the Canadian Association of Police Governance (CAPG) in support of its 2024 Annual Conference.**

**Carried**

**9.7 Special Fund Request - Canada Beyond the Blue - Ontario Police Suicide Memorial**

Service report dated May 3, 2024 requesting the Board approve a donation in support of Canada Beyond the Blue Ontario Police Suicide Memorial Ceremony being held on June 23, 2024 at Queen's Park in Toronto in dedication to police members who have died "because of the line of duty". (*Previous donation: 2023 - \$1,537.50*)

Moved by: B. Steele  
Seconded by: K. Gibson

**That the Board approve a donation in the amount of \$1,000.00 from the Special Fund in support of the Canada Beyond the Blue Police Suicide Memorial Ceremony.**

**Carried**

**9.8 Special Fund Request - Motorcycle Ride for Dad - Niagara Chapter**

Service report dated April 9, 2024 requesting the Board consider a donation to the Motorcycle Ride for Dad campaign to raise money for prostate cancer awareness, research and education through the local Ride for Dad – Niagara Chapter fundraising initiative that will take place in multiple cities throughout Canada, including the Niagara Region. (*Previous donations: 2010-2012 - \$300, 2014-2019 - \$500, 2023 - \$2,000*).

Moved by: P. Chiochio  
Seconded by: K. Gibson

**That the Board approve a donation in the amount of \$2,000.00 from the Special Fund as a contribution to the 2024 Motorcycle Ride for Dad campaign.**

**Carried**

**9.9 Special Fund Request - Niagara Unity Awards Gala**

Service report dated May 8, 2024 requesting the Board approve the purchase of two tables to support Niagara Regional Police representation at the Niagara Unity Awards Gala being held on June 5, 2024 to showcase the important success of individuals, organizations and groups that have made an impact for the 2SLGBTQA+ community within the Niagara Region. (*Previous donation: 2023 - \$841.18*)

Moved by: N. Kapisavanhu  
Seconded by: P. Chiochio

**That the Board approve a donation in the amount of \$841.18 from the Special Fund for the purchase of two tables at the 11th Annual Niagara Unity Awards Gala.**

**Carried**

**9.10 Special Fund Request - Big Brothers Big Sisters of Niagara - For Kids' Sake Golf Tournament**

Service report dated May 3, 2024 requesting the Board approve a donation to Big Brothers Big Sisters of Niagara to cover the registration of a NRPS golf foursome at their For Kids' Sake Annual Golf Tournament being held July 8, 2024 at Bridgewater Country Club in Fort Erie. (*This is a first-time funding request.*)

Moved by: K. Gibson  
Seconded by: B. Steele

**That the Board approve a donation in the amount of \$1,300.00 from the Special Fund to Big Brothers Big Sisters of Niagara to cover the cost of the registration of a NRPS golf foursome at their For Kids' Sake Golf Tournament.**

**Carried**

**9.11 Special Fund Request - Crime Stoppers of Niagara - Annual Golf Tournament**

Service report dated May 3, 2024 requesting the Board approve a donation to Crime Stoppers of Niagara for a hole sponsorship and the registration of a NRPS golf foursome at the Crime Stoppers' annual golf tournament being held August 19, 2024 at Whiskey Run Golf Club in Port Colborne. (*Previous donations: 2007 and 2014 - \$5,000 (Annual Conferences); 2019 - \$400; 2023 - \$1,250*)

Moved by: P. Chiochio  
Seconded by: K. Gibson

**That the Board approve a donation in the amount of \$1,000.00 from the Special Fund to Crime Stoppers of Niagara for a hole sponsorship and the registration of a NRPS golf foursome at their 2024 Annual Golf Tournament.**

**Carried**

**9.12 Special Fund Request - United Way - Annual Golf Tournaments**

Service report dated May 8, 2024 requesting the Board approve a donation to the United Way to cover the registration of a NRPS golf foursome at their Early Bird Classic and Spring Classic Annual Golf Tournaments being held May 28, 2024, at Cherry Hill Golf Club in Ridgeway and June 17, 2024, at Lookout Point Golf Club in Pelham. (*Previous donations: 2007-2010: \$500; 2011-2012, 2014-2019: \$1,000; 2021 - \$2,000; 2022-2023 - \$3,000.*)

Moved by: K. Gibson  
Seconded by: N. Kapisavanhu

**That the Board approve a donation in the amount of \$2,400.00 from the Special Fund to the United Way to cover the cost of the registration of a NRPS golf foursome at two of their golf tournaments.**

**Carried**

**9.13 Special Fund Request - NRPS Emergency Task Unit - Half Marathon**

Service report dated May 13, 2024 requesting the Board approve a donation to sponsor members of the NRP's Emergency Task Unit that will be running a half marathon to raise funds for the McMaster Children's Hospital Foundation to assist the foundation with providing their clinical teams with the tools and environments to do their best work when caring for children and their families. (*Previous donation: 2023 - \$1,000*)

Moved by: B. Steele  
Seconded by: P. Chiocchio

**That the Board approve a donation in the amount of \$1,000.00 from the Special Fund to sponsor participation of NRPS Members in the Emergency Task Unit Half Marathon in support of McMaster Children's Hospital Foundation.**

**Carried**

**10. OTHER NEW BUSINESS**

There was no other new business raised or discussed.

**11. REPORTS FROM CLOSED SESSION**

There were no reports from closed session meetings.

**12. MOTION FOR CLOSED SESSION**

Moved by: N. Kapisavanhu  
Seconded by: K. Gibson

**That the Board move into Closed Session for consideration of confidential matters pursuant to Section 44 of the Community Safety and Policing Act, namely for subject-matter related to potential litigation, human resources matters, information supplied in confidence by the Ministry of the Solicitor General (OPP) and legal matters that are subject to solicitor-client privilege.**

**Carried**

**13. ADJOURNMENT**

The Public Meeting adjourned at 10:44 am and the Board resolved into Closed Session.

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Jen Lawson, Chair

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Deb Reid, Executive Director

# Niagara Regional Police Service

Finance Unit

Police Service Board Meeting

June 2024




# The Finance Unit – Mission Statement

The Finance Unit works in partnership with the Chief of Police, Senior Leadership, and all departments ***to provide operational and strategic financial management excellence for effective and responsible decision making.***

The mission of the Finance Unit is to develop and implement effective and efficient financial planning, reporting, and accounting systems that ensure proper oversight of all expenditures and revenue collections to successfully support the operations of the Service.




The Finance Unit promotes a culture of accountability, teamwork, fairness, competence, integrity and communication.

# Who We Serve: Our Client Base

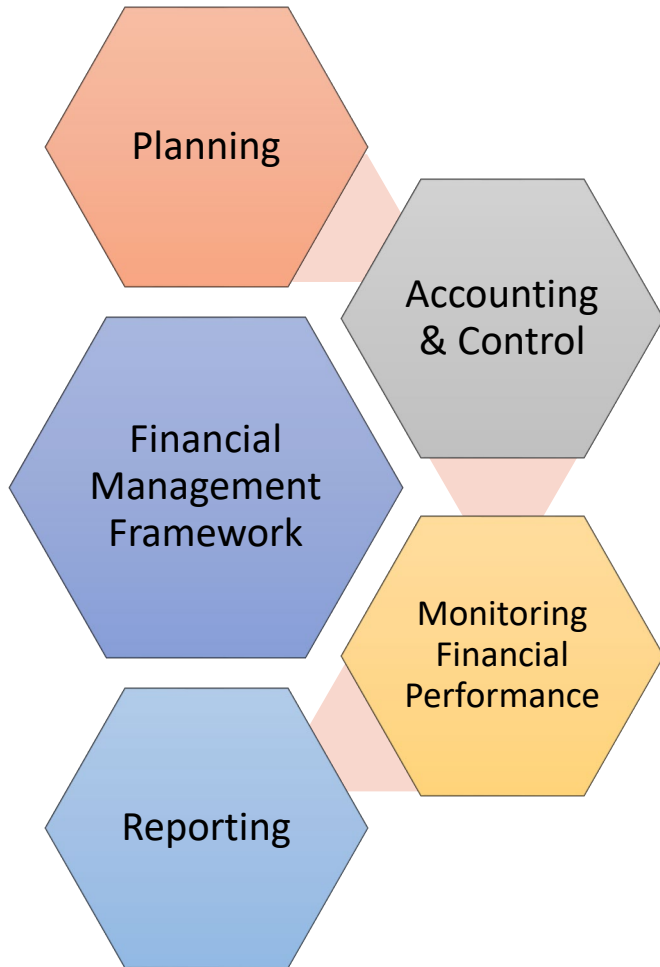
- **Community** – affordable, sustainable and resilience of the services provided today and for the future.  Long term financial strategy development
- **Funding Agents** – accountable and transparent reporting of public funds and their expenditures, specifically to the Niagara Region, Grant Administrators and various partner agencies.  Expenditures are spent based on budget plans, memorandum of agreements or contracts.
- **Police Service Board** –safeguard the financial health of the Service as outlined in the Board Financial and Procurement By-Law 412-2024.  Adherence to statutory regulations, collective agreements and other contractual obligations, development of and monitoring of internal control processes



# Who We Serve: Our Client Base Continued

- **Executive Leadership Team** – support strategic goal setting and performance monitoring.  Financial expertise and guidance
- **Operational Program Managers** – financial controller to Program Manager for operating & capital budget development, monitoring variances, support change management.  Financial expertise and guidance
- **All NRPS members** – respond to inquiries related to payroll, travel & expense submissions, compliance to Collective Agreements and Service Policies  Payroll and Accounting inquiries, compliance inquiries, training and administration on KRONOS Timekeeper, Peoplesoft Financials

# What We Do: The Financial Management Framework



## Planning

- Capital and Operating Budget Preparation
- Evaluate and Secure Sources of Funding
- Decision Support –What if Analysis
- Financial Risk Assessment

## Accounting & Control

- Payroll
- Billing
- Payments
- Risk Assessment – Internal Control

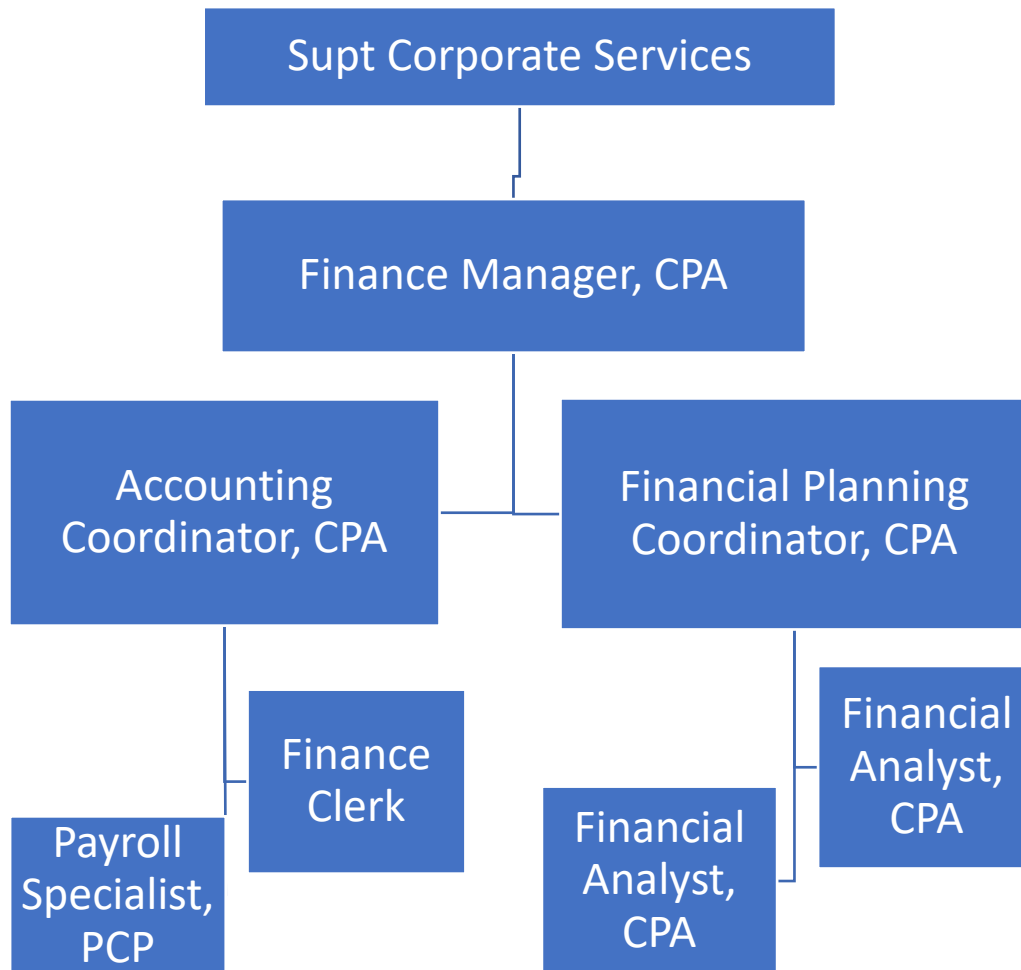
## Monitoring Financial Performance

- Budget to Actual Variance Analysis
- Forecasting
- Risk Assessment - Evaluation

## Reporting

- Police Service Board Reports
- Government Agencies
- External Auditors
- Region partners

# Who Performs the Work:



## Skilled Professionals

- Regulated by the Canadian Payroll Association and Chartered Professional Accountant –Ontario
- Strong understanding of ethical responsibilities.
- Demonstrates objectivity and impartiality in all aspects of role.
- Trained to approach decision strategically, with an unbiased lens by utilizing decision support tools and reliable data.
- Strong degree of commercial awareness, evaluate motivations of partners.
- Trained in risk assessment and mitigation strategies.

# Workload Metrics– 2023 Year

## General Accounting: (3 FTE)

- **Billing Invoices Issued** – approx. 500 invoices processed; dollar value \$17,859,037 – for Special Duty, Secondment Agreements, Vehicle Leases, OPVTA membership, Casino, Grants, etc.
  
- **Payroll** –
  - Total expenditure = \$176.2M, represents 91% total operating expenditure
  - Annual Number of pay cheques = 30,706, 1181 per pay period.
  - Number of audit checks performed = 1,586 per annum (60 per pay)
  - Number of Payline or KRONOs entries = 16,094 or (619 per pay)
  - Number of ROEs incl terminations, leaves of absence = 104 per annum; 4
  
- **Workload activities:** including Payroll, System updates,
  - **Number of inquiries** – approx. 7,800 per annum; avg 150 per week.

# Workload Metrics– 2023 Year – Continued

## **Financial Planning, Reporting & Analysis (3 FTE):**

### ➤ **Budgets :**

#### ➤ Operating Budget

➤ 112 Cost Centres, approx. 56 per Analyst

➤ 120 sub account categories; 2,088 total accounts.

➤ 51 Program Managers & Department Leads, approx. 26 per Analyst

### ➤ **Reporting:**

➤ 40 Board Reports

➤ 17 Grant Interim, Final Reports

➤ 24 Region reporting

### ➤ **Financial Statement Preparation**

➤ Prepared monthly, with Quarterly reporting

➤ Adjusting journals 592 per annum including payroll adjusting journals.

➤ **General Inquiries:** approx. 2,000 per annum

# Purchased Financial Services

- The Police Service Board purchases financial services from the Region.
- Some of these services are charged back within the Indirect Allocations section of the Police Budget.
- The Financial services include:
  - Peoplesoft Payroll System, Hyperion Budget and KRONOS timekeeper; chargeback operating expenses related to systems ie licenses.
  - Payroll services – transaction type processes completed post bi-weekly payroll close.
  - Accounts Payable services – payment processing of invoices, cheque processing, bank reconciliation.
  - Accounts Receivable services – banking clerks, payment receipt, account statement issuance.
  - Capital and Operating budget support, debt financing issuance

# Challenges and Mitigation Strategies

## Challenges



Trained professional staff difficult to recruit and cover for short term absences



Competing Priorities– budgets, grant reporting, year- end, financial statement prep, audit testing, responding to inquiries



Balancing between the Service Delivery Model and resource constraints

## Mitigation Strategies



Cross train, working with HR on strategies for recruitment & short-term absence.



Continuous review of activities to ensure staff are focused on value added activities



Greater focus on financial analysis, decision support, and external scan for funding opportunities

# Questions?

Laura Rullo

Finance Manager

[Laura.Rullo@niagarapolice.ca](mailto:Laura.Rullo@niagarapolice.ca)



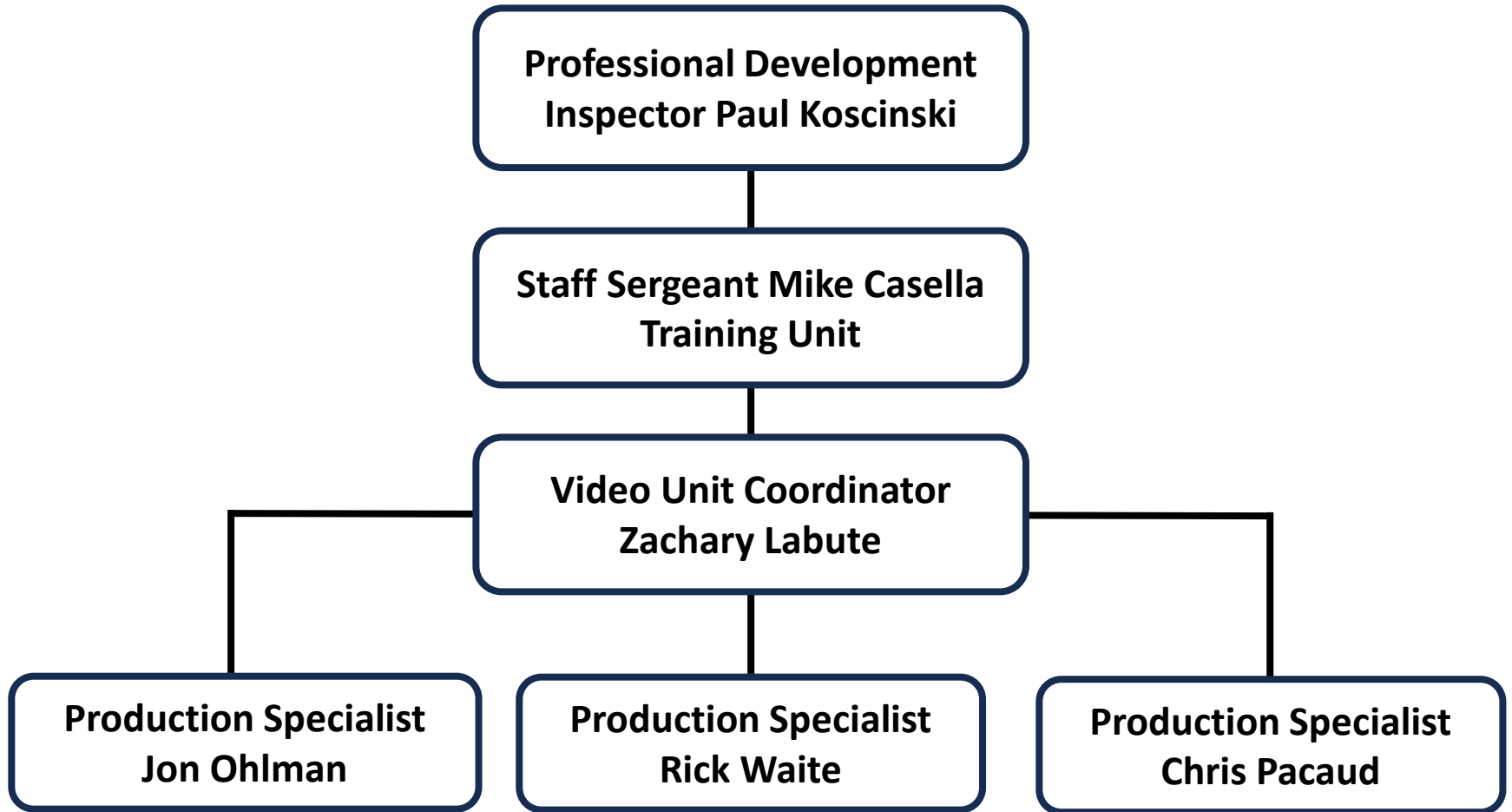
# Niagara Regional Police Service

Video Unit

Police Service Board Meeting

June 2024

# Organizational Chart



# NRPS Video Unit

## What We Do

- Video Production
- Maintain Learning Management System
- Live Streaming
- Ontario Police Video Training Alliance (OPVTA)



# What We Do

## Video Production

- Training Videos
- E-course development



Human Trafficking - Survivor-Led Training

## Human Trafficking

### Survivor-Led Training

Completion of this program will be reflected in your training record by clicking the affirmation checkbox after viewing the videos.

[BEGIN COURSE](#)

*NOTE: You should hear music playing. If you don't, please check your speakers/headphones.*

A screenshot of a video player interface for a training course. The video shows a woman with long blonde hair speaking. The interface includes a title, a description, a 'BEGIN COURSE' button, and logos for the City of Durham and Durham Region Police. A note at the bottom of the video frame asks the user to check their speakers/headphones if they don't hear music.

# Video Production

## Production Process

- Topic is proposed
- Meet with subject matter experts (SMEs)
- Develop script & scenarios
- Film interviews & scenarios with SMEs
- Edit footage
- Review with SMEs and make changes as required
- SME approval
- Release and distribute materials

# What We Do Continued (2)

## Learning Management System

- Canadian Police Knowledge Network (CPKN)
- NRPSLearn.com
- Trackable Environment
- Upload and QA materials

CANADIAN  
POLICE  
KNOWLEDGE  
NETWORK



RÉSEAU  
CANADIEN DU  
SAVOIR  
POLICIER



# What We Do Continued (3)

## Live Streaming

- Community Room (PSB, Graduations, Ceremonies)
- Off-site (Special Events)



# What We Do Continued (4)

## Collaboration

- Work with various units within NRPS outside of training including:
  - Corporate Communications
  - Information Technologies
  - All NRPS Units as per request



# External Collaboration

## Training Material Content Creators Working Group

- Established September, 2023
- 10 agencies (WRPS, TPS, HPS, YRP, HRPS, DRPS, PRP, OPP, GSPS, NRPS)
- Share fundamental portions of training materials
- Adapt content for own Service's internal policies
- Virtual meetings
- Share knowledge, experience, and resources

# Ontario Police Video Training Alliance

- Established in 1996
- Non-profit
- 70 membership agencies
- 26,000+ officers across Ontario and beyond
- 192 titles released since 1996
- Endorsed by the OPC, OACP, CACP, OAPE and CAPE



# OPVTA Board of Directors

## Elected Directors

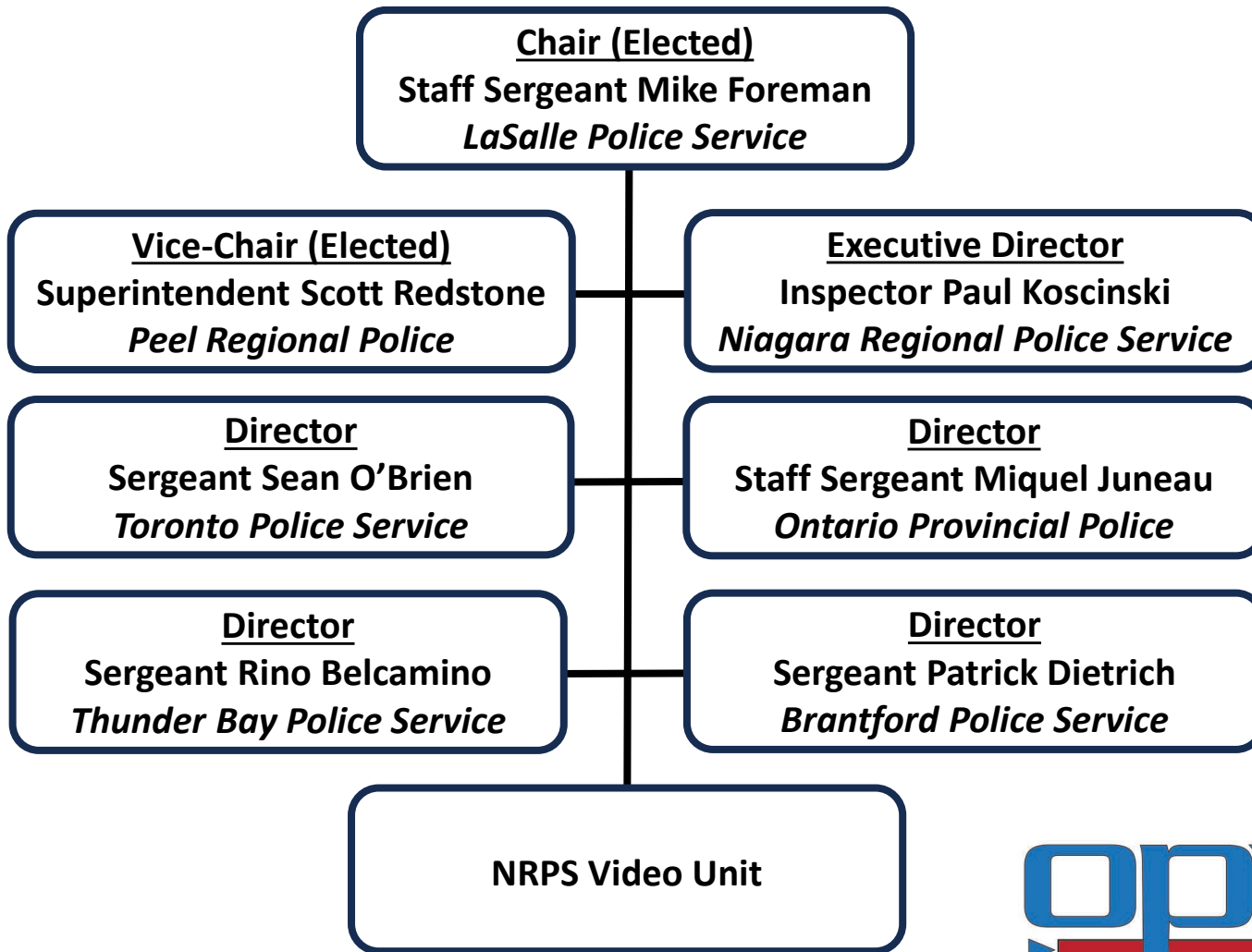
- Large service (+500 sworn members)
- Medium-sized service (75-499 sworn members)
- Small-sized service (<75 members)
- Northern service (north of French River)

## Appointed Directors

- Toronto Police Service
- Ontario Provincial Police
- Niagara Regional Police (Executive Director)



# OPVTA Board of Directors Continued



# Ontario Police Video Training Alliance Continued (2)

## How It Works

- 50/50 split of working hours between NRPS & OPVTA
- OPVTA revenues total 50% of Video Unit Budget making it self-sufficient
- Deficits/surpluses are withdrawn/deposited to the OPVTA Reserve Fund



# Ontario Police Video Training Alliance Continued (3)

## Delivery Methods

- Website – <http://www.opvta.com>
  - Stream and download videos
  - Training packages
  - Additional documents
- Canadian Police Knowledge Network (CPKN)
  - OPVTA Catalogue
  - 112 programs available
  - 13,965 registrations in 2023



# Ontario Police Video Training Alliance Continued (4)

## 2023 Recent Releases

- Use of Force Report 2023
- Trauma Informed Survivor Statement Trilogy
- Pursuit Prevention & Termination Tactics
- Ontario Public-Police Interactions Training Aid
- Hybrid & Electric Vehicle Safety for Police
- Automated Licence Plate Recognition (ALPR)



# Ontario Police Video Training Alliance Continued (5)

## Programs in Production

- Provincial Auto Theft Team
- Transnational Serious Organized Crime in the General Aviation Sector
- RADAR/LIDAR Refresher
- Guaranteed Safe Arrival





# Questions?

**Video Unit Coordinator  
Zachary Labute**

**[Zac.Labute@niagarapolice.ca](mailto:Zac.Labute@niagarapolice.ca)**

**(905) 688-4111 ext. 1007565**



Ontario  
Association of  
Police Service  
Boards

Deb Reid  
Regional Municipality of Niagara Police Service Board  
5700 Valley Way  
Niagara Falls, Ontario L2E 1X8

June 14, 2024

Dear Deb,

On behalf of the **Ontario Association of Police Service Boards (OAPSB)**, it is our sincere pleasure to thank you for sponsoring the 2024 Spring Conference and AGM. Your partnership is appreciated and valued.

This year's conference was a great success. We had an excellent agenda, a great group of speakers and many generous supporters. Perhaps the greatest value was in the discussion and questions that were raised as we collectively worked through some important and timely issues related to our evolving governance roles. Together we shared information and different perspectives and learned from each other. We have some great momentum that we need to continue to build on. We can and will accomplish more together.

Your sponsorship contribution was used to:

- Help keep costs as low as possible for our Members attending the Spring Conference
- Offset the expenses related to delivering the event
- Support the marketing and outreach required to inform and communicate with members
- Compensation for Keynote speakers and Entertainment
- Deliver upgrades to our education & training to membership

We thank you so much for providing your partnership and hope you will return in 2025!

Sincerely,

A handwritten signature in black ink, appearing to read 'Patrick Weaver'.

Patrick Weaver  
Chair

A handwritten signature in black ink, appearing to read 'Lisa Darling'.

Lisa Darling  
Executive Director

CC Holly Doty  
**Ontario Association of Police Services Boards**  
PO Box 43058 London RPO Highland ON N6J 0A7  
T: 1-800-831-7727 | C: 519-636-7707



# NIAGARA REGIONAL POLICE SERVICE

## Police Service Board Report

PUBLIC AGENDA

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**Subject:** Financial Variance Overview for the Period Ending March 31, 2024  
**Report To:** Chair and Members, Niagara Police Service Board  
**Report Date:** 2024-05-31

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### Recommendation(s)

**That the Niagara Police Service Board (Board) receive this report for information.**

### Key Facts

- The purpose of this report is to provide an analysis of the 2024 Q1 financial results of the Niagara Regional Police Service (Service) and Board as per the Financial Reporting, Control and Procurement of Goods and Services By-Law 412-2024.
- For the period ending March 31, 2024, the Service and Board have a combined net expenditure before indirect allocations deficit of \$687,011.87 from normal operations.
- Based on the results for the 3-month period, the Service is forecasting a deficit of \$0.3M by the end of this fiscal year.

### Financial Considerations

There are no financial implications relating to the recommendations contained within this report.

### Analysis

The quarterly variance overview provides a synopsis of the combined financial operations for the Service and the Board for the period ending March 31, 2024. As detailed in Appendix 1, the Service and Board have a combined net expenditure before indirect allocations deficit of \$687,011.87, that represents 1.5% of the total budget to date.

The main contributors were an overall deficit in compensation resulting from an increased usage of uniform overtime to meet minimum staffing requirements and complete major investigations, as well as overages in benefits due to current Workplace Safety and Insurance Board (WSIB) claims experience. These overages have been partially offset by savings experienced due to the timing of purchases for external professional services, minor building renovations, office furniture replacement, and maintenance and support agreements.

At this time, the Service is forecasting a deficit of \$0.3M by the end of this fiscal year. The forecasted deficit is expected based on overtime expenses incurred to date as well as casino funding is expected to fall below the maximum funding level.

The following variance analysis provides a synopsis of the financial activity within each object of expenditure as reported in Appendix 2.

#### Compensation:

For the period ending March 31, compensation costs were above the approved budget by \$749,036.99, representing 1.6% of the total compensation budget to date. This unfavourable variance is the result of overages within uniform salaries due to overtime requirements to meet minimum staffing levels on the frontline and overtime incurred for major investigations. The unfavourable variance in benefits is mainly a result of current WSIB claims experience. Other minor overages are being experienced within statutory benefits, allowances, and retirement payouts, which are due to timing of payments and are expected to be on budget by the end of the year.

Based on year-to-date results, the Service is forecasting compensation costs to remain in a deficit position of \$0.2M, or 0.1% of the total compensation budget by year-end. This forecast considers the continued pressures on uniform overtime as a result of major investigations to date, as well as the impact of emergency preparedness for the Total Solar Eclipse. Uniform overtime pressures are partially offset by anticipated savings in benefits, specifically OMERS. Savings are anticipated due to hiring lag periods and protected leaves with reduced pay or unpaid hours, being replaced with overtime where OMERS is not incurred. The forecast also considers expected trends for the remainder of the year, which will be closely monitored, as peak periods for seasonal replacement and overtime costs will occur in Q3 and Q4.

#### Administrative:

For the period ending March 31, administrative costs were below the approved budget by \$189,350.30, representing 15.9% of the total administrative budget to date. This favourable variance is the result of timing related to use of external professional services, including legal and consulting, savings in monthly cell phone charges due to the timing of the roll out of the connected officer program, and savings in Niagara Regional Broadband Network data lines. These savings were offset partially by costs associated with employee medical assessments for new constable recruitment, auxiliary recruitment, and the Emergency Task Unit's internal testing requirements.

Based on year-to-date results, the Service is forecasting administrative costs to be favourable by \$0.3M, or 0.6% of the total administrative budget. Forecasted savings in monthly cell phone usage and data lines are expected to be partially offset by the overage in employee medical assessments.

### Operational and Supply:

For the period ending March 31, operational and supply costs were above the approved budget by \$53,380.10, representing 5.8% of the total operational and supply budget to date. This unfavourable variance is the result of the timing of purchases in arsenal and ammunition expense and are expected to be on budget by year-end.

Based on year-to-date results, the Service is forecasting operational and supply costs to be on-budget for year-end.

### Occupancy and Infrastructure:

For the period ending March 31, occupancy and infrastructure costs were below the approved budget by \$35,996.76, which represents 36.4% of the total occupancy and infrastructure budget to date. This favourable variance is the result of savings in minor building renovations due to the timing of projects scheduled to be completed during the year.

Based on year-to-date results, the Service is forecasting occupancy and infrastructure costs to be on-budget for year-end.

### Equipment, Vehicles, and Technology:

For the period ending March 31, equipment, vehicles, and technology costs were below the approved budget by \$213,763.39, representing 8.4% of the total equipment, vehicles, and technology budget to date. This favourable variance is the result of savings in office furniture replacement, maintenance agreements, and computer software support due to the timing of purchases. Additional savings have been realized in fuel expense resulting from the average fuel price of \$1.49/litre for the period being lower than the budgeted rate of \$1.51/litre for the year.

Based on year-to-date results, the Service is forecasting equipment, vehicles and technology costs to continue a favourable trend to \$0.1M, or 1.5% of the equipment, vehicles, and technology budget. This is the result of expected savings in computer software support due to the timing of software purchases. Forecasted savings in vehicle maintenance are offset by overages in Intercompany Charges, as vehicle repairs are completed by Niagara Region (Region) Fleet where possible. Based on the average fuel prices between March 31 and the date of this report, the Service is not currently expecting the savings in fuel expense to continue to year-end.

### Revenues & Recoveries:

For the period ending March 31, revenues were below the approved budget by \$279,216.33, representing 5.2% of the total revenue budget to date.

The unfavourable variance in fees for service revenue is a result of reductions in monies received from the City of Niagara Falls for casino funding. The Service receives 18% of casino funding to a maximum of \$4,200,000.00 per annum. The City of Niagara Falls received a total of \$3,743,017.00 in funding from OLG in January to March 2024. As such, the Service receives \$673,743.06 for this period, creating a shortfall of \$376,256.94 from the maximum funding levels.

Other revenue is favourable due to a one-time recovery of equipment and IT support for a shared services project with St. Catharines Fire Services.

Based on year-to-date results, the Service is forecasting revenues and recoveries to be unfavourable by approximately \$0.2M by year-end as the unfavourable variance in casino funding is expected to remain to year-end.

#### Indirect Allocations and Debt:

For the period ending March 31, indirect allocations and debt were below the approved budget by \$5,310.07, representing 0.1% of the total budget to date. Indirect allocations and debt are not approved by the Board as they are costs incurred by the Region and allocated to all regional departments and agencies, boards, and commissions (ABCs) in accordance with Region Policy C-F-004 Cost Allocation. Indirect allocations include expenses for shared services such as finance, payroll, procurement, asset management, insurance, legal, IT, building maintenance, and property management. Also included are debt charges including principal and interest as well as capital funding for Service projects funded through the Region's capital levy and capital funding for support projects that directly benefit the Service.

#### Conclusion:

The detailed variance analysis has been prepared based on results of operations as of March 31, 2024. As the year progresses, Service staff will continue to monitor any developments that will impact the achievement of the annual budget.

#### **Alternatives Reviewed**

Not applicable.

#### **Relationship to Police Service/Board Strategic Priorities**

To comply with the provisions of By-Law 412-2024 - Financial Reporting, Control and Procurement of Goods and Services in the Niagara Regional Police Service.

## Relevant Policy Considerations

- Section 289 of the Municipal Act requires municipalities to prepare a balanced budget that includes all expenditures and revenues for the taxation year.
- By-Law 412-2024 - Financial Reporting, Control and Procurement of Goods and Services in the Niagara Regional Police Service.

## Other Pertinent Reports

Not applicable.

*This report was prepared by Courtney Woods, Financial Planning Coordinator, Finance Unit, and reviewed by Laura Rullo, Manager, Finance Unit. Recommended by Luigi Greco, Deputy Chief, Support Services.*



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### Submitted by:

Bill Fordy, O.O.M. #9615  
Chief of Police

## Appendices

- Appendix 1 Operating Statement of Revenue and Expenses for the Period Ending March 31, 2024
- Appendix 2 Operating Statement by Object of Expenditure Sub-Category for the Period Ending March 31, 2024

**Niagara Regional Police Service and Board**  
**Appendix 1: 2024 Operating Statement of Revenue and Expenses**

Object of Expenditure	2023	2024	2024	Variance		2023	2024	2024	Forecast	
	Jan. - March Actual	Jan. - March Actual	Jan. - March Budget	Surplus / (Deficit)	%	Full Year Actual	Annual Forecast	Annual Budget	vs Budget Surplus/ (Deficit)	%
<b>Gross Expenditures</b>										
Compensation	42,998,239	47,121,565	46,372,528	(749,037)	(1.6%)	176,242,127	189,944,986	189,777,638	(167,348)	(0.1%)
Administrative	1,004,559	998,998	1,188,348	189,350	15.9%	4,493,476	4,660,246	4,687,185	26,938	0.6%
Operational & Supply	753,299	977,993	924,613	(53,380)	(5.8%)	2,681,118	2,751,841	2,751,841	-	0.0%
Occupancy & Infrastructure	53,881	62,856	98,853	35,997	36.4%	293,411	395,400	395,400	-	0.0%
Equipment, Vehicles & Technology	1,831,519	2,325,395	2,539,158	213,763	8.4%	8,318,751	9,664,386	9,806,388	142,002	1.5%
Financial Expenditures	2,300	14,654	-	(14,654)	0.0%	(273)	-	-	-	0.0%
Intercompany Charges	(560,880)	(502,386)	(532,221)	(29,835)	5.6%	(2,108,964)	(2,098,765)	(2,128,883)	(30,119)	1.4%
Transfers To/From Reserve Funds	988,750	983,750	983,750	(0.03)	0.0%	3,955,000	3,935,000	3,935,000	-	0.0%
	<b>47,071,667</b>	<b>51,982,824</b>	<b>51,575,029</b>	<b>(407,796)</b>	<b>(0.8%)</b>	<b>193,874,646</b>	<b>209,253,094</b>	<b>209,224,568</b>	<b>(28,526)</b>	<b>0.0%</b>
<b>Revenues</b>										
Provincial Grants	(2,816,064)	(2,937,763)	(2,933,624)	4,139	(0.1%)	(11,051,240)	(10,893,282)	(10,893,282)	-	0.0%
Fees for Service	(1,007,739)	(1,027,750)	(1,373,410)	(345,660)	25.2%	(4,936,930)	(5,389,076)	(5,740,100)	(351,024)	6.1%
Other Revenues	(877,240)	(1,112,125)	(1,049,820)	62,305	(5.9%)	(3,735,927)	(4,223,547)	(4,115,857)	107,690	(2.6%)
	<b>(4,701,043)</b>	<b>(5,077,638)</b>	<b>(5,356,854)</b>	<b>(279,216)</b>	<b>5.2%</b>	<b>(19,724,097)</b>	<b>(20,505,905)</b>	<b>(20,749,239)</b>	<b>(243,334)</b>	<b>1.2%</b>
<b>Net Expenditures Before Indirect Allocations</b>	<b>\$ 42,370,625</b>	<b>\$ 46,905,187</b>	<b>\$ 46,218,175</b>	<b>\$ (687,012)</b>	<b>(1.5%)</b>	<b>\$ 174,150,550</b>	<b>\$ 188,747,188</b>	<b>\$ 188,475,328</b>	<b>\$ (271,860)</b>	<b>(0.1%)</b>
Indirect Allocations & Debt	2,494,147	5,787,082	5,792,392	5,310	0.1%	17,007,225	20,082,245	20,082,245	-	0.0%
<b>Net Expenditures After Indirect Allocations</b>	<b>\$ 44,864,772</b>	<b>\$ 52,692,269</b>	<b>\$ 52,010,567</b>	<b>\$ (681,702)</b>	<b>(1.3%)</b>	<b>\$ 191,157,775</b>	<b>\$ 208,829,433</b>	<b>\$ 208,557,573</b>	<b>\$ (271,860)</b>	<b>(0.1%)</b>



**Niagara Regional Police Service and Board**  
**Appendix 2: 2024 Operating Statement By Object of Expenditure Sub-Category**

	2023 Jan. - March Actual	2024 Jan. - March Actual	2024 Jan. - March Budget	Variance Surplus / (Deficit)	%	2023 Full Year Actual	2024 Annual Forecast	2024 Annual Budget	Forecast vs Budget Surplus/ (Deficit)	%
<b>Gross Expenditures</b>										
<b>Compensation</b>										
Uniform Salaries & Wages	23,192,027	25,620,379	25,121,942	(498,437)	(2.0%)	97,597,682	104,733,364	104,114,520	(618,844)	(0.6%)
Civilian Salaries & Wages	8,498,075	9,424,035	9,399,423	(24,612)	(0.3%)	35,273,755	38,435,174	38,435,174	-	0.0%
Benefits & WSIB	10,325,762	11,413,866	11,270,572	(143,293)	(1.3%)	38,190,387	41,936,305	42,387,800	451,496	1.1%
Additional Compensation	557,128	346,475	337,444	(9,031)	(2.7%)	4,197,457	3,797,393	3,797,393	-	0.0%
Special Duty	24,611	51,188	40,347	(10,841)	(26.9%)	224,936	366,750	366,750	-	0.0%
Sick Leave Payout	400,635	265,622	202,800	(62,822)	(31.0%)	757,909	676,000	676,000	-	0.0%
	42,998,239	47,121,565	46,372,528	(749,037)	(1.6%)	176,242,127	189,944,986	189,777,638	(167,348)	(0.1%)
<b>Administrative</b>										
External Professional Services	187,964	196,743	299,471	102,728	34.3%	1,081,865	1,197,866	1,197,866	-	0.0%
Staff Development	322,002	278,956	300,081	21,125	7.0%	1,398,689	1,196,148	1,196,148	-	0.0%
Office, Advertising, Travel	161,640	132,277	173,971	41,694	24.0%	651,985	639,516	639,516	-	0.0%
Telephone & Communications	232,817	245,105	321,974	76,869	23.9%	988,227	1,207,244	1,282,278	75,034	5.9%
Licensing & Permits	16,469	20,539	25,713	5,174	20.1%	82,220	102,846	102,846	-	0.0%
Employee Medicals	41,301	79,596	31,500	(48,096)	(152.7%)	173,955	174,096	126,000	(48,096)	(38.2%)
General Administrative Costs	42,367	45,782	35,638	(10,144)	(28.5%)	116,534	142,530	142,530	-	0.0%
	1,004,559	998,998	1,188,348	189,350	15.9%	4,493,476	4,660,246	4,687,185	26,938	0.6%
<b>Operational &amp; Supply</b>										
Program Specific Supplies & Materials	356,470	570,886	466,334	(104,552)	(22.4%)	1,239,858	1,303,217	1,303,217	-	0.0%
Uniforms	189,460	154,807	193,182	38,375	19.9%	1,044,033	772,650	772,650	-	0.0%
Investigation Expense	86,649	124,862	136,509	11,647	8.5%	269,974	546,000	546,000	-	0.0%
Other Expenses	120,720	127,438	128,588	1,150	0.9%	127,432	129,975	129,975	-	0.0%
	753,299	977,993	924,613	(53,380)	(5.8%)	2,681,118	2,751,841	2,751,841	-	0.0%
<b>Occupancy &amp; Infrastructure</b>										
Property Leases	36,422	27,217	24,738	(2,479)	(10.0%)	99,885	98,950	98,950	-	0.0%
Property & Infrastructure Maintenance	17,459	35,640	74,115	38,475	51.9%	193,525	296,450	296,450	-	0.0%
	53,881	62,856	98,853	35,997	36.4%	293,411	395,400	395,400	-	0.0%
<b>Equipment, Vehicles &amp; Technology</b>										
Minor Equipment & Equipment Maintenance	388,903	613,317	698,019	84,702	12.1%	1,957,244	2,441,833	2,441,833	-	0.0%
Gasoline	375,738	394,265	470,833	76,568	16.3%	1,650,371	1,883,326	1,883,326	-	0.0%
Vehicle Maintenance	205,111	436,385	358,249	(78,136)	(21.8%)	1,192,825	1,398,931	1,433,000	34,069	2.4%
Computer Licences & Support	861,766	881,427	1,012,057	130,630	12.9%	3,518,311	3,940,296	4,048,229	107,933	2.7%
	1,831,519	2,325,395	2,539,158	213,763	8.4%	8,318,751	9,664,386	9,806,388	142,002	1.5%
<b>Financial Expenditures</b>	2,300	14,654	-	(14,654)	0.0%	(273)	-	-	-	0.0%
<b>Intercompany Charges</b>	(560,880)	(502,386)	(532,221)	(29,835)	5.6%	(2,108,964)	(2,098,765)	(2,128,883)	(30,119)	1.4%
<b>Transfers To/From Reserve Funds</b>	988,750	983,750	983,750	(0)	0.0%	3,955,000	3,935,000	3,935,000	-	0.0%
<b>Total - Gross Expenditures</b>	<b>47,071,667</b>	<b>51,982,824</b>	<b>51,575,029</b>	<b>(407,796)</b>	<b>(0.8%)</b>	<b>193,874,646</b>	<b>209,253,094</b>	<b>209,224,568</b>	<b>(28,526)</b>	<b>(0.0%)</b>
<b>Revenues</b>										
Provincial Grant Funding	(2,816,064)	(2,937,763)	(2,933,624)	4,139	(0.1%)	(11,051,240)	(10,893,282)	(10,893,282)	-	0.0%
Fees For Service	(1,007,739)	(1,027,750)	(1,373,410)	(345,660)	25.2%	(4,936,930)	(5,389,076)	(5,740,100)	(351,024)	6.1%
Other Revenue	(877,240)	(1,112,125)	(1,049,820)	62,305	(5.9%)	(3,735,927)	(4,223,547)	(4,115,857)	107,690	(2.6%)
<b>Total - Revenues</b>	<b>(4,701,043)</b>	<b>(5,077,638)</b>	<b>(5,356,854)</b>	<b>(279,216)</b>	<b>5.2%</b>	<b>(19,724,097)</b>	<b>(20,505,905)</b>	<b>(20,749,239)</b>	<b>(243,334)</b>	<b>1.2%</b>
<b>Net Expenditures Before Indirect Allocations</b>	<b>\$ 42,370,625</b>	<b>\$ 46,905,187</b>	<b>\$ 46,218,175</b>	<b>\$ (687,012)</b>	<b>(1.5%)</b>	<b>\$ 174,150,550</b>	<b>\$ 188,747,188</b>	<b>\$ 188,475,328</b>	<b>\$ (271,860)</b>	<b>(0.1%)</b>
<b>Indirect Allocations &amp; Debt</b>	2,494,147	5,787,082	5,792,392	5,310	0.1%	17,007,225	20,082,245	20,082,245	-	0.0%
<b>Net Expenditures After Indirect Allocations</b>	<b>\$ 44,864,772</b>	<b>\$ 52,692,269</b>	<b>\$ 52,010,567</b>	<b>\$ (681,702)</b>	<b>(1.3%)</b>	<b>\$ 191,157,775</b>	<b>\$ 208,829,433</b>	<b>\$ 208,557,573</b>	<b>\$ (271,860)</b>	<b>(0.1%)</b>



# NIAGARA REGIONAL POLICE SERVICE

## Police Service Board Report

PUBLIC AGENDA

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**Subject:** Quarterly Report - Overtime Activities Incurred by the Niagara Regional Police Service, January 1 to March 31, 2024

**Report To:** Chair and Members, Niagara Police Service Board

**Report Date:** 2024-06-03

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### Recommendation(s)

**That the Niagara Police Service Board (Board) receive this report for information.**

### Key Facts

- The purpose of this report is to provide a five-year uniform and civilian quarterly and year-to-date overtime trend analysis.
- Overtime activity reports, detailed in the tables below, provide a summary of the overtime hours by activity category. These categories were developed by the Executive Leadership Team and the hours are captured in the Service's time and attendance system.
- For uniform members, overtime continues to be predominantly driven by meeting minimum staffing requirements and major investigation events.
- For civilian members, overtime continues to be predominantly driven by the need to meet minimums resulting from occupational and non-occupational illness, injury, and staffing shortages.

### Financial Considerations

There are no financial implications relating to the recommendations contained within this report.

### Analysis

#### Uniform Overtime Analysis

As illustrated in Table 1, uniform members worked a total of 20,999 hours of overtime for the quarter ended March 31; an increase of 4,111 hours or 24.3% from the same period in 2023.

Table 1 – Quarterly Uniform Overtime by Activity Hours

	2020 Jan. – March	2021 Jan. – March	2022 Jan. – March	2023 Jan. – March	2024 Jan. – March
Meeting Minimums	6,978	4,545	6,398	7,455	9,438
Major Investigation and Incident Follow-Up	9,500	7,620	4,682	7,709	9,234
Administrative Workload	1,805	868	700	1,310	1,796
Pro Active & Community Driven Events	271	304	2,873	414	531
Sub-Total Before Unusual Activity	18,554	13,337	14,653	16,888	20,999
COVID-19	161	363	-	-	-
Total	18,715	13,700	14,653	16,888	20,999

Patrol Units continue to operate below authorized strength due to vacancies from occupational illness, non-occupational illness, members placed on modified duties, protected leaves, and vacancies due to retirement or promotion. These vacancies coupled with leave entitlements increase overtime requirements to meet minimum staffing in operationally essential positions.

Overtime related to major investigations and incident follow-ups contributed 44.0% toward total overtime hours. For the quarter ending March 31, the Service experienced 1 double-homicide, 1 attempted homicide and 5 fatal motor vehicle collisions.

Administrative workload increased 486 hours, or 37.1%, over the first quarter of 2023. Contributing factors include assistance with conducting auxiliary applicant background investigations, WASH (Weekend and Statutory Holiday) Court security and training opportunities attended outside of normal shift hours. This training included Emergency Task Unit selection training, Mobile Crisis Rapid Response Team training and training of the members of the Auxiliary Unit.

For the quarter, the Service experienced an increase of 117 hours, or 28.4%, in uniform overtime hours for Proactive and Community Driven Events in comparison with the previous year. The incurred overtime can be attributed to patrol and attendance provided for St. Patrick’s Day activities and RIDE spot-checks. Overtime hours incurred by the Service’s Public Order Unit (POU) are also reflected within this category. For the quarter POU assisted with local initiatives. Should POU be requested to attend outside of the Niagara Region, the costs are reimbursable from the requesting partner service.

#### Civilian Overtime Analysis

As detailed in Table 2, civilian members worked a total of 5,302 hours of overtime for the quarter ended March 31, a decrease of 624 hours, or 10.5% from the same period in 2023.

Table 2 – Quarterly Civilian Overtime by Activity Hours

	2020 Jan. – March	2021 Jan. – March	2022 Jan. – March	2023 Jan. – March	2024 Jan. – March
Meeting Minimums	3,471	1,890	3,133	3,605	3,031
Major Investigation and Incident Follow-Up	176	93	34	43	50
Administrative Workload	991	786	1,669	2,274	2,221
Pro Active & Community Driven Events	36	9	340	4	-
Sub-Total Before Unusual Activity	4,674	2,778	5,176	5,926	5,302
COVID-19	394	54	6	-	-
Total	5,068	2,832	5182	5,926	5,302

Consistent with prior periods, the main driver of civilian overtime continues to be meeting minimum staffing levels in operationally essential units such as the Records and Information Management (RIM) Unit and the Communications Unit.

While the RIM Unit continued to encounter overtime in attempting to meet the demand for timely services, the unit realized a 652-hour reduction in total overtime compared to the first quarter of 2023. Overtime incurred due to employees on annual leave declined 376 hours or 78.3%

Total overtime incurred by the Communications Unit declined 370 hours in comparison with the first 3 months of 2023. A reduction in the amount of time lost due to illness being the leading contributor.

Civilian overtime incurred for administrative workload remained relatively static versus prior year, decreasing 53 hours or 2.3%. The RIM Unit continues to encounter significant overtime in attempt to meet the demand for timely services. Prisoner transport was also stable as courts continue to run late with longer wait times to enter correctional facilities. These items are difficult to predict or avoid.

### Alternatives Reviewed

Not applicable.

### Relationship to Police Service/Board Strategic Priorities

This report provides information required to monitor the Service's alignment with the 2022 - 2025 Strategic Plan goal to realize operational efficiencies and cost savings.

### Relevant Policy Considerations

Community Safety and Policing Act  
Collective Agreements  
2022 - 2025 Strategic Plan

## Other Pertinent Reports

8.7 - 2024.03.28 Quarterly Report - Overtime Activities Incurred by the Niagara Regional Police Service, October 1 to December 31, 2023.

*This report was prepared by Curtis Custers, Financial Analyst, Finance Unit, in consultation with Courtney Woods, Financial Planning Coordinator, Finance Unit and reviewed by Laura Rullo, Manager, Finance Unit. Recommended by Luigi Greco, Deputy Chief, Support Services.*



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**Submitted by:**

Bill Fordy, O.O.M. #9615  
Chief of Police

## Appendices

Not applicable.



# NIAGARA REGIONAL POLICE SERVICE

## Police Service Board Report

**PUBLIC AGENDA**

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**Subject:** Annual Report – Collection, Preservation and Control of Evidence and Property - January 1 to December 31, 2023

**Report To:** Chair and Members, Niagara Police Service Board

**Report Date:** 2024-06-03

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### **Recommendation(s)**

**That the Niagara Police Service Board (Board) receive this report for information.**

### **Key Facts**

- The purpose of this report is to advise the Board that the Niagara Regional Police Service (Service) is in compliance with By-Law 469-2024 – Collection, Preservation and Control of Evidence and Property.
- By-Law 469-2024 contains provisions requiring the Chief of Police to report specific information in order to ensure compliance with legislative guidelines.
- This report is submitted to provide the Board with the necessary and required information pursuant to the operation of the Evidence Management Unit (EMU).

### **Financial Considerations**

There are no financial implications relating to the recommendations contained within this report.

### **Analysis**

In accordance with By-Law 469-2024, the Chief shall make a written report to the Board on or before August 30 of each year in respect of Collection, Preservation and Control of Evidence and Property. The report shall include:

- a) a summary of the written procedures concerning the collection, preservation and control of property and evidence;
- b) confirmation that the written procedures comply with Appendix A and Section 238 of the CSPA (Community Safety and Policing Act);
- c) the status of Service compliance with the said procedures; and
- d) the result of the annual audit of the property and evidence held by the police service.

This Board report will outline each of the above and confirm our compliance with the By-Law:

- a) *“...a summary of the written procedures concerning the collection, preservation and control of property and evidence...”*

General Order (GO) 035.13 – Evidence and Property Management, details the procedures that Service members shall adhere to when seizing or receiving evidence and/or property. Additionally, the order establishes timelines for the retention, return, and disposal of property and evidence handled by the Service.

The GO adequately addresses the procedures concerning the collection, preservation and control of property and evidence. Detailed information and instructions can be easily found on the following topics:

- Section 1.0 states the policy of the Service regarding the management, storage, and disposition of personal property, money, drugs, and firearms, which come into the possession of the Service.
- Section 2.0 provides definitions of the terms used within the GO.
- Section 3.0 provides the procedures to be followed by various members in various circumstances including, but not limited to:
  - Seizure Authorities
  - Report to Justice
  - District Locker Management System
  - Authorities of Evidence Management Clerks
  - Procedures for Evidence Management Clerks
  - Duties of the EMU Supervisor, and
  - Interaction between the EMU and the Finance Unit

Additionally, GO 121.12 – Forensic Services Unit (FSU), details the duties and responsibilities of Service members relative to investigations involving the collection and preservation of physical evidence.

This GO specifically addresses the following topics:

- Section 3.1. outlines the mandate of the FSU as it relates to the collection and preservation of physical evidence.
- Sections 3.10 to 3.17 detail the procedure for exhibit continuity with respect to evidence handled within the FSU. It also addresses exhibit submission to the Centre of Forensic Sciences for examination, ensuring that the chain of continuity is maintained and recorded.

- b) *“...confirmation that the written procedures comply with Appendix A and Section 258 of the CSPA...”*

All items claimed by the rightful owner within the allotted 3 months are returned and the Service does not charge a storage fee. The Service utilizes Police Auctions Canada, an on-line auction company, to dispose of unclaimed property described in this section. All monies generated by the sale of auction items are split 50/50 between Police Auctions Canada and the Service. Detailed lists are provided by Police Auctions Canada indicating sale price and personal information of the purchaser. The cheque provided by Police Auctions Canada is immediately forwarded to the Finance Unit.

- c) *“...the status of Service compliance with the said procedures...”*

The method of property and evidence collection, preservation and control employed by the Service complies with requirements as detailed in Adequacy and Effective Policing. Evidence and property storage practices are addressed in GO 035.13 and GO 121.12. The Service has evidence-storage facilities located at Headquarters and 3 District (Welland), where evidence and property are securely housed in climate-controlled storage areas that have restricted access.

To comply with Adequacy and Effective Policing, the Service adopted an evidence management model that incorporated the centralization of operations. By centralizing evidence storage operations, the Service is in compliance with this regulation.

- d) *“...the result of the annual audit of the property and evidence held by the police service...”*

The EMU bears responsibility for oversight and control of the Service's evidence/property inventory. As such, the EMU conducts monthly stocktaking and quality assurance checks of the Service's evidence/property, drug, cash, and firearm inventories. The stocktaking and quality assurance checks are conducted by the EMU supervisor and the results are held by the EMU for disclosure, as required.

Monthly quality assurance checks of the evidence/property inventory ensure that handling, processing, and storage practices comply with Service policy. Throughout 2023, quality assurance checks were conducted in each branch of the EMU. All items in the Service's possession were accounted for and no irregularities were discovered.

The International Association for Property and Evidence (IAPE) is a non-profit organization created by, and for, law enforcement professionals to help establish recommended standards for all property and evidence departments.

The IAPE inspects EMUs with the intent of bringing their policies and procedures to the highest industry standards available resulting in accreditation.



In June 2020, the Service became the first police service in Canada to receive IAPE accreditation, as the following steps were completed:

- All EMU clerks and the supervisor have been trained to IAPE standards.
- GO 035.13 has been approved and brings the EMU to IAPE operational standards.
- An Evidence Submission Manual has been written and distributed, thus providing officers with a user-friendly tool for evidence submissions that meets IAPE standards.
- Police Auctions Canada continued as the accountable vendor for mandated property disposal. This contract has maintained tighter controls, thus meeting IAPE standards.
- The EMU continued mandated destruction of evidence on-site invoking stricter controls, thus meeting IAPE standards.
- The ongoing reorganization, purge, and inventory of existing property resulted in a ratio nearing the desired “one item in, one item out” standard.

### **Alternatives Reviewed**

Not applicable.

### **Relationship to Police Service/Board Strategic Priorities**

To comply with the provisions of the Board By-Laws and to maintain compliance with Adequacy and Effective Policing.

### **Relevant Policy Considerations**

- Board By-Law No. 469-2024 - Collection, Preservation and Control of Evidence and Property
- Adequacy and Effective Policing
- GO 035.13 - Evidence and Property Management
- GO 121.12 - Forensic Services Unit

### **Other Pertinent Reports**

8.1 - 2023.06.22 Annual Report - Collection, Preservation and Control of Evidence and Property

*This report was prepared by Bruce Mair, Sergeant, Evidence Management Unit.  
Recommended by Luigi Greco, Deputy Chief, Support Services.*



---

**Submitted by:**  
Bill Fordy, O.O.M. #9615  
Chief of Police

**Appendices**

Not applicable.



# NIAGARA REGIONAL POLICE SERVICE

## Police Service Board Report

PUBLIC AGENDA

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**Subject:** Annual Report – Criminal Harassment  
January 1, 2023 to December 31, 2023

**Report To:** Chair and Members, Niagara Police Service Board

**Report Date:** 2024-06-04

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### Recommendation(s)

**That the Niagara Police Service Board (Board) receive this report for information.**

### Key Facts

- The purpose of this report is to provide the Board with the required necessary information, pursuant to By-Law 440-2024, relating to investigations into criminal harassment.
- The Niagara Regional Police Service (Service) maintains written procedures concerning criminal harassment investigations.
- The Service is in compliance with the written procedures concerning criminal harassment investigations.

### Financial Considerations

There are no financial implications relating to the recommendations contained within this report.

### Analysis

By-Law 440-2024, a By-Law respecting investigations into criminal harassment, was enacted as a result of the Adequacy and Effective Policing, LE-028 Criminal Harassment. This By-Law details specific requirements that are reported as follows:

The Chief shall make a written report to the Board on or before August 30 of each year in respect of investigations into criminal harassment. The report shall include:

- a) a summary of written procedures concerning investigations into criminal harassment, and,
- b) confirmation of Service compliance with the said procedures.

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The following is a detailed response to each of the above noted requirements.

- a) *"... a summary of the written procedures concerning investigations into criminal harassment."*

General Order 021.07 - Criminal Harassment, was prepared and approved to comply with By-Law 440-2024 with respect to procedures governing criminal harassment investigations.

The General Order includes the following information:

1. Definitions of terms contained within the General Order;
2. General information as to the definition of criminal harassment, as well as police response to such complaints;
3. Responsibilities of the Communications Unit, and in particular, the complaint taker and dispatcher;
4. Responsibilities of the investigating officer; and
5. Responsibilities of the officer in charge.

- b) *"...confirmation of Service compliance with the said procedures."*

The following procedures validate the Service's response to criminal harassment complaints:

1. Criminal Harassment incidents are monitored by Communications Unit personnel, who ensure an appropriate police response to all reported incidents. Patrol Supervisors are also tasked with ensuring investigations are conducted in accordance with applicable General Orders.
2. While investigating any complaint of criminal harassment, which stems from a domestic violence incident, officers shall also comply with the procedures established in General Order 114.13 - Domestic/Family Violence.
3. Initial occurrence reports are submitted by the reporting officer to the Quality Assurance Unit for review. In cases where charges are laid by the original uniform officer, a supervisory review of the completed crown brief is also conducted.
4. Following the review by the Quality Assurance Unit, the report is either routed back to the initial investigating officer for completion of the investigation or to the District Detective Services Unit Staff Sergeant, or Detective Sergeant, for review and/or further investigation.

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5. In cases where there is a previous or existing relationship of an intimate nature, the report is forwarded to the Domestic Violence Unit for review and/or further investigation.
  6. Crime Analysts within the Special Victims Unit monitor incoming reports and ensure compliance regarding the completion of a Violent Crime Linkage Analysis System (ViCLAS) submission report.
  7. Completed investigations are again subject to supervisory review before a matter is closed, either by charge or otherwise in accordance with Canadian Centre for Justice and Community Safety Statistics (CCJS) requirements.
  8. As part of the mandated Adequacy and Effective Policing, criminal harassment training is a component of the Domestic Violence Investigators course.

The present Computer Aided Dispatch and Versadex Records Management Systems provides an accurate reference as to how many calls the Service receives on a yearly basis, including calls regarding allegations of Criminal Harassment.

The following chart helps illustrate our compliance with the written procedures by detailing the number of criminal harassment investigations conducted by the Service over the last five years, and the way they were cleared.

<b>Year</b>	<b>Reports</b>	<b>Cleared by Charge</b>	<b>Unfounded</b>	<b>Cleared Otherwise</b>	<b>Not Cleared</b>
<b>2019</b>	205	58	62	16	69
<b>2020</b>	305	56	42	44	163
<b>2021</b>	381	89	68	34	190
<b>2022</b>	317	67	53	17	180
<b>2023</b>	452	83	53	65	247

Of note, in 2020, Uniform Crime Report Clerks implemented audit and coding for the CCJS resulting in an increase in “Not Cleared” calls. From 2020, onward, the “Not Cleared” category includes calls where investigations were suspended, with and without an identified suspect.

### **Alternatives Reviewed**

Not applicable.

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## Relationship to Police Service/Board Strategic Priorities

To comply with the provisions of the Board By-Laws and to maintain compliance with the Adequacy and Effective Policing.

## Relevant Policy Considerations

Board By-Law 440-2024 - Criminal Harassment  
GO 021.07 - Criminal Harassment

## Other Pertinent Reports

8.2 - 2023.06.22 - Annual Report - Criminal Harassment January 1, 2022, to December 31, 2022

*This report was prepared by Richard Gauthier, Staff Sergeant, 2 District Detective Office, in consultation with Shaun Parrent, Inspector, 2 District Commander, reviewed by Mario Lagrotteria, Superintendent, District Operations. Recommended by Todd Waselovich, Deputy Chief, Operational Services.*



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### Submitted by:

Bill Fordy, O.O.M. #9615  
Chief of Police

## Appendices

Not Applicable.



# NIAGARA REGIONAL POLICE SERVICE

## Police Service Board Report

**PUBLIC AGENDA**

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**Subject:** Annual Report – Hostage Rescue, Preliminary Perimeter Control and Containment, and Tactical Units  
January 1 to December 31, 2023

**Report To:** Chair and Members, Niagara Police Service Board

**Report Date:** 2024-05-29

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### **Recommendation(s)**

**That the Niagara Police Service Board (Board) receive this report for information.**

### **Key Facts**

- The purpose of this report is to advise the Board that the Niagara Regional Police Service (Service) is in compliance with Board By-Laws 480-2024 - Hostage Rescue, 492-2024 – Preliminary Perimeter Control and Containment, and 503-2024 – Tactical Units.
- The Chief is required to make an annual written report to the Board with respect to Hostage Rescue, Preliminary Perimeter Control and Containment, and the Tactical Unit.
- All three functions remain the responsibility of the Emergency Task Unit (ETU).

### **Financial Considerations**

There are no financial implications relating to the recommendations contained within this report.

### **Analysis**

In accordance with By-Laws 480-2024, 492-2024, and 503-2024, the Chief shall make a written report to the Board on or before August 30 of each year in respect of Hostage Rescue, Preliminary Perimeter Control and Containment, and Tactical Units. The report shall include:

- 1) Hostage Rescue (By-Law 480-2024):
  - a) a summary of the procedures as required by this By-Law;
  - b) the status of Service compliance with the said procedures;

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- c) confirmation that the existing protocol with another service, if any, complies with legislative requirements; and
  - d) a summary of the circumstances in which Hostage Rescue services have been utilized.

The following is a detailed response to the above-noted requirements:

- a) *“...a summary of the procedures as required by this By-Law...”*

Hostage Rescue remains the responsibility of ETU and the written procedures are set out in General Order (GO) 089.08 Emergency Task Unit. As required, the written procedures include:

- i. The circumstances in which a Tactical Unit/hostage rescue will be deployed, including the process for obtaining the services of the Tactical Unit, and reporting relationships;
- ii. Ensure that the Service’s Major Incident Commanders and Crisis Negotiators train with the Service’s Hostage Rescue Team (HRT);
- iii. The Tactical Unit can undertake containment, the apprehension of an armed barricaded person, an explosive force entry if it uses the services of a police explosive entry technician; and
- iv. The deployment of other emergency response services, including receiving assistance from other agencies.

- b) *“...the status of Service compliance with the said procedures...”*

The Service is in compliance with Board By-Law 480-2024. Niagara's tactical training (which includes hostage rescue) is accredited by the Ministry of the Solicitor General (SOLGEN) as required under O. Reg 392/23 of the Community Safety and Policing Act (CSPA), Adequate and Effective Policing – Emergency Response. Current accreditation is valid until July 31, 2024.

- c) *“...confirmation that the existing protocol with another service, if any, complies with legislative requirements.”*

The Service is in compliance with the protocol (Section 4.2.1) of this By-Law in that the services of the HRT are available 24 hours a day, that the services of an HRT are available within a reasonable response time and the HRT exceeds the minimum of 12 full-time tactical officers, including a supervisor, who are dedicated to the Team. The Service’s HRT consists of 15 full-time constables and 2 full-time supervisors.

- d) *“... a summary of the circumstances in which Hostage Rescue services have been utilized...”*

Hostage rescue procedures are typically initiated when a subject or subjects that are being sought by the police are in a place, where there are others present who may be



harmed by the subject(s). When these circumstances exist, HRT tactics may be deployed to ensure the safety of innocent persons present at the scene.

These procedures and tactics were required for the safety of the public and/or a suspect(s) on 81 occasions in 2023. Below is a summary of the types of situations where hostage rescue procedures and tactics were executed in 2023, along with statistics from the previous 2 years:

Hostage Rescue Procedures	2023	2022	2021
Hostage Rescue	0	2	0
Armed / Barricaded Persons	37	42	36
High-Risk Warrants	27	23	27
High-Risk Arrests	17	14	27
Total	81	81	90

2) Preliminary Perimeter Control and Containment (By-Law 492-2024):

The Chief shall make a written report to the Board on or before August 30 of each year in respect preliminary perimeter control and containment. The report shall include:

- a) summary of the procedures relating to preliminary perimeter control and containment as required by this By-Law;
- b) the status of Service compliance with the said procedures;
- c) confirmation of the development and maintenance of the Manual addressing perimeter control and containment provided by the ETU and Members of the Tactical Support Group; and
- d) confirmation that Members have been trained in accordance with Section 5.4.

The following is a detailed response to the above-noted requirements:

- a) *“...summary of the procedures relating to preliminary perimeter control and containment as required by this By-Law...”*

Preliminary perimeter control and containment roles remain the responsibility of ETU and the written procedures are set out in GO 089.08. As required, the written procedures include:

- i. The circumstances in which preliminary control and containment will be established;

- ii. Operational responsibility for an incident where preliminary perimeter control and containment is being established; and
- iii. The duties of an officer involved in the establishment of preliminary perimeter control and containment, including compliance with the requirement of *Section 10(1) of O. Reg. 392/23 CSPA*, pending the deployment of a Tactical Unit.

b) *“...the status of Service compliance with the said procedures...”*

The Service is in compliance with Board By-Law 492-2024. Niagara's tactical training (which includes perimeter containment and control) is accredited by the SOLGEN as required under O. Reg 392/23 of the CSPA, Adequate and Effective Policing – Emergency Response. Current accreditation is valid until July 31, 2024.

c) *“...confirmation of the development and maintenance of the Manual addressing perimeter control and containment provided by the Emergency Task Unit and Members of the Tactical Support Group...”*

GO 089.08, along with written standard operating procedures and the Tactical Response Team's (TRT's) course training standards, fulfill the obligation of a written manual that includes hostage rescue tactics and perimeter containment and control and is available to each team member. Written copies of the procedures are presented to team members as they receive training. A central copy of updated procedures is available to all members. The TRT's course training standards are reviewed on an ongoing basis and have been accredited by the SOLGEN.

d) *“...confirmation that Members have been trained in accordance with Section 5.4 of this By-Law...”*

The Service is in compliance with this By-Law. Our Perimeter Control and Containment Team course training standards, instructed by ETU members, are accredited by the SOLGEN as required under O.Reg. 392/23 of the CSPA for Adequate and Effective Policing. Current accreditation is valid until July 31, 2024.

### 3) Tactical Units (By-Law 503-2024):

The Chief shall make a written report to the Board on or before August 30 of each year in respect of the Tactical Unit. The report shall include:

- a) a summary of the procedures as required by this By-Law;
- b) the status of Service compliance with the said procedures;
- c) confirmation of the development and maintenance of the Manual on Tactical Unit services;

- d) a summary of the circumstances in which the Tactical Unit has been deployed; and
- e) confirmation that Members have been trained in accordance with Section 5.3.

The following is a detailed response to the above-noted requirements:

- a) *“...a summary of the procedures as required by this By-Law...”*

The Tactical Unit role remains the responsibility of the ETU and the written procedures are set out in GO 089.08. As required, the written procedures include:

- i. The circumstances in which a Tactical Unit will be deployed, including the process for obtaining the services of the Tactical Unit, and reporting relationships; and
- ii. The Tactical Unit can undertake containment, the apprehension of an armed barricaded person, an explosive force entry if it uses the services of a police explosive entry technician.

- b) *“...the status of Service compliance with the said procedures...”*

The Service is compliant with this By-Law. The existing processes as set out in GO 089.08 ensure that ETU members can be contacted expeditiously and deployed accordingly.

- c) *“...confirmation of the development and maintenance of the Manual on Tactical Unit services...”*

GO 089.08 along with written standard operating procedures and the TRT’s course training standards, fulfill the obligation of a written manual that is available to each team member. Written copies of the procedures are presented to team members as they receive training. A central copy of updated procedures is available to all members. The TRT’s course training standards are reviewed on an ongoing basis and have been accredited by the SOLGEN.

- d) *“...a summary of the circumstances in which the Tactical Unit has been deployed...”*

The services of the ETU were utilized on 174 occasions in 2023, representing a slight increase from the previous year.

Tactical Unit Calls:

Year	2023	2022	2021
Number of Calls	174	161	193

This total also includes non-tactical operations for which the ETU is responsible including VIP security, community demonstrations, search and rescue operations involving vulnerable persons, and calls relating to persons in crisis. In addition, ETU members responded to tactical calls that did not require the entire Tactical Unit and were handled by an Immediate Response Team (typically made up of four on-duty members of the ETU).

Summary of major circumstances in which the Tactical Unit was deployed in 2023:

- 17 high-risk arrests
- 27 high-risk warrants
- 14 ground searches – missing persons and evidence
- 21 high-risk canine tracks
- 7 VIP details
- 37 armed and/or barricaded persons

e) *“Confirmation that Members have been trained in accordance with Section 5.3.”*

All members of the ETU are trained within the guidelines of Provincial Adequate and Effective Policing regulations relevant to Emergency Response.

**Alternatives Reviewed**

Not applicable.

**Relationship to Police Service/Board Strategic Priorities**

To comply with the provisions of the Board By-Laws and to maintain compliance with the Provincial Adequacy and Effective Policing.

**Relevant Policy Considerations**

- Board By-Law 480-2024 – Hostage Rescue
- Board By-Law 492-2024 – Preliminary Perimeter Control and Containment
- Board By-Law 503-2024 – Tactical Units
- GO 089.08 – Emergency Task Unit
- CSPA Adequacy and Effective Policing (General) O. Reg 392/23

## Other Pertinent Reports

8.5 - 2023.06.22 – Annual Report – Hostage Rescue – January 1 to December 31, 2022.

8.12 - 2023.06.22 – Annual Report – Preliminary Perimeter Control and Containment – January 1 to December 31, 2022.

8.15 - 2023.06.22 – Annual Report – Tactical Units – January 1 to December 31, 2022.

*This report was prepared by Matt Hodges, Inspector, Emergency Services and reviewed by David Masotti, Superintendent, Emergency and Investigative Services. Recommended by Todd Waselovich, Deputy Chief, Operational Services.*



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### Submitted by:

Bill Fordy, O.O.M. #9615  
Chief of Police

### Appendices

Not applicable.



# NIAGARA REGIONAL POLICE SERVICE

## Police Service Board Report

PUBLIC AGENDA

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**Subject:** Annual Report – Internal Task Forces  
January 1 to December 31, 2023

**Report To:** Chair and Members, Niagara Police Service Board

**Report Date:** 2024-05-17

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### Recommendation(s)

**That the Niagara Police Service Board (Board) receive this report for information.**

### Key Facts

- The purpose of this report is to inform the Board that the Niagara Regional Police Service (Service) is in compliance with By-Law 450-2024 – Internal Task Forces.
- The Chief is required to make a written annual report to the Board with respect to Internal Task Forces.
- This report provides information to the Board for review and consideration of information relating to the Service's response to Internal Task Forces.

### Financial Considerations

There are no financial implications relating to the recommendations contained within this report.

### Analysis

In accordance with By-Law 450-2024, the Chief shall make an annual report to the Board before August 30 of each year in respect of Internal Task Forces. This report shall contain:

- a) the number of completed Internal Task Forces established within the Service;
- b) the cost to the Service of the Internal Task Forces, including personnel costs; and
- c) whether or not the Internal Task Force obtained its performance objectives.

There were no Internal Task Forces for the reporting period; therefore, there are also no costs or performance objectives to report to the Board.

### **Alternatives Reviewed**

Not applicable.

### **Relationship to Police Service/Board Strategic Priorities**

To comply with the provisions of Board By-Laws and to maintain compliance with Adequacy and Effective Policing.

### **Relevant Policy Considerations**

Board By-Law 450-2024 – Internal Task Forces  
Adequacy and Effective Policing LE-009 and LE-010  
General Order 145.09 – Investigative Task Force Protocols

### **Other Pertinent Reports**

8.6 - 2023.06.22 – Annual Report – Internal Task Forces – January 1 to December 31, 2022.

*This report was prepared by Andrew Knevel, Staff Sergeant, Major Crime Unit; reviewed by Steve Magistrale, Inspector, Investigative Support Services and Dave Masotti, Superintendent, Emergency and Investigative Services. Recommended by Todd Waselovich, Deputy Chief, Operational Services.*



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### **Submitted by:**

Bill Fordy, O.O.M. #9615  
Chief of Police

### **Appendices**

Not applicable.



# NIAGARA REGIONAL POLICE SERVICE

## Police Services Board Report

**PUBLIC AGENDA**

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**Subject:** Annual Report – Management of Police Records  
January 1 to December 31, 2023

**Report To:** Chair and Members, Niagara Police Service Board

**Report Date:** 2024-05-31

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### **Recommendation(s)**

**That the Niagara Police Service Board (Board) receive this report for information.**

### **Key Facts**

- The purpose of this report is to comply with Board By-Law 516-2024 that establishes the policy for the Management of Police Records.
- By-Law 516-2024 contains provisions requiring the Chief of Police to report specific information in order to ensure compliance with legislative guidelines.
- This report is submitted to provide the Board with the necessary and required information with respect to the management of police records.

### **Financial Considerations**

There are no financial implications relating to the recommendations contained within this report.

### **Analysis**

In accordance with By-Law 516-2024, the Chief shall make an annual written report to the Board on or before August 30 of each year in respect of management of police records. The report shall include:

- a) a summary of the written procedures concerning management of police records;
- b) confirmation of Service compliance with said procedures;
- c) a listing of records retained beyond the retention period pursuant to Section 4.1.1, together with the reason therefore; and
- d) confirmation that the appropriate records have been destroyed in accordance with the By-Law.

This Board Report will outline each of the above and confirm our compliance with the By-Law.



a) *“...a summary of the written procedures concerning management of police records...”*

For the year ending December 31, 2023, the Niagara Regional Police Service (Service) complied with written policies and procedures as outlined in:

- General Order (GO) 003.14 - Release and Dissemination of Information;
- GO 006.09 - Municipal Freedom of Information and Protection of Privacy Act (MFIPPA); and
- GO 031.11 - Retention and Destruction of Records.

GO 003.14 contains provisions for the release and dissemination of information in accordance with *MFIPPA*, and/or in compliance with legislation and/or mandated policies, including the CPIC Policy Manual.

GO 006.09 contains provisions for the processing of requests for information received under *MFIPPA* and in accordance with the provisions of said Act, and consistent with legislation and/or mandated policies.

GO 031.11 contains provisions for the retention, security, and destruction of records in the custody or control of the Service, which are managed as corporate resources to support effective decision making, meet operational requirements, protect and enforce legal and other rights and obligations, including the general right to access and privacy under *MFIPPA*, and provide evidence of the Service’s decisions and actions essential for public sector accountability.

b) *“...confirmation of Service compliance with said procedures...”*

For the year ending December 31, 2023, the Service complied with written policies and procedures as outlined in all 3 GOs.

Further, 2023 saw the completion of a digitization project where approximately 7,000 physical file folders and their contents were scanned and entered in the Service’s enterprise content management system. This allows for more robust security as access is restricted to a limited few, enhanced preservation for the long term, as these files are subject to a lengthy retention period and reduced physical record storage space.

c) *“...a listing of records retained beyond the retention period pursuant to Section 4.1.1, together with the reason therefore...”*

The review of records eligible for destruction in 2023 has been completed, with all the approved records being destroyed. The following chart identifies the volume of records retained beyond their retention period, with the reason why a destruction hold was put in place.

Reason for Hold	Number of Boxes Currently on Hold
Hold for archive	5 boxes
Hold for member retirement	1 box
Hold for retention schedule updating	2 boxes

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Hold until next destruction cycle for review by office of primary responsibility (at their request)	20 boxes
Ongoing litigation	13 boxes

d) "...confirmation that the appropriate records have been destroyed in accordance with the By-Law...."

Purging of records is an ongoing process that commences each January and takes several months to complete. Each unit is supplied with a destruction memo identifying a list of records eligible for destruction. The records are only destroyed after a review of the list, physical examination of the records (if required), and sign-off by the applicable district/unit commander or department head. This is to ensure the retention schedule is being followed and its requirements are met. Certificates of destruction are maintained permanently.

### **Alternatives Reviewed**

Not applicable.

### **Relationship to Police Service/Board Strategic Priorities**

To comply with provisions of Board By-Laws and to maintain compliance with Adequacy and Effective Policing.

### **Relevant Policy Considerations**

- Board By-Law 516-2024 - Management of Police Records
- GO 003.14 - Release and Dissemination of Information
- GO 006.09 - Municipal Freedom of Information and Protection of Privacy Act
- GO 031.11 - Retention and Destruction of Records.

### **Other Pertinent Reports**

8.7 - 2023.06.22 Annual Report – Management of Police Records – January 1 to December 31, 2022.

*This report was prepared by Laurie Switzer, Manager, Records and Information Management Unit. Reviewed and approved by Luigi Greco, Deputy Chief, Support Services.*



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**Submitted by:**  
Bill Fordy, O.O.M. #9615  
Chief of Police

## **Appendices**

Not applicable.



# NIAGARA REGIONAL POLICE SERVICE

## Police Service Board Report

PUBLIC AGENDA

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**Subject:** Annual Report - Officer Note Taking  
January 1 to December 31, 2023

**Report To:** Chair and Members, Niagara Police Service Board

**Report Date:** 2024-06-04

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### Recommendation(s)

**That the Niagara Police Service Board (Board) receive this report for information.**

### Key Facts

- This report is submitted to the Board pursuant to By-Law 486-2024, Officer Note Taking, which states the Chief of Police shall make a written report to the Board on or before August 30 of each year.
- By-Law 486-2024, a By-Law respecting Officer Note Taking, was enacted as a result of Adequacy and Effective Policing LE-022, Officer Note Taking.
- The report shall include a summary of written procedures regarding officer note taking.

### Financial Considerations

There are no financial implications relating to the recommendations contained within this report.

### Analysis

The Chief shall make a written report to the Board on or before August 30 of each year. The report shall include a summary of the written procedures regarding officer note taking.

General Order 168.06 - Officer Note Taking, obliges members to maintain accurate and complete notes, recording in chronological order, and in detail, all matters involving police activity coming to the officer's attention, by the end of their shift.

The General Order identifies the method in which members are to record their daily activities. It requires that only Service issued books with consecutive page numbers are to be used for note taking. Treatment of duty books, with respect to disclosure, use for court purposes, and information and privacy matters, are also addressed.

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The General Order identifies supervisors' responsibilities for secure storage, availability, inspection, entry of details, and the logging of notebooks. It further requires that duty books remain the property of the Niagara Regional Police Service (Service) and are retained and destroyed in accordance with the Records Retention By-Law.

Training of newly appointed Service members regarding the use of duty books is also addressed by the General Order. Notebooks are continuously checked weekly by District Supervisors to ensure compliance with policy relating to the content and use of duty books.

Notebooks are retained by the districts and units for three years. Each January, the duty book cabinet in each district, or unit, is purged by the Unit Commander of notebooks beyond the three-year district retention period. These are forwarded to Records and Information Management. When an officer is transferred, notebooks are forwarded to their new district or unit for required storage.

Storage and retention of officers' notes is addressed by Adequacy and Effective Policing LE-022. They require secure storage of officers' notes and set a minimum retention period of 15 years from the last date of entry in the books, or longer if the notebooks relate to an unsolved major case. This is being managed by the Records and Information Management Unit.

### **Alternatives Reviewed**

Not applicable.

### **Relationship to Police Service/Board Strategic Priorities**

To comply with the provisions of Board By-Laws and to maintain compliance with the Adequacy and Effective Policing LE-022.

### **Relevant Policy Considerations**

Regional Municipality of Niagara Service Board By-Law No. 486-2024 - Officer Note Taking.

General Order 168.06 – Officer Note Taking.

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## Other Pertinent Reports

8.8 – 2023.06.22 - Annual Report - Officer Note Taking – January 1 to December 31, 2022.

*This report was prepared by Evan Lindsay, Constable, 3 District, reviewed by Dave Gomez, Inspector, 3 District, reviewed by Mario Lagrotteria, Superintendent, District Operations. Recommended by Todd Waselovich, Deputy Chief, Operational Services.*



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**Submitted by:**

Bill Fordy, O.O.M. #9615  
Chief of Police

**Appendices**

Not applicable.



# NIAGARA REGIONAL POLICE SERVICE

## Police Service Board Report

PUBLIC AGENDA

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**Subject:** Annual Report – Ontario Sex Offender Registry  
January 1 to December 31, 2023

**Report To:** Chair and Members, Niagara Police Service Board

**Report Date:** 2024-05-17

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### Recommendation(s)

**That the Niagara Police Service Board (Board) receive this report for information.**

### Key Facts

- The purpose of this report is to advise the Board that the Niagara Regional Police Service (Service) is in compliance with By-Law 453-2024 – Ontario Sex Offender Registry (OSOR).
- By-Law 453-2024 contains provisions requiring the Chief of Police to report specific information in order to ensure compliance with the legislative guidelines.
- This report is submitted to provide the Board with the necessary and required information pursuant to the operation of the OSOR.

### Financial Considerations

There are no financial implications relating to the recommendations contained in this report.

### Analysis

In accordance with By-Law 453-2024, the Chief shall make a written report to the Board on or before August 30 of each year in respect of the OSOR. The report shall include:

- a) A summary of the written procedures regarding the Ontario Sex Offender Registry;
- b) The status of Service compliance with said procedures; and
- c) Confirmation that members have been trained with respect to the Ontario Sex Offender Registry, consistent with the role and responsibilities assigned to them, and with respect to the federal legislation for the purposes of managing the sex offenders in their jurisdiction.

The following are a detailed response to each of the above-noted requirements:

- a) *"...a summary of the written procedures regarding the Ontario Sex Offender Registry..."*

General Order (GO) 178.09 - Ontario Sex Offender Registry (OSOR) was created in response to Adequacy and Effective Policing LE-046 and Board By-Law 453-2024. The GO clearly defines the purpose, policy, procedures, and duties of the Local Registrar, in relation to the operation of the OSOR.

GO 178.09 was reviewed in 2021 and is currently scheduled to be re-evaluated.

- b) *"...the status of Service compliance with said procedures..."*

The duties of the OSOR - Local Registrar for the Niagara Region are completed by a detective assigned to the Service's Offender Management Unit (OMU).

The Service meets the standards required under Adequacy and Effective Policing LE-046, OSOR, and the Board By-Law 453-2024.

Currently, the Service has an offender compliance rate of 98.6%. Investigations and arrest warrants have been initiated on the 1.4% of outstanding non-compliant offenders.

- c) *"...confirmation that members have been trained with respect to the Ontario Sex Offender Registry, consistent with the role and responsibilities assigned to them, and with respect to the federal legislation for the purposes of managing the sex offenders in their jurisdiction..."*

The detective constables of the OMU are designated as the Sex Offender Registrars for the Service and have attended all training in relation to the operation of the OSOR and the National Sex Offender Registry. They possess the required knowledge, skills, and abilities to perform the duties of the Local Registrar.

### **Alternatives Reviewed**

Not applicable.

### **Relationship to Police Service/Board Strategic Priorities**

To comply with the provisions of Board By-Laws and to maintain compliance with Adequacy and Effective Policing.

### **Relevant Policy Considerations**

Board By-Law 453-2024 - Ontario Sex Offender Registry  
GO 178.09 - Ontario Sex Offender Registry (OSOR)



## Other Pertinent Reports

8.9-2023.06.22– Annual Report – Ontario Sex Offender Registry – January 1 to December 31, 2022.

*This report was prepared by Tara Ryan, Detective Sergeant, Offender Management/Human Trafficking Unit, in consultation with Jesse Miller, Staff Sergeant, Special Victims Unit; reviewed by Steve Magistrale, Inspector, Investigative Support Services and Dave Masotti, Superintendent, Emergency and Investigative Services. Recommended by Todd Waselovich, Deputy Chief, Operational Services.*



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**Submitted by:**

Bill Fordy, O.O.M. #9615  
Chief of Police

## Appendices

Not applicable



# NIAGARA REGIONAL POLICE SERVICE

## Police Service Board Report

**PUBLIC AGENDA**

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**Subject:** Annual Report – Police Response to High-Risk Individuals  
January 1 to December 31, 2023

**Report To:** Chair and Members, Niagara Police Service Board

**Report Date:** 2024-05-27

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### **Recommendation(s)**

**That the Niagara Police Service Board (Board) receive this report for information.**

### **Key Facts**

- The purpose of this report is to advise the Board that the Niagara Regional Police Service (Service) is in compliance with By-Law 489-2024 - Police Response to High-Risk Individuals.
- By-Law 489-2024 contains provisions requiring the Chief of Police to report specific information in relation to legislative guidelines.
- This report is submitted to provide the Board with the necessary and required information pursuant to the operation of the Police Response to High-Risk Individuals.

### **Financial Considerations**

There are no financial implications relating to the recommendations contained within this report.

### **Analysis**

In accordance with By-Law 489-2024, the Chief shall make a written report to the Board on or before August 30 of each year in respect of police response to high-risk individuals. The report shall include:

- a) A summary of the written procedures regarding police response to high-risk individuals;
- b) The status of Service compliance with the said procedures; and
- c) Confirmation that members have been trained in accordance with Section 4.4.

The following is a detailed response to each of the above-noted requirements:

- a) *“...a summary of the written procedures regarding police response to high-risk individuals...”*

The Service has an Offender Management Protocol (Protocol) with Correctional Services Canada, the Ministry of the Solicitor General (SOLGEN) – Community Services (formerly known as the Ministry of Community Safety and Correctional Services – Probation and Parole) and SOLGEN – Niagara Detention Centre (formerly known as Ministry of Community Safety and Correctional Services - Niagara Detention Centre).

The Protocol is a community-driven document that outlines how our community will make a coordinated effort to effectively manage persons in, or returning to the community, who pose a threat to the safety of the community.

In addition to presenting clearly defined roles and responsibilities for all service providers, the Protocol delineates the approach and agreed upon principles. This results in a consistent, comprehensive, and knowledgeable response from the above-mentioned services within our community. The Protocol was updated by the partner agencies in 2018 and signed in 2019.

General Order (GO) 190.06 - Police Response to High-Risk Individuals was created in response to Adequacy and Effective Policing LE-047 and Board By-Law 489-2024. This Order clearly defines the purpose, policy, procedures, and duties of the Local Registrar in relation to the operation of the Sex Offender Registry. GO 190.06 was reviewed in 2021 and is currently scheduled to be re-evaluated.

- b) *“...the status of Service compliance with said procedures...”*

The Offender Management Unit (OMU) has met the standards required under Adequacy and Effective Policing LE-047 - Police Response to High-Risk Individuals and the Board By-Law 489-2024. Working in partnership with the appropriate community and government agencies, the OMU ensures a co-ordinated and effective strategy in response to high-risk individuals.

In addition to working in partnerships, the OMU has made numerous applications under Sections 810.1 and 810.2 of the Criminal Code of Canada (Criminal Code), in response to persons who were at large in the community without any form of supervision. These applications resulted in court ordered restrictions that ensure these individuals are monitored within the community. As required, the Community Notification and Advisory Committee meets to make appropriate recommendations to the Chief of Police, to inform the public of individuals in the community who have been deemed to be at a high risk to reoffend.

- c) "...confirmation that members have been trained in accordance with Section 4.4..."

The investigators assigned to the OMU have attended training in relation to Dangerous Offender Applications, the Special Interest Police category on CPIC (Canadian Police Information Center), Threat and Risk Assessment, and applications under Sections 810.1 and 810.2 of the Criminal Code. Further, a designated investigator within the OMU receives ongoing training in High-Risk Assessments and continues to support uniform and other investigative units.

### **Alternatives Reviewed**

Not applicable.

### **Relationship to Police Service/Board Strategic Priorities**

To comply with the provisions of Board By-Laws and to maintain compliance with Adequacy and Effective Policing.

### **Relevant Policy Considerations**

Board By-Law 489-2024 - Police Response to High-Risk Individuals  
GO 190.06 - Police Response to High-Risk Individuals

### **Other Pertinent Reports**

8.10 - 2023.06.22 – Annual Report – Police Response to High-Risk Individuals – January 1 to December 31, 2022.

*This report was prepared by Tara Ryan, Detective Sergeant, Offender Management/Human Trafficking Unit, in consultation with Jesse Miller, Staff Sergeant, Special Victims Unit, reviewed by Steve Magistrale, Inspector, Investigative Support Services and Matt Hodges, Acting Superintendent, Emergency and Investigative Services. Recommended by Todd Waselovich, Deputy Chief, Operational Services.*



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### **Submitted by:**

Bill Fordy, O.O.M. #9615  
Chief of Police

## **Appendices**

Not applicable.



# NIAGARA REGIONAL POLICE SERVICE

## Police Service Board Report

**PUBLIC AGENDA**

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**Subject:** Annual Report – Problem-Oriented Policing, Community-Based Crime Prevention and Community Patrol  
January 1 to December 31, 2023

**Report To:** Chair and Members, Niagara Police Service Board

**Report Date:** 2024-06-04

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### **Recommendation(s)**

**That the Niagara Police Service Board (Board) receive this report for information.**

### **Key Facts**

- The purpose of this report is to advise the Board that the Niagara Regional Police Service (Service) is in compliance with Board By-Law 493-2024 Problem-Oriented Policing, By-Law 472-2024 Community-Based Crime Prevention, and By-Law 473-2024 Community Patrol
- The Chief of Police is required to make a written annual report to the Board with respect to problem-oriented policing, community-based crime prevention, and community patrol.
- This report provides a summary of requirements to ensure the Service is compliant in following these By-Laws.

### **Financial Considerations**

There are no financial implications relating to the recommendations contained in this report.

### **Analysis**

#### Problem-Oriented Policing By-Law 493-2024

The Chief shall make a written report to the Board on or before August 30 of every year in respect of problem-oriented policing. This report will contain:

- a) a summary of the written procedures regarding problem-oriented policing
- b) the status of Service compliance with the said procedures.
- c) the steps taken by the Service to promote, implement and evaluate problem-oriented policing initiatives.

The following is a detailed response to the above-noted requirements:

- a) *“...a summary of the written procedures regarding problem-oriented policing...”*

General Order (GO) 149.05 - Community Patrol and Problem-Oriented Policing, provides members with written procedures on how to initiate problem-oriented policing initiatives to address community issues concerns. This GO is reviewed bi-annually and is set for review in 2025.

- b) *“...the status of Service compliance with said procedures...”*

In accordance with GO 149.05, all officers and supervisors assigned to general patrol shall promote, plan, and implement directed patrol and/or problem-oriented policing initiatives to address public safety concerns, high incidents of crime, public disorder, and road safety.

- c) *“... the steps taken by the Service to promote, implement, and evaluate problem-oriented policing initiatives...”*

Recruit officer training, from the onset, includes preparing and delivering problem-oriented initiatives. This training prepares officers to recognize key elements of community safety concerns and respond with initiatives and/or directed patrol efforts throughout their career. The following directed patrol and/or problem-oriented policing initiatives are an overview of several implemented during this reporting period. Many of the initiatives are operationalized in all districts across the region, while others are exclusive to the concerns in a specific community.

#### Summary of 2023 Initiatives and Community Patrols

Traffic and Safety Awareness Day: This annual initiative was conducted to remind drivers that kids are back in school. Patrols aimed to target impaired drivers, drivers who are speeding, disobeying school bus protections, disobeying stop signs, and other Highway Traffic Act (HTA) violations that endanger the safety of the students. This initiative has been developed to establish safe roadways and a safe environment for the students in the Niagara Region. A total of 56 warnings and 176 Provincial Offence Notices (PONS) were issued across the Region.

Obstructed License Plate Initiative: This initiative was implemented in 1 District to hold drivers accountable for their driving behaviors by ensuring vehicle license plates were unobstructed and clearly visible to officers on patrol. The launch of this initiative coincided with the beginning phase of the Niagara Region’s launch of their Automated Speed Enforcement Cameras / Red Light Camera programs. Phase one of the initiative focused on educating the public via social media platforms and by way of traffic stops. There was a total of 34 warnings issued and 4 PONS issued. Phase two focused on an increase in enforcement of applicable laws. There was a total of 11 PONS issued with 6 warnings, 1 suspended driver identified, 1 individual wanted on an outstanding warrant, and 1 impaired driver arrest.

Community initiative “Schools In”: This initiative was implemented to address community concerns regarding vehicles failing to adhere to rules of the road while travelling in school zones and failing to yield to students utilizing crosswalks. The initiative sought to educate drivers and apply applicable enforcement, when necessary, to achieve driver compliance. This initiative occurred during school hours. There as a total of one PON issued along with several warnings.

2 District Traffic Safety Initiatives: These initiatives were conducted by 2 District platoons to address community concerns related to traffic safety. A myriad of initiatives occurred throughout the year that targeted speeding, careless driving, unnecessary noise, and distracted driving. Platoons collaborated on directed patrol and organized enforcement activities. In total, 72 PONS and 24 warnings were issued to violators.

Driving Complaints: 3 District received driving complaints from vehicles not stopping for red lights/stop signs/school buses, speeding, loud mufflers, heavy trucks, and off-road vehicles. Subsequently, traffic initiatives were conducted in identified areas with officers monitoring intersections and conducting radar/lidar enforcement. Officers once again partnered with Ministry of Transportation (MTO) enforcement officers and City By-Law officers on heavy truck enforcement. ATV patrols were also conducted along the St. Lawrence Seaway property, along with several pedestrian and bicycle paths, where officers educated the public and enforced the Off-Road Motor Vehicles Act and Trespass to Property Act. A total of 38 PONS were issued and 12 warnings were given.

5 District conducted a special project related to traffic enforcement in areas of Fort Erie, Crystal Beach, and Ridgeway. This initiative was in response to community requests for higher police visibility in these areas. Locations of particular concern were Central Avenue, Erie Road, Ridge Road, and in school zones. Other locations and residential areas focused on their issues/concerns. Enforcement efforts resulted in four PONS issued and three warnings.

Traffic Enforcement Rural Roads: Focused traffic enforcement conducted in rural areas of 6 District - Port Colborne and Wainfleet. Areas identified through citizen / municipal office complaints were prone to a high frequency of vehicles travelling at excessive speeds. Increased enforcement resulted in 345 PONS for speeding being issued and 19 stunting charges, resulting in drivers license suspensions and vehicle impoundment.

Overweight Trucks: Officers along with members from the Traffic Enforcement Unit responded to complaints regarding overweight trucks on west Niagara roadways. Education was pushed out over the district Twitter account. This led to a heightened awareness of the approved truck routes within west Niagara. A considerable number of charges had been laid under the Highway Traffic Act, and a significant reduction in the number of commercial motor vehicles traveling on restricted roadways.

The 2023 MTO initiative took place 5 times throughout the year. This initiative is run by the MTO, assisted by the Town of Lincoln, to contend with commercial trucks bypassing the Lincoln MTO scales, causing traffic concerns through the Town’s infrastructure. The MTO and the Service’s joint initiative statistics for 2023 included 207 vehicle inspections, 67 vehicles removed from the highways due to serious defects, 89 total charges laid, along with 6 licence plates seized due vehicles having critical defects.



**Bicycle Safety:** Police and Wendy's Restaurant once again partnered in the 'Free Frosty Campaign' where 10,000 coupons were provided to frontline officers to distribute to youths displaying good bicycle safety by wearing helmets and obeying the rules of the road. Once again Wendy's, with the assistance of officers, gave away 500 bicycle helmets on kick off day. Officers also assisted the Niagara's Safety Village with their 2 summer bicycle safety courses that are 1 week, respectively.

The Community Oriented Response and Engagement Unit (CORE) continued their collaborative efforts in 2023, focusing on building relationships with key stakeholders and identifying problems and resolutions together. This has brought about greater police visibility and easier accessibility to police by members of the public and stakeholders in the community to address an array of topics.

**Bicycle and Foot Patrol Initiatives:** Throughout the year, to adopt a stronger focus on community policing and visibility, bicycle and foot patrols were initiated in downtown cores and recreational areas. While walking the beat, officers routinely engaged with local shop keepers and citizens identifying problem areas and concerns. Issues related to homelessness, unwanted persons, thefts, property damage, drug use, and discarded drug paraphernalia were identified and addressed.

**Homeless Persons:** During 2023, the City of Welland continued to see an increase in homeless persons and tents constructed on both public and private properties. With the onset of cooler weather, police collaborated closely with the staff from Niagara Assertive Street Outreach, Gateway Niagara, and The Hope Centre. These partnerships were valuable and assisted persons who were living in tents or vehicles by providing them with temporary and/or permanent shelter.

**Lock it or Lose It:** This initiative is an annual public reminder. Using social media posts and increased police visibility, the community is alerted to the risk of theft from vehicles. Officers conduct foot and bicycle patrols throughout open-air malls and businesses, making themselves visible to patrons and business owners. Furthermore, while onsite, officers also walked through the parking lots, visually checking for unlocked cars, and placed an educational pamphlet on the windshield of parked vehicles. This initiative incorporated increased police visibility along with awareness for motorists to secure items in their vehicles out of plain view.

**Crime Prevention Through Environmental Design (CPTED):** The Service completed several CPTED audits for businesses, community groups, and homeowners who requested to have an officer come out to their property and offer suggestions to discourage crime. Police were able to collaborate with homeowners and business owners to make recommendations for improved safety.

**High School Beach Day:** District officers, along with CORE Unit members, planned for and were present during the annual high school unsanctioned beach day across the Region. Officers utilized ATV patrols and foot patrols to engage with the thousands of students who attended this event. Police enforced the Criminal Code, Liquor Licence Act, and the Trespass to Property Act throughout the day.

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Beach Patrols: The beaches of Niagara remained popular destinations in 2023 and quickly overwhelmed local infrastructure. On weekends, beaches were often at, or over, capacity and parking issues arose at various locations. Affected Districts worked with local Municipal By-Law offices to address the influx of people and address parking concerns.

The Fleming Centre community policing initiative was conducted due to youth complaints received by the Service from residents. Uniform members attended the Fleming Centre 219 times in 2023, to foster new relations and build trust within the community. This was a year long project spreading across all shifts.

#### Community Based Crime Prevention By-Law 472-2024

The Chief shall make a written report to the Board on or before August 30 of each year in respect of community-based crime prevention initiatives. The report shall include:

- a) a summary of the written procedures concerning community-based crime prevention initiatives;
- b) the status of Service compliance with the said procedures;
- c) a summary of current crime prevention initiatives and an indication of their success; and
- d) a summary of current concerns, as voiced by the community through the community partnership initiatives.

The following is a detailed response to each of the above noted requirements:

- a) *“...summary of the written procedures concerning community-based crime prevention initiatives...”*

GO 149.05 - Community Patrol and Problem-Oriented Policing provides direction on a police officer's duties including "Crime Prevention". In addition, section 82(1) of the Community Safety and Policing Act 2019, establishes specific statutory duties for police officers that include: preventing crimes and other offences and providing assistance and encouragement to other persons in their prevention.

- b) *“...the status of Service compliance with the said procedures...”*

The Service is committed to working with municipalities, school boards, community organizations, neighbourhoods, businesses, and neighbouring municipalities or jurisdictions, to develop and implement community-based crime prevention initiatives. The Service ensures the community-based crime prevention initiatives are consistent with the Ontario Mobilization and Engagement Model of Community Policing.

- c) *“...a summary of current crime prevention initiatives and an indication of their success...”*

The following is a summary of Crime Prevention initiatives during 2023:

1 District Officers initiated high visibility presence to deter thefts and break and enters occurring within the area of Glendale Avenue and Merritt Street in St. Catharines. Officers strategically positioned themselves while authoring reports, and during low call volume times, to deter criminal behavior. Officers reported no criminal behaviour or suspicious activity during their initiative. Officers continue to use high visibility patrols in their efforts to address community concerns and reduce crime.

Community initiative “Project Conversation” sought to address community concerns relating to disturbances involving youth in a St. Catharines green space. Officers sought out opportunities to engage with local youth attending the park to deter antisocial behavior and foster relations. Nearby residents were also engaged and appreciated the increase in police presence. A reduction of antisocial behaviour was noted during enforcement efforts.

5 District conducted ATV patrols in certain areas of Fort Erie and Crystal Beach. This initiative was in response to community requests for higher police visibility in these areas. Locations of particular concern were along shorelines, cottage rentals, and private properties. Certain properties belonging to the Town of Fort Erie were focused on issues/ concerns. The Service utilized uniform members on marked ATVs to enforce and educate violators.

As part of the Service’s commitment to crime prevention and patrols of summer vacation properties, uniform members utilized foot patrols, ATV patrols, and marked cruisers to conduct cottage checks along the Lake Erie shoreline. The cottage checks consisted of ensuring doors, as well as windows, had been locked and secured with no obvious signs of damage or forced entry. Cottage check signs were left at the property for owners to inform them that police were active in the area patrolling and conducting these checks.

- d) *“...a summary of current concerns, as voiced by the community through the community partnership initiatives...”*

The Service regularly monitors and evaluates the effectiveness and on-going need for community-based crime prevention initiatives in collaboration with municipalities, school boards, businesses, and community organizations. Property crime and crime prevention strategies remain a community concern. Crime prevention and engagement initiatives with youth also continue to be a concern. Crimes related to the societal issues of illicit drug use are an ever-growing community concern. The Service remains cognizant of these issues and strives to address them through continued collaboration with community stakeholders and continuing with proactive community-based crime prevention.

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## Community Patrol By-Law 473-2024

The Chief shall make a written report to the Board on or before August 30th, of each year in respect of community patrol. This report shall include:

- a) confirmation of compliance with the Directed Patrol procedure.
- b) the high and low numbers of Members assigned to the patrol unit, with particulars and reasons for any period that the patrol unit numbers were less than those required under Section 4.3.1.
- c) costs of Directed Patrols; and
- d) the status of the outcome of the Directed Patrol initiative including the effect of Directed Patrol on crime, calls for service, public disorder analysis and road safety.

### Detailed Response

- a) *"...confirmation of compliance with the Directed Patrol procedure..."*

GO 149.05 - Community Patrol and Problem-Oriented Policing provides direction to supervisors that they shall monitor and evaluate all directed patrols to ensure compliance with procedures. During this reporting period, the Service has remained compliant with all procedures.

- b) *"...The high and low numbers of members assigned to the Patrol Unit, with particulars and reasons for any period that the Patrol Unit numbers were less than those required under Section 3.3.1..."*

Directed patrol, as part of addressing concerns raised within the community, forms the core patrol responsibilities of every uniform member of the Service. When staffing levels permit, front-line supervisors can assign members to problem-oriented policing initiatives, including traffic enforcement. Supervisors are responsible for the deployment of all members when hired on overtime to deal with directed patrols targeting concerns raised within the community. The Patrol Unit numbers were not less than required at anytime in 2023.

- c) *"...costs of directed patrols..."*

Unless otherwise indicated, the projects referenced in this report were conducted by on-duty personnel, during the regular course of their duties and did not incur additional costs to the Service.

- d) *"...the status of the outcome of the Directed Patrol initiative including the effect of directed patrol on crime, calls for service, public disorder analysis and road safety..."*

Supervisors are responsible for monitoring and evaluating problem-oriented policing initiatives. The evaluation includes an assessment of the level of success achieved and a consideration of the potential for the initiative to be continued, expanded, or ended.

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This evaluation is documented by way of a memorandum directed to the District Commander.

### **Alternatives Reviewed**

Not applicable.

### **Relationship to Police Service/Board Strategic Priorities**

To comply with the provisions of the Board By-Laws and to maintain compliance with Adequacy and Effective Policing.

### **Relevant Policy Considerations**

By-Law 493-2024 - Problem-Oriented Policing  
By-Law 472-2024 - Community-Based Crime Prevention  
By-Law 473-2024 - Community Patrol  
GO 149.05 – Community Patrol and Problem-Oriented Policing

### **Other Pertinent Reports**

8.11 – 2023.07.27 - Annual Report – Problem-Oriented Policing, Community-Based Crime Prevention and Community Patrol

*This report was prepared by Rob LaPlante, Inspector, 1 District Commander, in consultation with Shaun Parrent, Inspector, 2 District Commander, David Gomez, Inspector 3 District Commander, Dan Savoie, Staff Sergeant, 5 District Commander, Phil Liczkai, Staff Sergeant, 6 District Commander, Sarah Rose, Staff Sergeant, 8 District Commander, and reviewed by Mario Lagrotteria, Superintendent, District Operations. Recommended by Todd Waselovich, Deputy Chief, Operational Services.*



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### **Submitted by:**

Bill Fordy, O.O.M. #9615  
Chief of Police

### **Appendices**

Not Applicable.



# NIAGARA REGIONAL POLICE SERVICE

## Police Service Board Report

PUBLIC AGENDA

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**Subject:** Annual Report - Robbery Investigations  
January 1, 2023, to December 31, 2023

**Report To:** Chair and Members, Niagara Police Service Board

**Report Date:** 2024-06-04

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### Recommendation(s)

**That the Niagara Police Service Board (Board) receive this report for information.**

### Key Facts

- The purpose of this report is to advise the Board that the Niagara Regional Police Service (Service) is in compliance with By-Law 496-2024 - Robbery Investigations.
- The Chief is required to make an annual written report to the Board concerning robbery investigations.
- This report is submitted to provide the Board with the necessary information relating to the Service's written procedures concerning robbery investigations.

### Financial Considerations

There are no financial implications relating to the recommendations contained within this report.

### Analysis

By-Law 496-2024, a By-Law Respecting Robbery Investigations, was enacted because of Adequacy and Effective Policing Law Enforcement LE-042 - Robbery Investigations. This By-Law details specific requirements that are reported as follows:

The Chief of Police shall make a written report to the Board on or before August 30 of each year in respect of investigations into robbery occurrences. The report shall include:

- a) a summary of the written procedures concerning robbery investigations; and,
- b) the status of Service compliance with the procedures.

The following is a detailed response to each of the above noted requirements.

- a) *“... a summary of the written procedures concerning Robbery investigations...”*

General Order 095.10 - Major Incidents and Routine Criminal Investigations was prepared and approved to comply with the Adequacy and Effective Policing, Law Enforcement LE-042 - Robbery Investigations.

In summary, this Order is intended to familiarize police officers with the duties and responsibilities necessary to conduct routine criminal investigations, while also outlining the process to be followed when involved in incidents considered to be of a major nature. The Order mandates that it is the responsibility of personnel assigned to a District Detective Services Unit to conduct robbery investigations.

General Order 091.07 – Alarms/Robbery Investigations was prepared and approved to comply with the Adequacy and Effective Policing, Law Enforcement LE-042 - Robbery Investigations.

In summary, this Order details the procedure to be followed when members respond to an alarm from a financial institution.

- b) *“... the status of Service compliance with the procedures.”*

A wide range of specialized training is required and has been provided to investigators engaged in robbery investigations. Basic criminal investigative training is provided to members engaged in conducting various types of investigations. This training is delivered through the Ontario Police College (OPC) Criminal Investigator Training (CIT) course, with the course curriculum designed to include components related to robbery investigations. The Service’s Training Unit hosts this satellite course. Members also can attend this course at the OPC and neighbouring police services as positions become available. In 2023, the Service did not send any of its officers on the course. The Service did not have a qualified instructor to facilitate the training and the OPC did not deliver the course in 2023. (Source – NRPS Training Unit).

Investigators assigned to District Detective Services Units also receive Ontario Major Case Management training as space becomes available. This two-week course provides specialized training to ensure compliance with the *Ontario Major Case Management Manual* and to standardize investigative procedures across the province. Components of this course include fundamentals of Major Case Management (MCM), crime scene management, search and seizure and judicial authorization to intercept private communications, strategic approach to investigative interviewing and statement admissibility, behavioral sciences, dangerous offenders, search incident command, the role of the coroner, media / public appeals, and victim issues.

The Service’s Training Unit conducts a satellite MCM course on an annual basis. Positions for several Service members are allotted in each class. In the past, additional members have also attended courses provided at the OPC and by neighbouring police services. In 2023, 10 Service members received MCM training. (*Source – NRPS Training Unit*)

Other training in robbery investigations is also provided to select members through approved seminars and conferences.

The initial uniform patrol response to a reported robbery is in accordance with the procedures established in General Order 095.10 - Major Incidents and Routine Criminal Investigations and General Order 091.07 - Alarms/Robbery Investigations. Compliance is ensured by the oversight of the uniform patrol sergeant at these occurrences, and a review of the completed initial reports by the uniform staff sergeant.

Robbery investigations are forwarded to Detective Services Units for continued investigation. Detectives respond to the scene for this purpose, and further ensure compliance with established procedures. A Detective Sergeant or Detective Staff Sergeant assigns investigations, reviews initial and supplementary reports, and provides an additional level of quality control and compliance monitoring.

The following chart helps illustrate compliance with the written procedures by detailing the number of robbery investigations conducted by the Service over the last five years, and the manner in which they were cleared.

Year	Robberies	Unfounded	Cleared by Charge	Cleared Otherwise	Unsolved
2019	157	7	55	4	91
2020	198	19	82	5	92
2021	154	6	76	4	68
2022	186	7	73	5	101
2023	121	5	56	17	44

\*\*Statistics current as of March 5, 2024.

\*Note: Based on recommendations from the Police Information and Statistics (POLIS) Committee, some of the UCR Incident Clearance Status Options were changed in 2018. These changes may contribute to minor differences in the number of investigations that were cleared otherwise or unsolved, but they would not affect the investigations that were cleared unfounded or cleared by charge.

### **Alternatives Reviewed**

Not Applicable.



## **Relationship to Police Service/Board Strategic Priorities**

This report is submitted to the Board for consideration and approval of information relating to robbery investigations in the Regional Municipality of Niagara to provide compliance with Police Service Board By-Law 496-2024.

## **Relevant Policy Considerations**

Police Service Board By-Law No. 496-2024 Robbery Investigations  
General Order 095.10 - Major Incidents and Routine Criminal Investigations  
General Order 091.07 - Alarms/Robbery Investigations  
Adequacy and Effective Policing, Law Enforcement LE-042 - Robbery Investigations

## **Other Pertinent Reports**

8.9 - 2023.04.27 - Annual report – Robbery Investigations – January 1, 2022, to December 31, 2022.

*This report was prepared by Richard Gauthier, Staff Sergeant, 2 District Detective Office in consultation with Shaun Parrent, Inspector, 2 District Commander, and reviewed by Mario Lagrotteria, Superintendent, District Operations. Recommended by Todd Waselovich, Deputy Chief, Operational Services.*



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**Submitted by:**  
Bill Fordy, O.O.M. #9615  
Chief of Police

## **Appendices**

Not applicable.



# NIAGARA REGIONAL POLICE SERVICE

## Police Service Board Report

PUBLIC AGENDA

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**Subject:** Annual Report – Search and Seizure  
January 1 to December 31, 2023

**Report To:** Chair and Members, Niagara Police Service Board

**Report Date:** 2024-05-29

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### Recommendation(s)

**That the Niagara Police Service Board (Board) receive this report for information.**

### Key Facts

- The purpose of this report is to advise the Board that the Niagara Regional Police Service (Service) is in compliance with Board By-Law 458-2024 – Search and Seizure.
- The Chief is required to make a written annual report to the Board with respect to Search and Seizure.
- This report is submitted to provide the Board with the necessary and required information with respect to Search and Seizure procedures.

### Financial Considerations

There are no financial implications relating to the recommendations contained within this report.

### Analysis

In accordance with Board By-Law 458-2024, the Chief shall make a written report to the Board on or before August 30 of each year with respect to Search and Seizure. The report shall include:

- a) A summary of the written procedures regarding Search and Seizure; and
- b) Confirmation of compliance with the procedures regarding Search and Seizure.

The following is a detailed response to each of the above-noted requirements:

- a) *“...a summary of the written procedures regarding Search and Seizure...”*

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Written procedures regarding Search and Seizure are found in the Service's General Orders (GOs):

- GO – 018.21 – Persons in Custody
- GO – 035.13 – Evidence and Property Management
- GO – 053.25 – Use of Force
- GO – 059.06 – Diplomatic and Consular Immunity
- GO – 061.11 – Impaired Driving Offences
- GO – 075.11 – Scenes of Crime Officer
- GO – 079.10 – Special Investigations Unit
- GO – 095.10 – Major Incidents and Routine Criminal Investigations
- GO – 100.10 – Powers of Arrest
- GO – 103.13 – Infection Prevention and Control
- GO – 110.08 – Proceeds of Crime and Offence Related Property
- GO – 114.13 – Domestic/Family Violence
- GO – 117.11 – Search and Seizure
- GO – 121.12 – Forensic Services Unit
- GO – 150.07 – Civil Disturbances and Mass Arrests
- GO – 167.08 – Mentally Ill Persons
- GO – 169.08 – Internet Child Exploitation Investigations
- GO – 175.06 – Firearms - Investigations/Seizure/Property/Maintenance
- GO – 185.08 – Court Security
- GO – 192.05 – Electronic Crime Investigations
- GO – 199.04 – Grow Operations and Clandestine Labs
- GO – 208.06 – Drug Related Offences
- GO – 236.03 – Intoxicated Persons

The above-noted GOs detail the responsibilities of officers when conducting searches of persons or premises in virtually all conceivable situations. They were prepared and approved to comply with Adequacy and Effective Policing. Considerable effort has been dedicated to ensuring that these GOs reflect current legislative and case law authorities. The GOs are reviewed and amended as deemed necessary.

- b) *“...confirmation of compliance with the procedures regarding Search and Seizure...”*

Searches of persons and premises are done on an almost daily basis by police officers with and without prior judicial authorization. Since most of these searches are linked to criminal investigations that may escalate to criminal charges, one method of confirming compliance with the procedures relating to search and seizures is through judicial review. Although there is no formal data collection process in relation to this review, the merits of any matter before the courts involving the search and seizure of persons or premises form the basis of the eventual outcome, which may give rise to positive or constructive feedback to the officer(s). Furthermore, plea agreements are occasionally entered into between the Crown Attorney and Defense Counsel in the resolution of

criminal matters; whereby, police searches may have been challenged in the court process, making it less likely that potential issues with search and seizures become common knowledge.

The success achieved in matters relating to search and seizures can, in part, be attributed to the ongoing emphasis on the topic in police-related training programs. The issue of search, in particular search of persons and/or premises either by judicial authorization or incident to arrest, is always an issue for review in training courses offered by the Ontario Police College, the Canadian Police College, and the Service's Training Unit. As such, in order to maintain the established legal guidelines for police officers to follow during search incidents, such courses as Criminal Investigators Training, Ontario Major Case Management, Search Warrant Course, and Advanced Patrol Training offer, as part of the required curriculum, reviews on the issues of search and seizures, and the judicial authorities associated to them.

In addition, the Ontario Police Video Training Alliance offers the following training videos that cover the legal aspects of Search and Seizure:

Volume 094 "Vehicle Search Authorities" – September 2006  
Volume 116 "Building Searches" – July 2009  
Volume 118 "Foundations of Warrantless Search" – January 2010  
Volume 122 "Head to Toe – Search of Persons" – August 2010  
Volume 123 "Firearms Seizures" – August 2010  
Volume 137 "Investigative Detention" – June 2013  
Volume 141 "Credibility and Reliability on the Stand" – May 2014  
Volume 148 "Articulation – Investigative Detention" – April 2015  
Volume 150 "NRPS Justice Panel" – May 2015  
Volume 160 "Vehicle Inventory Searches" – June 2017

### **Alternatives Reviewed**

Not applicable.

### **Relationship to Police Service/Board Strategic Priorities**

To comply with the provisions of the Board By-Laws and to maintain compliance with Adequacy and Effective Policing.

### **Relevant Policy Considerations**

Board By-Law 458-2024 - Search and Seizure  
GOs listed above under the "Analysis" heading

## Other Pertinent Reports

8.13 - 2023.06.22 – Annual Report – Search and Seizure – January 1 to December 31, 2022.

*This report was prepared by Andrew Knevel, Staff Sergeant, Major Crime Unit; reviewed by Steve Magistrale, Inspector, Investigative Support Services and Matt Hodges, Acting Superintendent, Emergency and Investigative Services. Recommended by Todd Waselovich, Deputy Chief, Operational Services.*



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**Submitted by:**  
Bill Fordy, O.O.M. #9615  
Chief of Police

## Appendices

Not applicable.



# NIAGARA REGIONAL POLICE SERVICE

## Police Service Board Report

PUBLIC AGENDA

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**Subject:** Annual Report – Sexual Assault Investigations  
January 1 to December 31, 2023

**Report To:** Chair and Members, Niagara Police Service Board

**Report Date:** 2024-05-16

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### Recommendation(s)

**That the Niagara Police Service Board (Board) receive this report for information.**

### Key Facts

- The purpose of this report is to advise the Board that the Niagara Regional Police Service (Service) is in compliance with Board By-Law 499-2024 – Sexual Assault Investigation.
- By-Law 499-2024 contains provisions requiring the Chief of Police to report specific information in order to ensure compliance with the legislative guidelines.
- This report is submitted to provide the Board with the necessary and required information pursuant to the operation of sexual assault investigations.

### Financial Considerations

There are no financial implications relating to the recommendations contained within this report.

### Analysis

In accordance with By-Law 499-2024, the Chief shall make a written report to the Board on or before August 30 of each year in respect of the investigation of sexual assault occurrences. The report will contain:

- a) a summary of the written procedures concerning sexual assault investigations, including changes since the date of the last report;
- b) confirmation that the procedures are in compliance with the Ministry's designated Ontario Major Case Management (OMCM) manual and O. Reg 394/23: Major Case management and Approved Software Requirements;
- c) the status of Service compliance with the said procedures;
- d) a summary of the training given to members with respect to sexual assault;

- 
- e) a summary of the steps taken by the Service to monitor and evaluate response to sexual assault occurrences; and
  - f) a summary of the issues dealt with by the Sexual Assault Committee.

The following is a detailed response to each of the above-noted requirements:

- a) *“...a summary of the written procedures concerning sexual assault investigations, including changes since the date of the last report...”*

The Service has a Sexual Assault Response Protocol (Protocol) with the following community partners: Family and Children’s Services, Birchway Niagara, Centre De Sante Communautaire Du Niagara, Niagara Region Sexual Assault Centre, the Sexual Assault Domestic Violence Treatment Centre – Niagara Health, Victim Services, and the Victim Witness Assistance Program (VWAP), as well as the Crown Attorney – Ministry of the Attorney General (MAG). In 2023, Bethesda, Niagara College, and Brock University were added as community partners.

This Protocol is a community-driven document that outlines how the community will make a coordinated effort to effectively respond to victims/survivors of sexual assault. In addition to defining roles and responsibilities for all service providers, the document defines the approach and agreed upon principles of responding to victims/survivors of sexual assault, resulting in a consistent, comprehensive, and knowledgeable response from service providers to victims and survivors. Police and partner agencies conduct regular meetings to review and update the Protocol.

General Order (GO) – 020.14, Sexual Assault Investigations was created in response to Adequacy and Effective Policing LE-034 and By-Law 499-2024. GO 020.14 defines the policy, procedures and duties governing sexual assault investigations. The GO was updated in 2021 and was re-evaluated in early 2024 and is currently pending approval.

- b) *“...confirmation that the procedures are in compliance with the Ministry’s designated Ontario Major Case Management manual and O. Reg 394/23: Major Case management and Approved Software Requirements...”*

In May 2009, representatives from each agency named in the Protocol, along with a representative from the VWAP – MAG, formed a committee to review the Protocol. The Protocol was revised to reflect recommendations, and as such these revisions brought the Service in line with Adequacy and Effective Policing for investigating sexual assaults.

The supervisor of the Sexual Assault Unit (SAU) reviews all cases of sexual assault to ensure that the procedures set out in the OMCM manual are utilized in threshold cases.

- c) *“...the status of Service compliance with the said procedures...”*

GO 020.14 includes the guidelines as detailed in Adequacy and Effective Policing and in accordance with the Ministry's designated OMCM manual.

Both the Protocol and GO 020.14 ensure the Service is in compliance with the Ministry's Adequacy and Effective Policing Guidelines LE-034.

- d) *"...a summary of the training given to members with respect to sexual assault..."*

The majority of the SAU have completed the following courses as required by the Ministry's Adequacy and Effective Policing Guidelines LE-034:

- General Investigative Techniques;
- Ontario Major Case Management; and
- Sexual Assault Investigations.

There is 1 investigator who is scheduled to complete the Sexual Assault Investigations Course in 2024.

The unit is in compliance with the Ministry's Adequacy and Effective Policing Guidelines contained in LE-034.

- e) *"...a summary of the steps taken by the Service to monitor and evaluate response to sexual assault occurrences..."*

The Service has several procedures in place to monitor and evaluate responses to sexual assault occurrences. All sexual assault complaints within the Region are submitted to the SAU and reviewed by the detective sergeant. Complaints are then assigned accordingly to the investigators and monitored by the detective sergeant as investigations unfold.

Cases are processed through a peer review as they are investigated and often have input from the Crown Attorney's Office. All historical sexual assault files are reviewed with the Crown Attorney prior to the laying of criminal charges. Further, all related cases are assessed and entered on the Violent Crime Linkage Analysis System (ViCLAS) database by the Violent Crime Analysts. These entries are then submitted to the Provincial ViCLAS Centre for analysis.

The Violent Crime Analysts also enter data from sexual assault investigations into the Major Case Management System according to OMCM policies/procedures. When a serial sexual predator is identified, SAU members liaise with the Provincial Serial Predator Crime Investigations Coordinator and provide documentation pertaining to the circumstances surrounding the identified offender.

- f) *"...a summary of the issues dealt with by the Sexual Assault Committee..."*



The SAU is currently involved with the Sexual Assault Provincial Working Group and has established an advocate case review program.

Currently, the ‘Niagara Region Sexual Violence Advocate Case Review Program’ (Review Program) is comprised of the Service, Niagara Regional Sexual Assault Centre, Gillian’s Place, Women’s Place, and the Centre de Sante Communautaire. The team received training and commenced the first review on May 17, 2021. The review committee has been meeting quarterly since its inception.

The purpose of the Review Program is to analyze reported cases of sexual assault where charges were not laid, identify systematic problems that may have arisen, and jointly make proactive changes to the investigative process. Additionally, the Review Program will identify positive practices within investigations so they can be utilized in other matters going forward. Furthermore, the Review Program will ensure joint training needs are identified and take steps to ensure that recommended training is provided to all members.

#### Sexual Assault Reports – 2021 - 2023

Year	Total Reports	Charges	*Otherwise	Unfounded	Suspended
2023	398	53	0	0	291
2022	357	28	0	1	304
2021	367	41	8	9	238

The Clearance Type “Otherwise” refers to investigations in which a victim may have chosen not to continue to the point of charges and prosecution.

Sexual assault statistics will fluctuate year to year due to the length of time required in some investigations. Figures are also impacted by the reporting of historical sexual assaults. With respect to the 2023 statistics, there are 54 cases that have yet to be concluded and remain under investigation at this time.

#### **Alternatives Reviewed**

Not applicable.

#### **Relationship to Police Service/Board Strategic Priorities**

To comply with the provisions of Board By-Laws and to maintain compliance with Adequacy and Effective Policing.

#### **Relevant Policy Considerations**

Board By-Law 499-2024 - Sexual Assault Investigation  
GO 020.14 - Sexual Assault Investigations

## Other Pertinent Reports

8.14-2023.06.22 - Annual Report – Sexual Assault Investigations - January 1 to December 31, 2022

*This report was prepared by Derek Gandza, Detective Sergeant, Sexual Assault Unit, in consultation with Jesse Miller, Staff Sergeant, Special Victims Unit, reviewed by Steve Magistrale, Inspector, Investigative Support Services and Dave Masotti, Superintendent, Emergency and Investigative Services. Recommended by Todd Waselovich, Deputy Chief, Operational Services.*



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**Submitted by:**

Bill Fordy, O.O.M. #9615  
Chief of Police

## Appendices

Not applicable.



# NIAGARA REGIONAL POLICE SERVICE

## Police Service Board Report

**PUBLIC AGENDA**

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**Subject:** Annual Report – Use of Force – January 1 to December 31, 2023  
**Report To:** Chair and Members, Niagara Police Service Board  
**Report Date:** 2024-05-16

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### **Recommendation(s)**

**The Niagara Regional Police Service Board (Board) receives this report for information.**

### **Key Facts**

- The purpose of this report is to provide the Board with the required information pursuant to Board By-Law 506-2024 relating to procedures on the use of force.
- Board By-Law 346-2014, enacted in response to Ontario Regulation 926 under the Police Services Act, 1990 and the corresponding Provincial Adequacy Standard AI-012 Use of Force, were in force during the review period of this report.
- Board By-Law 506-2024 Use of Force, enacted in response to Ontario Regulation 391/23 – Use of Force and Weapons and Ontario Regulation 87/24 – Training, contains provisions requiring the Chief of Police to report specific information in order to ensure compliance with legislated requirements under the Community Safety and Policing Act (CSPA), which came into force on April 1, 2024.

### **Financial Considerations**

There are no financial implications relating to the recommendations contained in this report.

### **Analysis**

By-Law 506-2024 section 5.2 details specific annual requirements that are to be reported as follows:

The Chief shall make written reports to the Board, including but not limited to an annual report on the use of force/training issues, which shall disclose the following information and be made available to the community:

- a) use of force trends and the Service response to such trends, as disclosed by the procedures referred to in section 4.2.1 of the By-Law and in accordance with prescribed Regulations and Adequacy Standards;
- b) all matters in which Part B of the use of force report that were retained for more than the required timeframes outlined in section 17(1), (2) and (3) of Ontario Regulation 391/23: Use of Force and Weapons made under the CSPA;
- c) all matters in which Part B of the use of force report was retained for more than 30 days, the reasons therefore, and the action taken in respect of members in connection with the retained report;
- d) in respect of training whether use of force training meets or exceeds Ministry standards as amended from time to time;
- e) in respect of training the number of members who did not successfully complete the required training, the reasons for not so doing and the remedial action taken;
- f) a summary of all reports made pursuant to sections 4.4.1. and 4.4.2 of the By-Law regarding the discharge of firearms;
- g) the nature of critical incident trauma aftercare available pursuant to section 4.8 of the By-Law and the number of members using the aftercare arrangements;
- h) Service compliance with equipment standards of the Ministry as amended from time to time;
- i) a summary of Service policy regarding disposition of old equipment and comment on Service compliance with the policy;
- j) anticipated changes in the cost of any of the above matters to be considered in the budget for the ensuing year, which information shall also be included in the training program budget submitted to the Board.

The following is a detailed response to each of the above noted requirements:

- a) use of force trends and the Service response to such trends, as disclosed by the procedures referred to in section 4.2.1 of the By-Law and in accordance with prescribed Regulations and Adequacy Standards:

Please see Appendix A - 2023 Use of Force Statistical Analysis Report.

## TRAINING

- b) all matters in which Part B of the use of force report that were retained for more than the required timeframes outlined in section 17(1), (2) and (3) of Ontario Regulation 391/23: Use of Force and Weapons made under the CSPA:

There were no applicable matters in the reporting period.

- c) all matters in which Part B of the use of force report was retained for more than 30 days, the reasons therefore, and the action taken in respect of members in connection with the retained report:

There were no applicable matters in the reporting period.

- d) in respect of training whether use of force training meets or exceeds Ministry standards as amended from time to time:

Use of force training is scheduled and conducted in a manner that meets or exceeds Ministry Standards. Officers participate in use of force certification/recertification at least once every 12 months. Training Unit instructors are accredited through the Ontario Police College to deliver de-escalation, use of force and firearms training. Training follows O. Reg. 87/24: Training, O. Reg. 391/23: Use of Force and Weapons and Ministry of Solicitor General's Use of Force Guidelines regarding training on communication, physical control, impact weapons, aerosol weapons, conducted energy weapons, and firearms. Training includes legal requirements, the exercise of judgement, safety, theories relating to the use of force, and practical proficiency; delivered via classroom presentation and scenario-based training activities. This ongoing training is to ensure that an officer can assess a situation quickly to determine the appropriate response and to evaluate whether a physical method is required to subdue an individual, or to prevent injury to the individual, the officer, or a member of the public.

- e) in respect of training the number of members who did not successfully complete the required training, the reasons for not so doing and the remedial action taken:

Every year, a small number of members are unable to participate in use of force training due to medical restrictions. In accordance with section 4.3 of the By-Law, and regulations under the CSPA, those members are not deployed to positions that require use of force capabilities until their medical conditions allow them to receive the required use of force training. Of all those members who participate

annually in use of force training, there is generally a small percentage, typically in the firearms requalification, who are required to make a second attempt to achieve the provincial adequacy standard. They are afforded that opportunity to do so as soon as possible, usually the same day. During the reporting period all active-duty members were able to achieve the training standard at first attempt or following remedial opportunities.

- f) a summary of all reports made pursuant to 4.4.1. and 4.4.2 regarding the discharge of firearms:

Section 4.4.1 states that *"The Chief shall ensure that all reports on investigations of death or injury resulting from the discharge of a firearm made pursuant to section 9 of O. Reg. 391/23: Use of Force and Weapons are submitted to the Board within 30 days of such incident occurring"*.

Section 4.4.2 states that *"The Chief shall immediately cause an investigation and file a report to the Board where a member, by the discharge of a firearm in the performance of his or her duty, kills or injures another person"*.

In 2023, one use of force interaction led to the discharge of a firearm, resulting in the death of the subject. In this single incident, the Special Investigations Unit (SIU) was notified and commenced an investigation. The SIU is an independent civilian law enforcement agency that is responsible for investigating circumstances involving police that have resulted in death or serious injury, or if a firearm was discharged at a person. The incident has been cleared by the SIU Director who noted that the involved officers acted lawfully.

- g) The nature of critical incident trauma aftercare available pursuant to section 4.6 of the By-Law and the number of members using the aftercare arrangements:

Service General Order 09.12: Psychological Wellness Programs sets out policy and procedures with respect to the Critical Incident Response facilitated by the Member Support Unit and Peer Support Team, backed by the Service Psychologist and Mental Health Clinician. The teams provide immediate support to members who are involved in a critical incident by organizing a defusing/debriefing and check in with members at regular intervals to offer additional support or to connect members and their families with community resources from a list of pre-screened mental health practitioners. The Member Support Unit also operates an Early Intervention program that monitors members' cumulative exposure to critical incident trauma and ensures that members receive the appropriate level of support.

Further, General Order 254.03: Reintegration Program sets out policy and procedure for supporting members in dealing with the natural stress of critical incidents and exposure to stressful events. Support is provided through delivery of a program integrating exposure, drills and scenarios that have been individualized to the needs of each participating officer and their situation.

Details and statistics on critical incident trauma aftercare programs are reported to the Board annually by the Member Support Unit.

- h) Service compliance with equipment standards of the Ministry as amended from time to time:

There were no amendments to equipment standards during this reporting period.

- i) a summary of Service policy regarding disposition of old equipment and comment on Service compliance with the policy:

The disposal of Service firearms is initiated by the Training Unit, or Quartermaster Stores. Disposal is conducted by the Firearms Officer and the procedure is consistent with that prescribed for seized or received firearms, as set out in General Order 035.13: Evidence and Property Management.

- j) anticipated changes in the cost of any of the above matters to be considered in the budget for the ensuing year, which information shall also be included in the training program budget submitted to the Board:

On April 1, 2024, the Police Services Act R.S.O 1990 was replaced on by the CSPA (2019) and relevant regulations, including O. Reg. 391/23: Use of Force and Weapons and O. Reg. 87/24: Training. The new legislation sets training requirements that will significantly impact on the capacity of the Training Unit to deliver initial and re-certification training, in accordance with a prescribed schedule and following prescribed training standards. The new training regulation mandates Mental Health Crisis Response Training to all sworn members of the Service, delivered via an initial course and re-certification training within every 12 months. Immediate Rapid Deployment training delivered via a 3-day basic course and re-certification training within every 24 months. Incident Command training for front line patrol and supervisory position up to and including Critical Incident Commanders. Patrol Carbine initial 4-day training and re-certification within every 12 months for all member assigned to front line patrol. Additionally, there are new mandates for re-certification training of Training Unit instructors and the provision of appropriate resources to ensure their ongoing professional development, in

order to meet the growing needs of the Service. To meet the demands of this new mandated training, the Training Unit will require the addition of five full-time constables and one full-time sergeant, at an annual recurring cost of approximately \$921,300.00.

### **Alternatives Reviewed**

Not applicable.

### **Relationship to Police Service/Board Strategic Priorities**

To comply with the Board By-Law 506-2024 – Use of Force

### **Relevant Policy Considerations**

Police Service Board By-Law 506-2024 – Use of Force  
O. Reg. 391/23: Use of Force and Weapons made under CSPA  
Provincial Adequacy Standard AI-012  
General Order 053.25 – Use of Force

*This report was prepared by Paul Koscinski, Inspector, Professional Development, reviewed by Sandy Staniforth, Superintendent, Executive Services. Recommended by Luigi Greco, Deputy Chief, Support Services.*



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### **Submitted by:**

Bill Fordy, O.O.M #9615  
Chief of Police

### **Appendices**

Appendix A - 2023 Use of Force Statistical Analysis Report



## Appendix A - 2023 Use of Force Statistical Analysis Report

The following Statistical Analysis Report will review 2023 use of force data collected through mandatory use of force reporting, as outlined in this Appendix forming the Chief's annual report to the Board, directed by Board By-law 506-2024 and specific to section 5.2:

**a) use of force trends and the Service response to such trends, as disclosed by the procedures referred to in section 4.2.1 of the By-law and in accordance with prescribed Regulations and Adequacy Standards:**

The Service's General Order 053.25 provides direction to Members on the use of force and details the procedures to be followed in the reporting of use of force.

A member shall submit a report through the chain of command to the Chief of Police, in the manner prescribed, whenever the member:

- (a) draws a handgun in the presence of a member of the public, excluding a member of a police service while on duty;
- (b) points a firearm (including a long-gun, shotgun or carbine) at another person or discharges a firearm;
- (c) uses Oleoresin Capsicum (OC) aerosol spray and/or OC Fogger on another person;
- (d) draws and displays a conducted energy weapon to a person with the intention of achieving compliance;
- (e) points a conducted energy weapon at a person;
- (f) discharges a conducted energy weapon;
- (g) uses a weapon other than a firearm on another person;
- (h) uses force on another person, including through the use of a horse or a dog, that results in an injury requiring the services of a physician, nurse or paramedic;
- (i) uses a police service dog when such use results in a dog bite; or,
- (j) uses approved Emergency Task Unit weapons or ammunition.

Use of force reporting is prescribed by Ontario Regulation 391/23, which came into force on April 1, 2024.

During the review period of this report, Ontario Regulation 532/22 was in force and reporting was mandated in section 14.5 (1), which outlined the requirements when a member of a police service was required to submit a use of force report; and sections 14.6 (1) and 14.7 (1), which outlined when individual and team reporting in relation to use of force was directed.

An individual report refers to the submission of an electronic use of force report by an individual officer, or by an immediate supervisor if the officer is unable to submit a report.

A team report may be submitted by two or more officers acting in co-ordination in response to a single event; the supervisor of a containment team, tactical unit or hostage rescue team, or an officer designated by the supervisor, on behalf of all the officers if, one or more members do any of the following:

1. A member draws a handgun in the presence of a member of the public.
2. A member points a firearm at a person.
3. A member draws and displays a conducted energy weapon to a person with the intention of achieving compliance.
4. A member points a conducted energy weapon at a person.

If a member has taken an action in relation to which a use of force report must be completed, other than an action set out in paragraphs 1 to 4 above, the officer must personally complete a use of force report in relation to all actions taken by the officer; and a supervisor or officer designated by the supervisor may submit a use of force report on behalf of all the remaining officers.

An incident requiring the response of multiple officers, or the deployment of the Emergency Task Unit (ETU) can result in the submission of multiple use of force reports.

## **PUBLIC INTERACTIONS VS USE OF FORCE INCIDENTS**

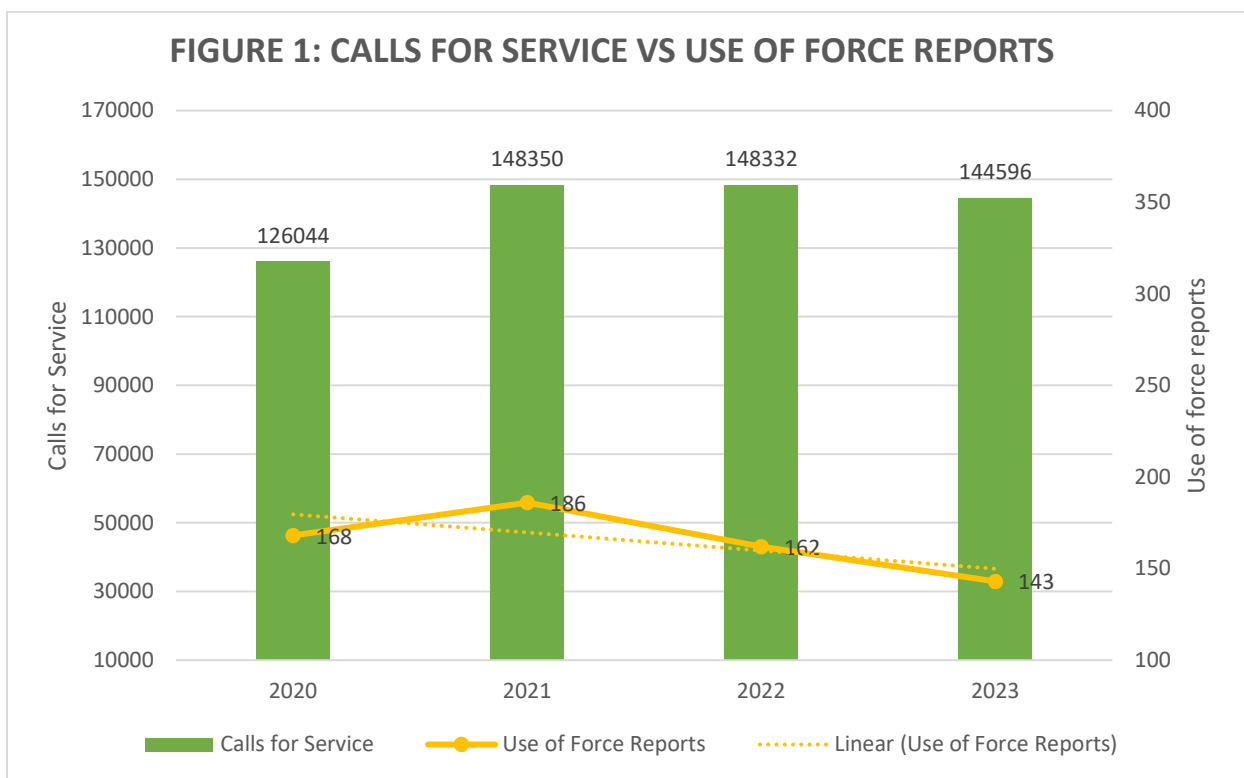
In 2023, members of the Niagara Regional Police Service (NRPS) responded to 144,596 calls for service, documented as incidents in the Records Management System. The number of calls for service does not represent the total of interactions between members of the Service and members of the public. Total interactions are difficult to enumerate as there are often more than one person the police encounter on

any given call; traffic stop, which may not even be recorded as an incident; community engagement; or any other public contact.

Of the total 144,596 recorded incidents and countless other public interactions, there were 143 use of force report submissions, which included 97 individual reports and 46 team reports. This means that in 2023 approximately 0.09% of all recorded public-police interactions resulted in a use of force report.

As indicated above, team reports can be submitted when a handgun is drawn, firearm pointed at a subject, or a conducted energy weapon is drawn, displayed, or pointed at a subject. Individual reports are submitted in the same circumstances by a single responding officer or when the officer applies force that requires the submission of an individual report.

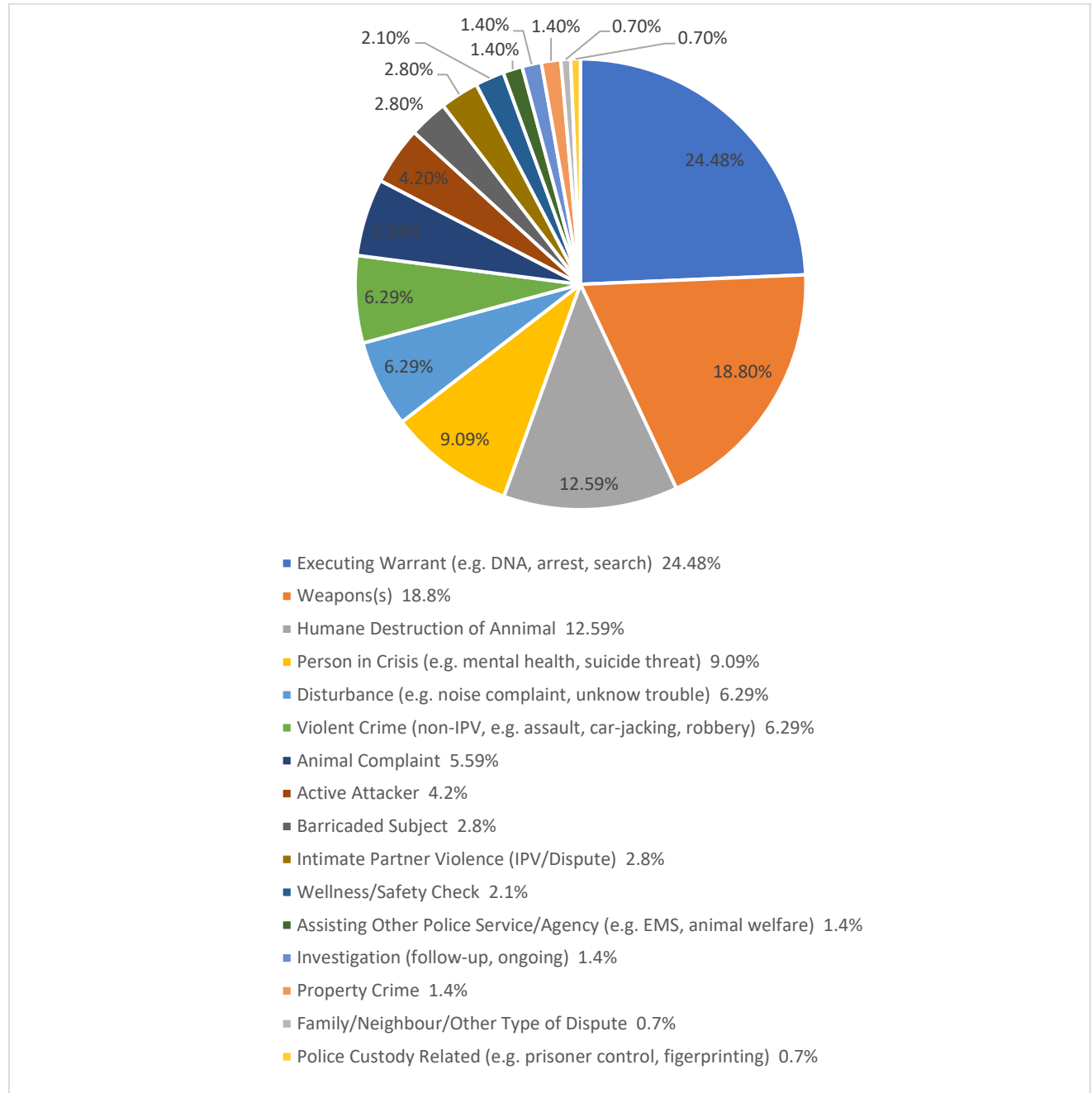
Please see Figure 1, for comparison of calls for service and use of force reports from 2020 to 2023.



## INCIDENT TYPES

The top 3 incident types during which use of force reports were submitted were Execution of a Warrant (24.48%), Weapons (18.18%), and Humane Destruction of An Injured Animal (12.59%), which made up for more than 55% of all incident types. The next 3 highest frequency incidents resulting in use of force report submissions were Person in Crisis (9.09%), Disturbance (6.29%) and Violent Crime (excluding Intimate Partner Violence - 6.29%). These six categories or incident types made up more than 75% of all use of force reports.

**FIGURE 2: 2023 USE OF FORCE - INCIDENT TYPES**



## Incidents Involving Weapons

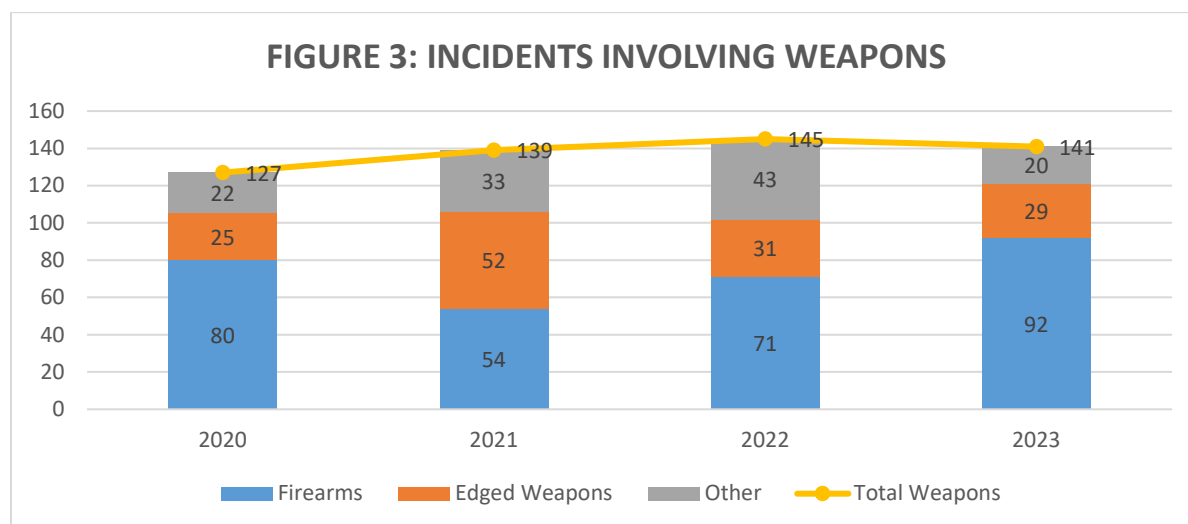
Members draw their firearms when they reasonably believe it is necessary to protect themselves or the public against the threat of serious bodily harm or death. Most use of force report submissions occur when officers respond to weapon-related incidents, or when they reasonably believe that they will encounter weapons during the execution of a warrant, or when a weapon was involved in the incident precipitating police response.

## Incidents with Armed Subjects

In 2023, members submitted use of force reports in response to incidents involving a total of 162 subjects, 125 of whom were believed to have had access to weapon(s). The circumstances of each use of force incident vary, and officers must consider many different factors when deciding on the most appropriate response. Reported weapons data reflects all the information available to officers at the time of response and may include their belief that a subject was armed with more than one weapon.

According to use of force report data, the 125 armed subjects were believed to have had access to 141 weapons: 70 were believed to have been a firearm within reach, 5 were firearm in the subject's hand, and 17 firearms were on their person. Additionally, members encountered 6 impact weapons, 29 subjects edged weapons, 14 weapons of opportunity described as other, including impact weapons, and 1 vehicle used as a weapon.

The number of armed subjects has remained relatively unchanged over the past 3 years, and the number of subjects armed with firearms has fluctuated, with the highest number recorded in 2023 at 92. Please see Figure 3 for a breakdown of subjects armed with firearms and other weapons from 2020 to 2023.



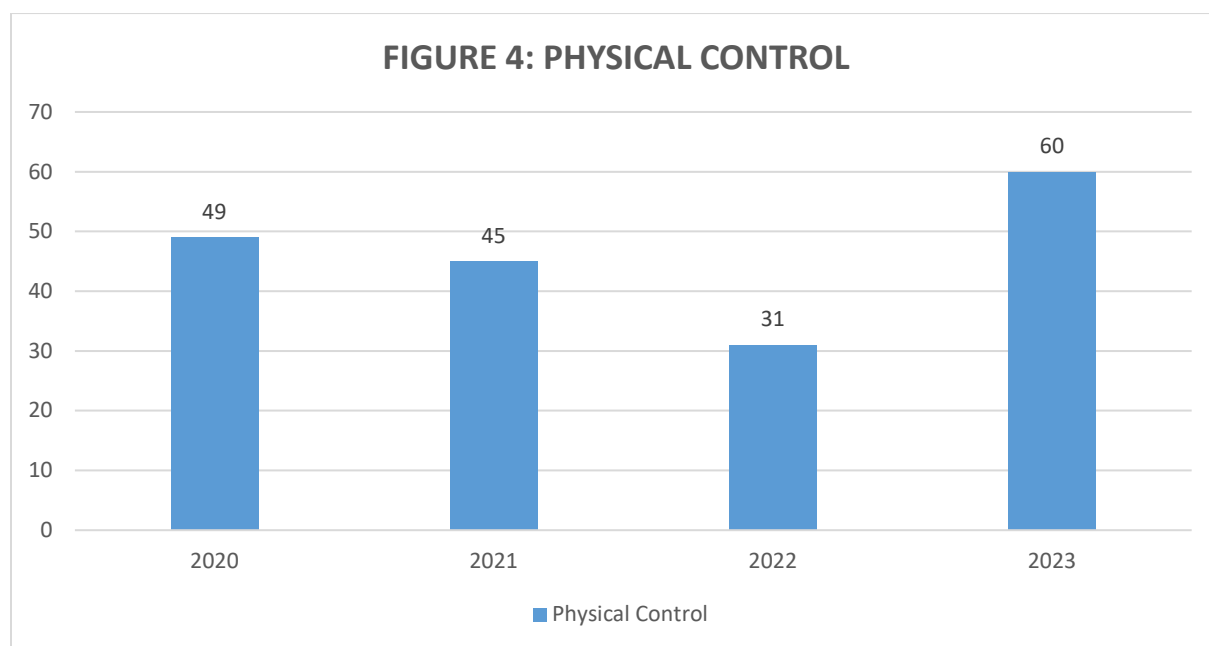
## **USE OF FORCE OPTIONS**

## **Physical Control**

The use of physical control refers to the application of physical force upon a subject and includes soft techniques such as controlling an arm/wrist and hard techniques such as a strike or a grounding technique. The mere act of escorting a subject or placing them in handcuffs is an example of physical control but does not require a use of force report to be submitted.

Use of force reports are mandated following the application of physical control techniques, only if the subject requires medical attention. For example, if an officer strikes and/or grounds an assaultive subject and the subject sustains an injury that requires medical attention, a use of force report must be submitted. A use of force report may also be required when physical control techniques are used in combination with other use of force options, and not necessarily because of injuries requiring medical attention.

In 2023, physical control techniques were reported on 60 occasions compared to 32 occasions in 2022, 45 occasions in 2021, and 49 times in 2020 (see Figure 4).

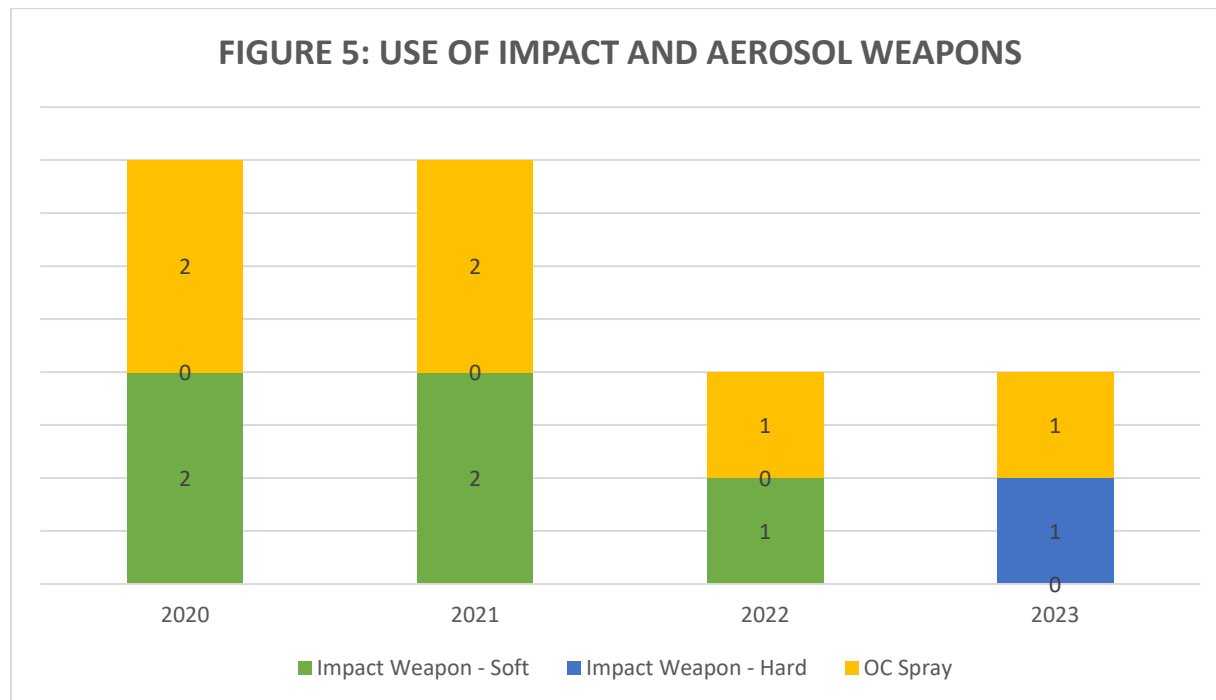


## **Impact and Aerosol Weapons**

OC spray (or pepper spray) is 100% organically based and is classified as an inflammatory agent designed to impair a subject psychologically and physically with no long-lasting effects.

In 2023, there was one application of OC spray, there were one application in 2022, two applications in 2021, and two in 2020.

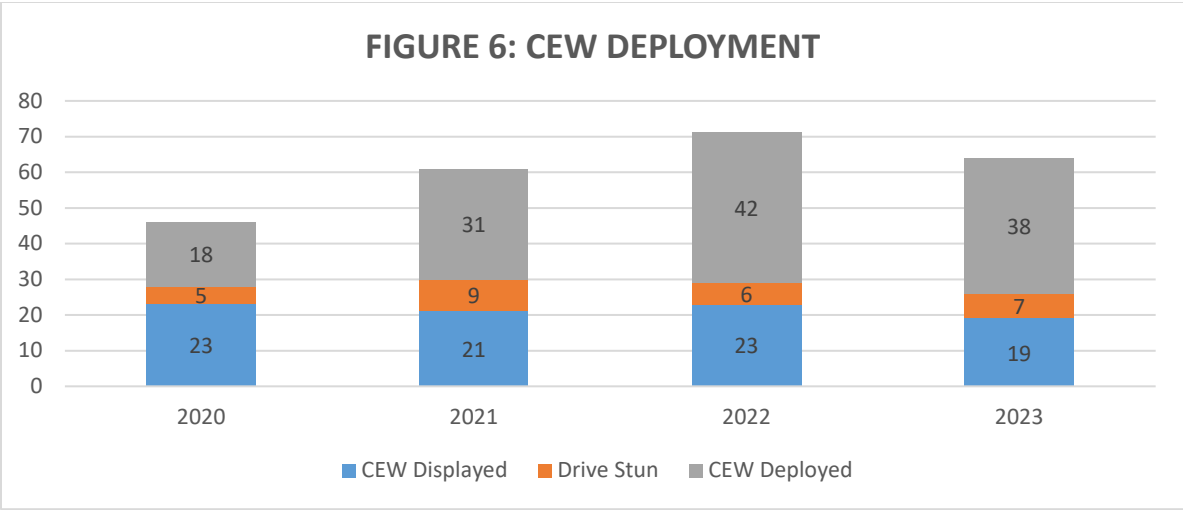
Impact weapons (batons) are deployed in 2 ways: hard (strikes) and soft (used as a lever to aid in physical control). In 2023, an impact weapon was used on one occasion in a hard application, in 2022 it was used on one occasion in a soft application, in 2021 on 2 occasions in soft applications, and in 2020 it was used on 2 occasions in soft applications (see Figure 5).



### **Conducted Energy Weapon (CEW)**

The Conducted Energy Weapon (CEW) has proven to be an effective less-lethal option for police officers during use of force encounters. Often, the mere presence of a CEW on display has been effective in de-escalating volatile situations. Officers can utilize the CEW in three methods: demonstrated force presence, during which the CEW is pointed at the subject; CEW deployment, during which dart probes are deployed toward the subject to achieve neuromuscular incapacitation; and drive stun mode, which involves direct contact with of the CEW with the subject to achieve pain compliance.

In 2023, during use of force incidents, the CEW was displayed 19 times, CEW dart probes were deployed 38 times, and the CEW was used in drive stun mode 7 times. Please see Figure 6, for a breakdown of CEW uses from 2020 to 2023.

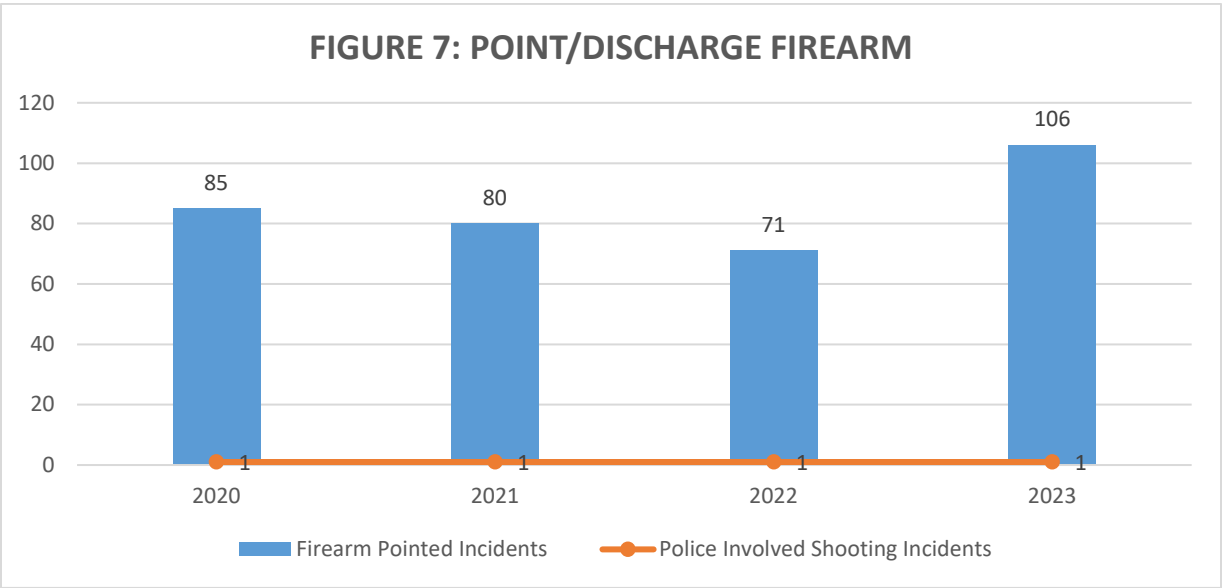


**Firearm**

In 2023, of the 143 use of force report submissions, 60 reports indicated that officers drew their firearms during an interaction with 106 subjects.

Of these reports, one use of force interaction led to the discharge of a firearm, resulting in the death of the subject. In this single incident, the Special Investigations Unit (SIU) was notified and commenced an investigation. The SIU is an independent civilian law enforcement agency that is responsible for investigating circumstances involving police that have resulted in death or serious injury, or if a firearm was discharged at a person. The incident has been cleared by the SIU Director who noted that the involved officers acted lawfully.

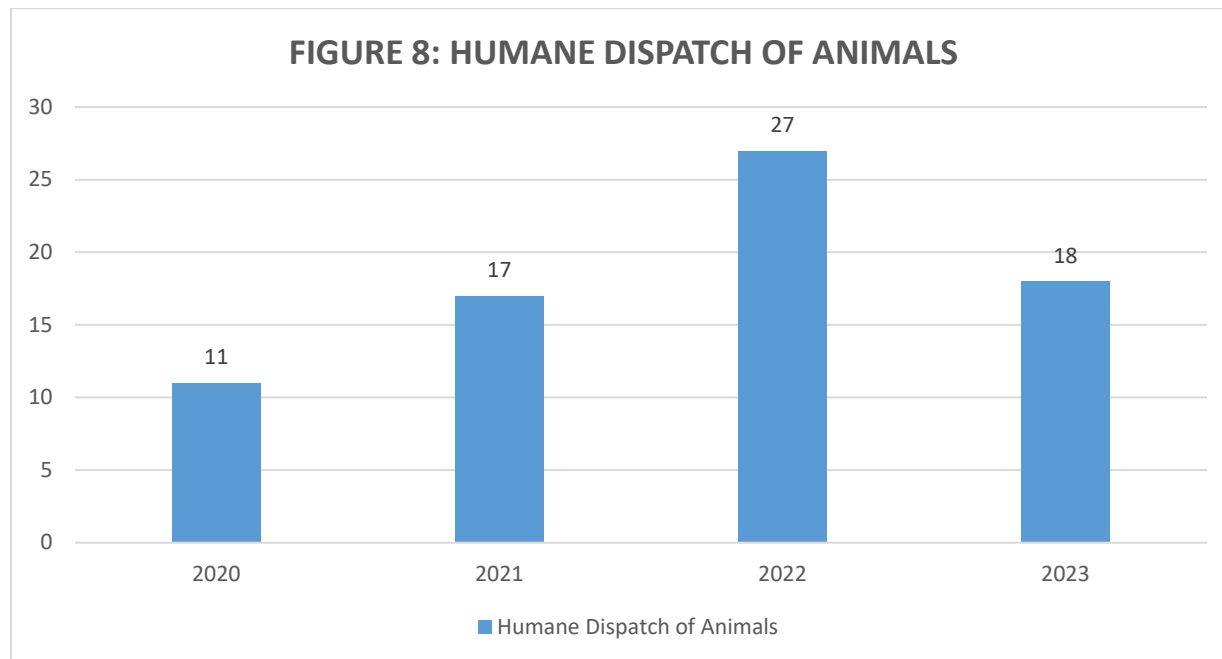
Figure 7 shows a breakdown of incidents involving the use of firearms during use of force encounters from 2020 to 2023.





## **Humane Dispatch of Animal**

In 2023, there were 18 use of force report submission respecting the discharge of a firearm to humanely dispatch an injured animal. The majority of these incidents involved wildlife that had been injured in traffic collisions.



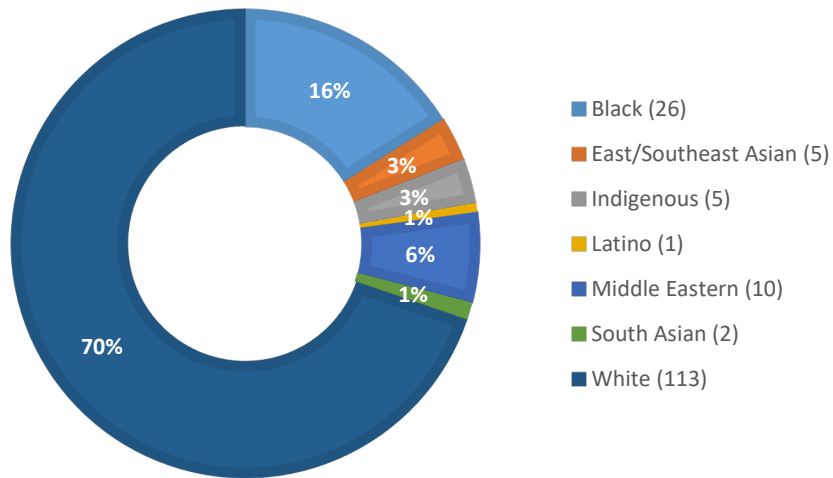
## **PERCEIVED SUBJECT RACE**

Beginning in 2020, the Anti-Racism Act, 2017 (ARA) required police services to report race-based data collected during interactions between the public and the police that resulted in a use of force report submission. The purpose for collecting race-based data, as stated by the ARA, is to eliminate systemic racism and advance racial equity.

The Ministry of The Solicitor General implemented a use of force report form that identified seven race-based categories and required officers to select which of the seven racial categories best describes the individual. The following were identified by the Ministry as the race categories: Black, East/Southeast Asian, Indigenous, Latino, Middle Eastern, South Asian, and White.

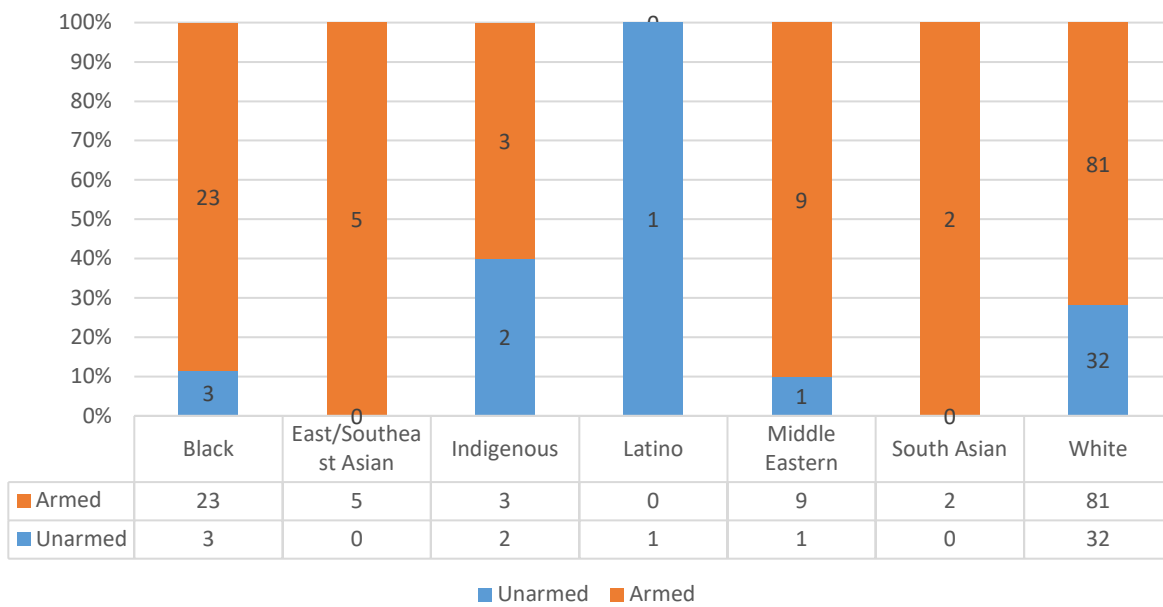
This question is mandatory and reporting officers can only select one of the race categories provided. If a person is perceived to be of mixed race the officer must choose the category that, in their view, the person most resembles. Inaccuracies in the collection of race-based data may exist as the subject may not self-identify and an officer's perception may be incorrect. This may contribute to an over-representation or under-representation of racial groups in use of force reporting.

**FIGURE 9: 2023 PERCEIVED SUBJECT RACE**



The analysis of 2023 race-based data shows that subjects who were perceived as White were involved in the largest proportion of use of force incidents at 70%, followed by subjects perceived as Black (16%), Middle Eastern (6%), East/Southeast Asian (3%), Indigenous (3%), South Asian (1%), and Latino (<1%). Subject perceived race data is aggregated by race category and does not take into account the individual circumstances of each interaction. On further review of use of force reports, there were many single interactions in which officers encountered multiple subjects perceived to belong to varied and distinct race categories.

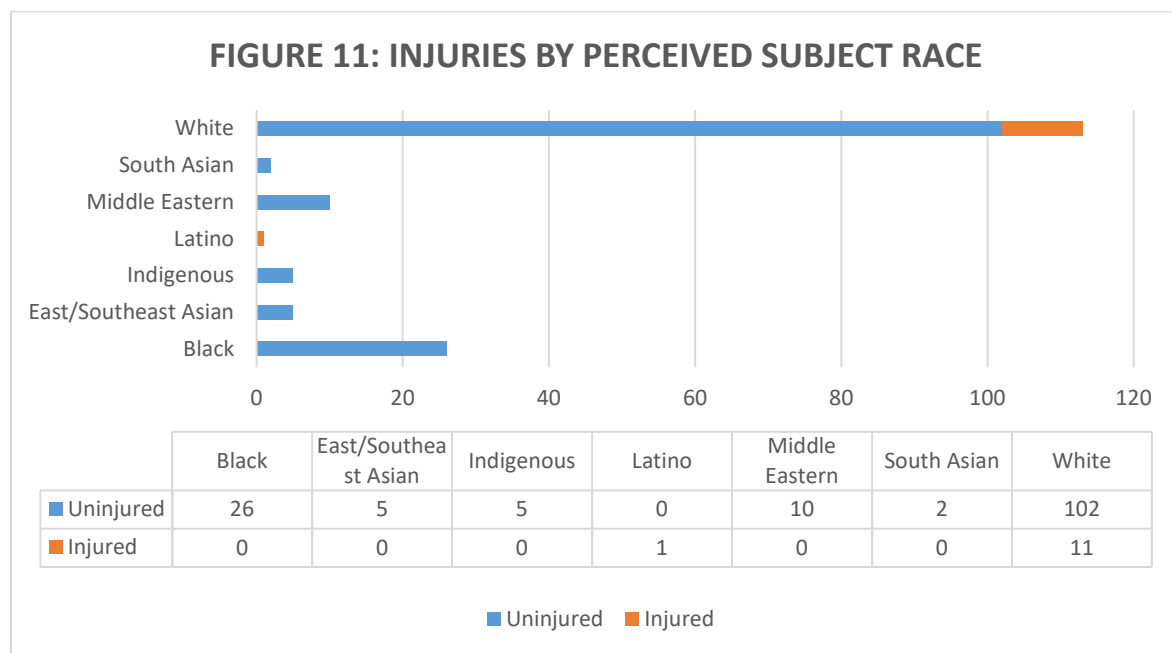
**FIGURE 10: 2023 ARMED VS. UNARMED SUBJECTS BY RACE**



In 2023, officers interacted with 162 subjects requiring the submission of use of force reports. Figure 9 illustrates the perceived race of these subjects. Of those 162 subjects, 125 were perceived to have access to weapons. Figure 10 illustrates the percentage of armed vs unarmed subjects by race category. The reason for including this statistic in the analysis of perceived subject race is that while the Service has undertaken other work to better understand disparities present in the interactions with racialized individuals, use of force reporting is an important marker to help better inform this understanding. More than 87% of all use of force reports indicate that access to weapons is a factor influencing officer response, which leads to a report submission. The main consideration at the start of every interaction involving weapons is public safety and officer safety, and the vast majority of use of force encounters are de-escalated by officers exercising tactics that limit the application of physical force.

### **Subject Injuries**

In 2023, officers interacted with 162 subjects during use of force encounters, of those 162 subjects 12 were physically injured during the interactions. Figure 11 illustrates subject injuries by perceived subject race.



### **CONCLUSION: USE OF FORCE TRENDS AND SERVICE RESPONSE**

The 2023 data indicates that use of force reports have decreased by 11.7% compared to the previous year and are generally trending lower over the past 4 years, with the exception of 2021. Given the dynamic nature of police encounters and the need to maintain public and officer safety, officers cannot eliminate the necessity to employ use of force options in certain situations. The Service continues to monitor use of force

encounters and collaborate with subject matter experts in an effort to facilitate relevant training aimed at enhancing officers' application of de-escalation strategies, critical decision-making skills and improved response to persons in crisis.

The extensive review of use of force reports revealed that regardless of race, officers used a proportionate and reasonable amount of force required in the circumstances of any specific incident. Use of force training continues to focus on subject behaviour and the appropriate and responsible assessment of relevant situational factors. The Service has implemented anti-racism training based on an assessment of Service and community needs.

In 2023, the Service delivered to all members a three-part series of online training entitled "Indigenous Perspectives", which included training on Residential Schools, and Racism and Healing – this training was made available to the Service by the Fort Erie Native Friendship Centre and produced in partnership with the Ontario Arts Council. The Service will continue to engage and collaborate with community partners and subject matter experts in the development of use of force training that is focused on de-escalation and eliminating bias.



## NIAGARA REGIONAL POLICE SERVICE Police Service Board Report

PUBLIC AGENDA

---

**Subject:** Annual Report – Niagara Regional Police Service January 1 – December 31, 2023

**Report To:** Chair and Members, Niagara Police Service Board

**Report Date:** 2024-06-04

---

### Recommendation(s)

**That the Board approve the Niagara Regional Police Service 2023 Annual Report, as appended;**

**And further, that in accordance with subsection 12 (2) of Ontario Regulation 399/23, the Annual Report be posted on the NRPS website;**

**And further, that in accordance with Section 41 of the Community Safety and Policing Act, 2019 the Board file the Annual Report with Regional Council.**

### Key Facts

- Pursuant to the Community Safety and Police Act (CSPA) O. Reg 399/23, attached is a copy of the Niagara Regional Police Service's 2023 Annual Report for the Board's approval.
- The report contains an overview of the Service's provision of community-based crime prevention initiatives, community patrol, and criminal investigation services.
- The report also contains information on calls for service, community policing, youth and police, special victims, emergency response, major special investigative activities, public complaints, staffing complement, Public Order Unit, Member Support Unit, Equity, Diversity, and Inclusion Unit, and the cost of police services in Niagara.
- The Service will ensure that the Annual Report is compliant with the *Accessibility for Ontarians with Disability Act* prior to uploading to our internet site [niagarapolice.ca](http://niagarapolice.ca) for public consumption.

## Financial Considerations

There are no financial implications relating to the recommendation contained within this report.

## Analysis

- There was a 3.89% decrease in all criminal code incidents in 2023 compared to 2022. Violent crime increased 2.04% and property crime violations decreased 4.83%.
- All other criminal code violations, including cyber crime, fraud and breaches of court orders, increased by 19%.
- In 2023, the Service hired an additional 30 police recruits and 17 currently serving members.
- The Service also formed the Public Order Unit in Spring of 2023 to facilitate peaceful demonstrations while allowing citizens to exercise their right to come together and demonstrate in accordance with the Canadian Charter of Rights and Freedoms.

## Alternatives Reviewed

Not applicable.

## Relationship to Police Service/Board Strategic Priorities

The document provides a permanent record of the Service's activities in 2023.

## Relevant Policy Considerations

Section 12 of [O.Reg 399/23](#) (Services Annual Report obligation) and [Board By-Law 445-2024](#)

## Other Pertinent Reports

*Not Applicable*

*This report was prepared by Stephanie Sabourin, Manager Corporate Communications, and reviewed by Inspector Nilan Davé, Executive Officer to Chief of Police Bill Fordy.*



**Submitted by:**

Bill Fordy, O.O.M. #9615  
Chief of Police

**Appendices**

Appendix 1 2023 Annual Report



# 2023

## NIAGARA REGIONAL POLICE SERVICE ANNUAL REPORT



Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The Niagara Regional Police Service stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

# LAND ACKNOWLEDGMENT







## OUR MISSION

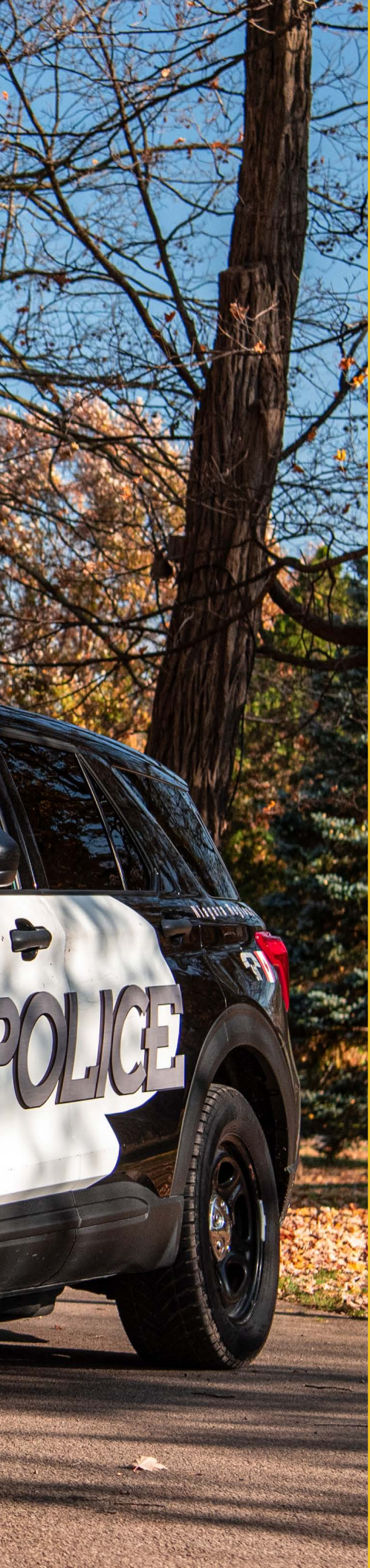
The Niagara Regional Police Service is dedicated to serving and protecting residents and visitors within the Regional Municipality of Niagara.

In partnership with the community, we shall provide quality policing services with integrity, diligence, and sensitivity.



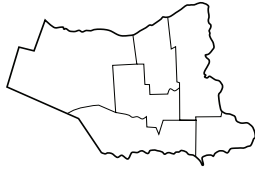






# TABLE OF CONTENTS

## PART OF OUR COMMUNITY



- 02 Land Acknowledgment
- 03 Mission Statement
- 05 Table of Contents
- 06 Message from the Chair,  
Niagara Police Service Board
- 08 Message from the Chief of Police
- 10 Niagara at a Glance

## TEAM NRPS



- 12 Our People
- 14 Communications
- 16 Calls for Service
- 17 Real Time Operations Centre (RTOC)
- 18 Recruiting Unit

## GOALS AND ACCOMPLISHMENTS



- 20 Strategic Plan Overview
- 22 2023 Initiatives and Community Patrols
- 28 Community Oriented Response &  
Engagement (CORE) Unit
- 30 Mobile Crisis Rapid Response Team (MCRRT)
- 31 Member Support Unit
- 32 Equity, Diversity, & Inclusion (EDI) Unit
- 34 Evidence Management Unit
- 35 Digital Evidence Management System (DEMS)

## BY THE NUMBERS



- 36 Specialty Units - Special Victims Unit
- 46 Specialty Units - Emergency Services Unit
- 51 Specialty Units - Special Investigative Services
- 56 Specialty Units - Public Order Unit
- 58 Statistics
- 62 Budget
- 64 Connect with Us
- 65 Media Inquiries

# MESSAGE FROM THE CHAIR OF THE POLICE SERVICE BOARD



On behalf of the Niagara Regional Police Service Board, I am proud to acknowledge the accomplishments of the Niagara Regional Police Service in the 2023 Annual Report.

Our Police Service Board has met emerging issues head-on to provide adequate and effective police services to all citizens in the Niagara Region. We remain committed to quality policing and excellence in police governance.

2023 was a year of transition for our Board. During the year, our Board membership changed. As we express appreciation for the valuable contributions of Henry D'Angela, Community Representative and Vice-Chair Dave Eke both whose terms ended during the year, we were pleased to welcome Regional Council's community appointee Nyarayi

Kapisavanhu to the Board and the return of Kevin Gibson this time as a Provincial appointee.

This Annual Report showcases only a fraction of our work to make the Niagara Region a safe community to live, work and visit. This past year was filled with numerous opportunities and many difficult challenges as we worked diligently to provide the citizens of Niagara with continuously improving police service. Together, we implemented solutions to prevent crime and enhance the safety, security and quality of life for all citizens in Niagara Region.

The Board encourages you to read the 2023 Annual Report which highlights the ongoing professionalism, dedication and unwavering commitment from each of our civilian and uniform members to duty and support for one another. Our members and Board remain dedicated to adapting to the evolving and intricate needs of our diverse and growing community.

A handwritten signature in black ink that reads "Lawson." with a period at the end.

Jen Lawson  
Board Chair



# THE REGIONAL MUNICIPALITY OF NIAGARA POLICE SERVICE BOARD



Board Member  
Pat Chiocchio



Board Member  
Henry D'Angela



Vice-Chair  
David Eke



Board Member  
Kevin Gibson



Board Member  
Laura Ip



Board Member  
Nyarayi  
Kapisavanhu



Board Member  
Tara McKendrick



Board Member  
Bill Steele



# MESSAGE FROM THE CHIEF OF POLICE



I am pleased to share, on behalf of our members, the Service's 2023 Annual Report. You will see that the report clearly details the work being done to ensure that Niagara remains a safe community to work, live, and visit.

The report provides details with respect to our calls for service, special victims, emergency services, special investigations, public complaints, as well as our continued efforts to support our members through our Member Support Unit and our Equity, Diversity, and Inclusion Unit.

In our commitment to providing bias-free policing to all members of our community, we continue to collaborate with community partners to enhance and solidify relationships to ensure that all those who call Niagara home, or who visit our Region, feel safe.

As Chief of Police, I am acutely aware of the expectations of the residents and visitors to Niagara, and especially proud of the professionalism of our members in carrying out their work with compassion and integrity.

As a team, we remain dedicated to ensuring the success of this path forward in serving our community through strong leadership and a commitment to listening to, and working with, our community and our members.

Thank-you for your trust and support.

A handwritten signature in blue ink that reads "Bill Fordy".

Chief of Police Bill Fordy, O.C.M.



Deputy Chief  
Luigi Greco



Deputy Chief  
Todd Waselovich





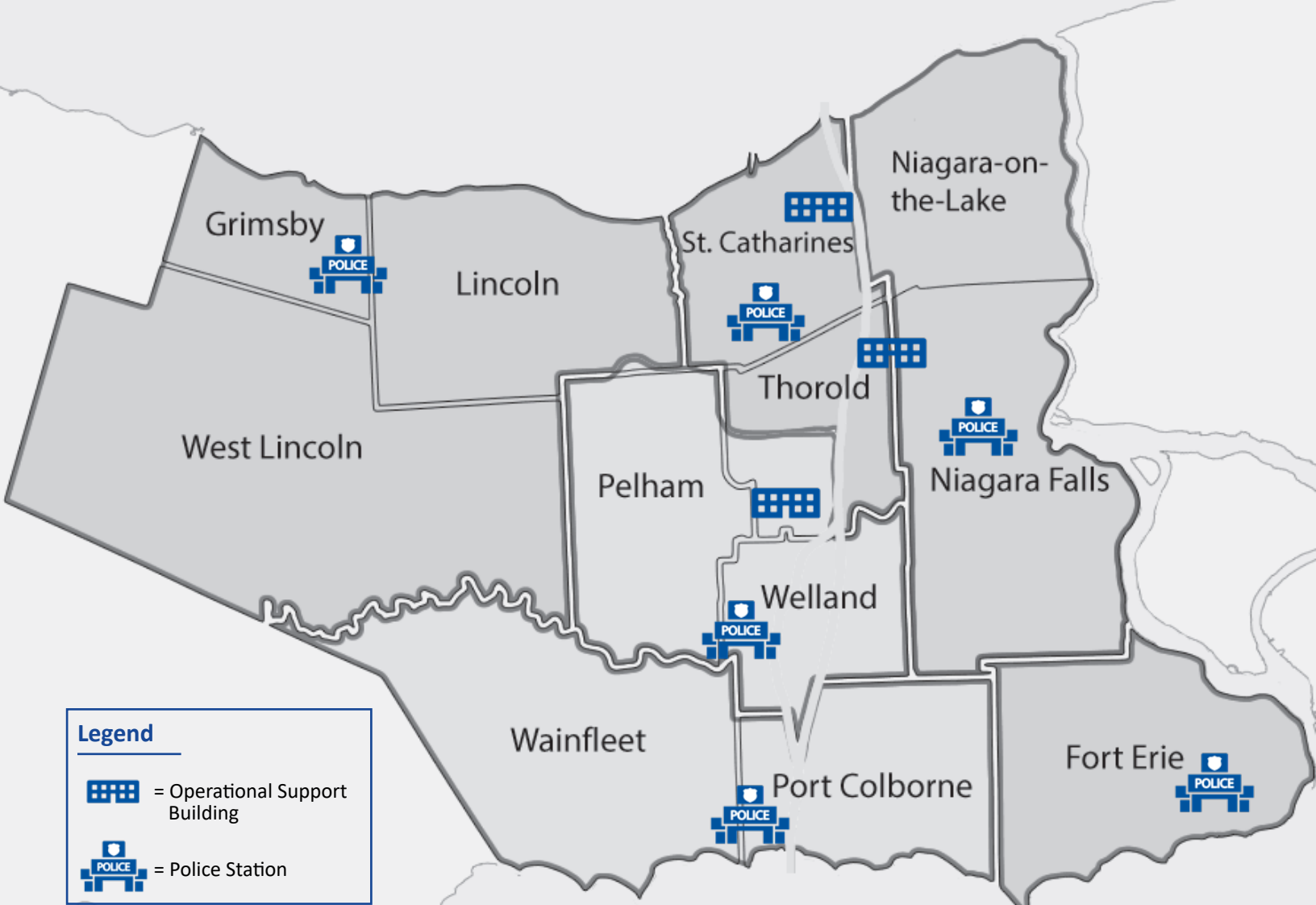


**Established January 1, 1971, the Niagara Regional Police Service is the oldest regional police service in Ontario. In an area of 1,852 square kilometres, the Niagara Regional Police Service patrols one of Ontario's largest geographic regions.**

**The Niagara Regional Police Service is comprised of highly-trained and motivated individuals dedicated to serving and protecting residents and visitors within the Regional Municipality of Niagara.**

**In partnership with the community, it provides quality policing services, with integrity, diligence, and sensitivity.**





# NIAGARA AT A GLANCE

**6 POLICE DISTRICTS**

**12 UNIQUE COMMUNITIES**

**337 CIVILIAN MEMBERS**

**772 SWORN OFFICERS**

**1,500 SQ KM WATER POLICING AREA**

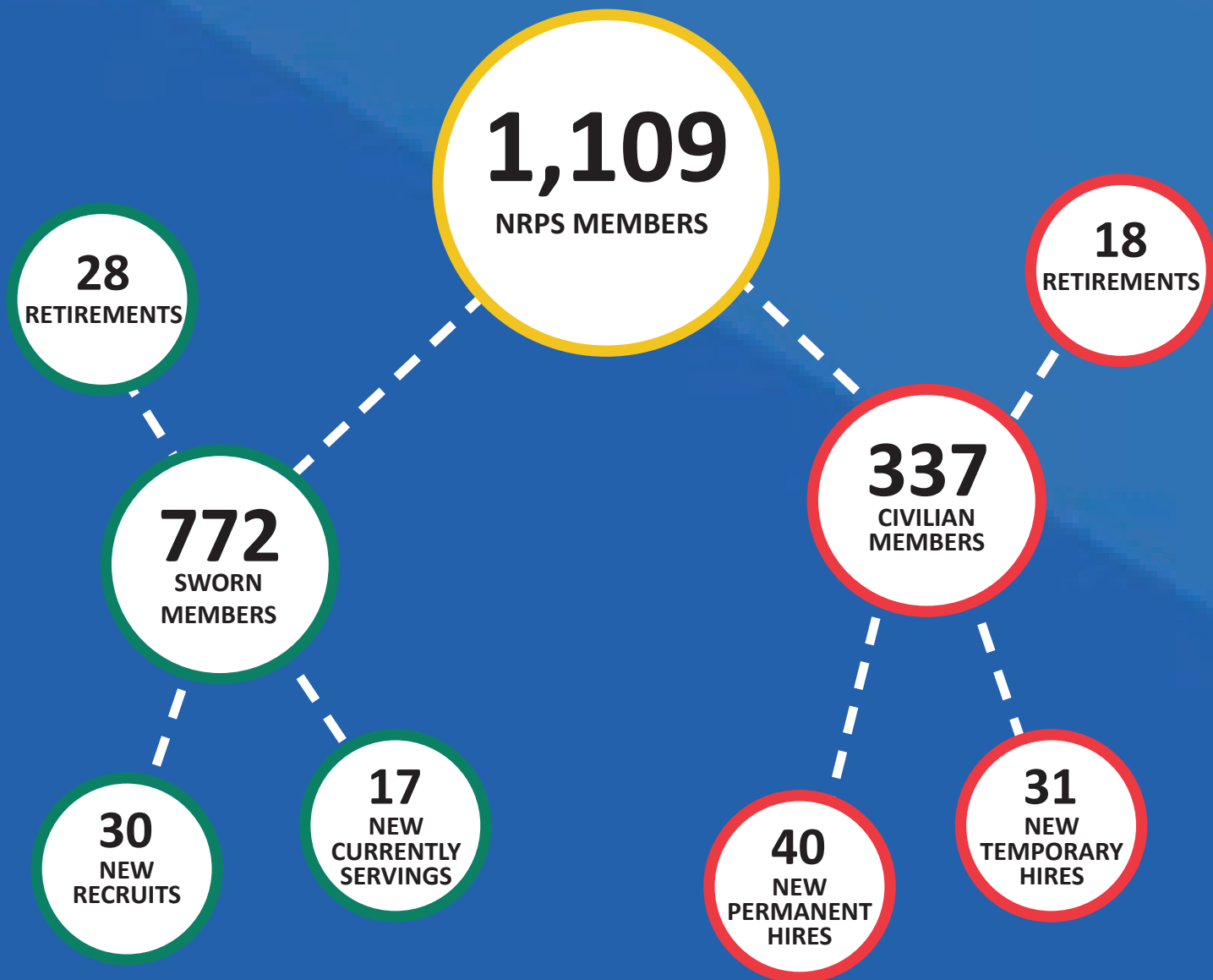
**1,852 SQ KM LAND POLICING AREA**

**477,941 RESIDENTS\***

**13,000,000+ TOURISTS ANNUALLY\*\***

\* As of December 31, 2021 Source: Niagara Region

\*\* Source: niagaracanada.com



### SWORN COMPLEMENT AS OF DECEMBER 31, 2023

Chief	1
Deputy Chief	2
Superintendent	5
Inspector	14
Staff Sergeant	30
Sergeant	105
Constable	615
<b>Total</b>	<b>772</b>

### 2023 HIRES

Uniform- Recruits	30
Uniform- Currently Serving	17
Civilian- Permanent	40
Civilian- Temporary	31
<b>Total Hires</b>	<b>118</b>

### CIVILIAN COMPLEMENT AS OF DECEMBER 31, 2023

Director	1
Managers	15
Civilian Personnel	321
<b>Total</b>	<b>337</b>





# OUR PEOPLE

The Human Resources (HR) Unit continues to support the Service in meeting the strategic objectives identified in the 2022-2025 Strategic Plan.

The ongoing implementation of the new provisions of the 2021-2026 Collective Agreement continued during 2023, with changes that were effective mid-contract. The number of job postings for internal and external vacancies remained high during 2023, which meant that a significant amount of time and resources were allocated to talent acquisition activities. The ongoing need for temporary emergency call takers, special constables, and administrative staff also remained consistently high, which resulted in continuous staffing activities for temporary staff throughout the year.

In accordance with the 2022-2025 Strategic Plan, the implementation of a new applicant tracking system for external candidates was initiated in 2023 and completed ahead of the committed target. The new Talent Acquisition Management System (TAMS), utilizes the existing Human Resources Information System and represents a collaborative effort between the Recruiting Unit and the HR Unit.

The shift toward designing a more contemporary HR operating model following a review by an external consultant in 2022, continues to be a priority. Advancement during 2023 centered around aligning specialized services within the Member Health and Safety and Total Rewards areas.



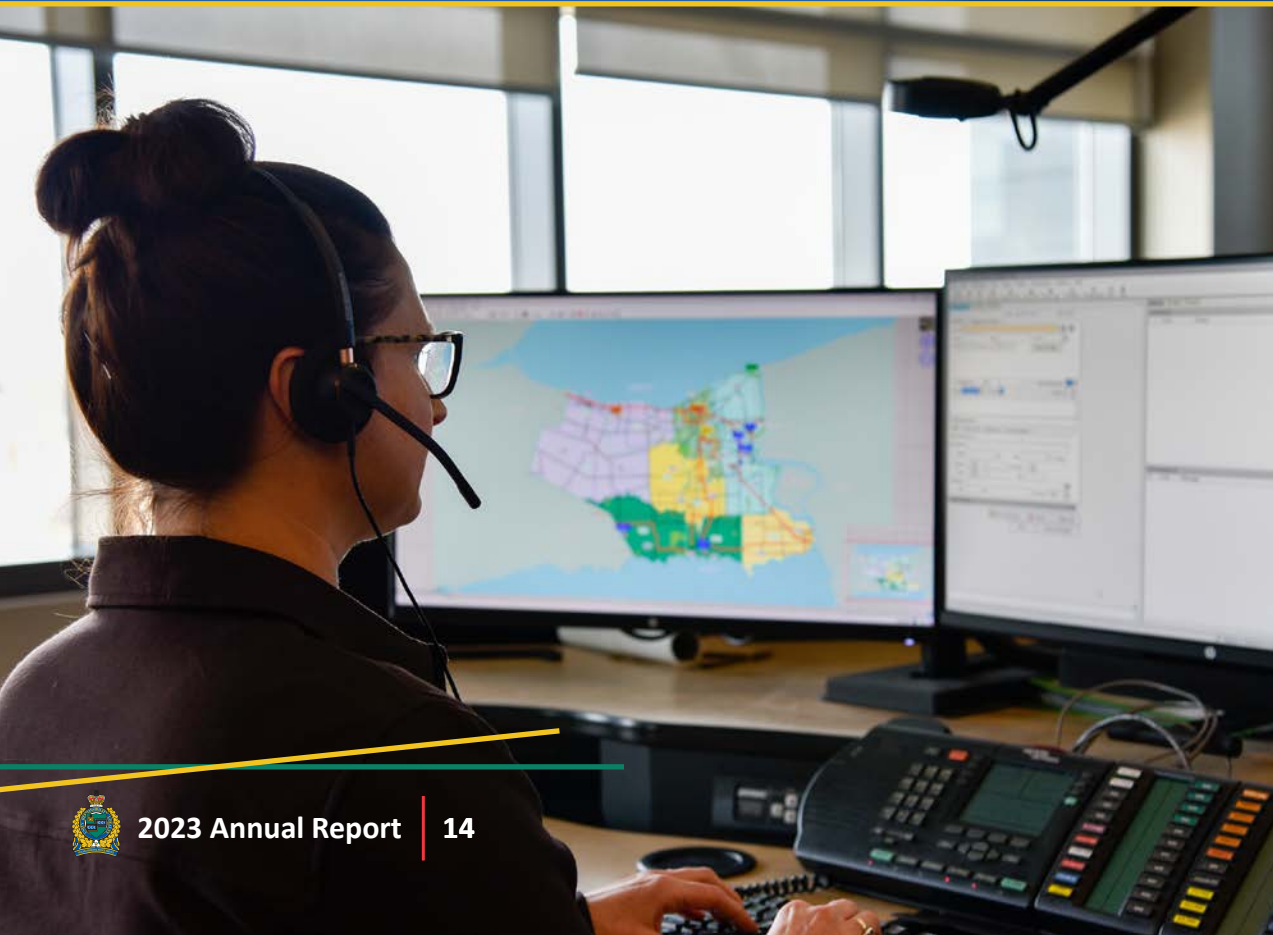
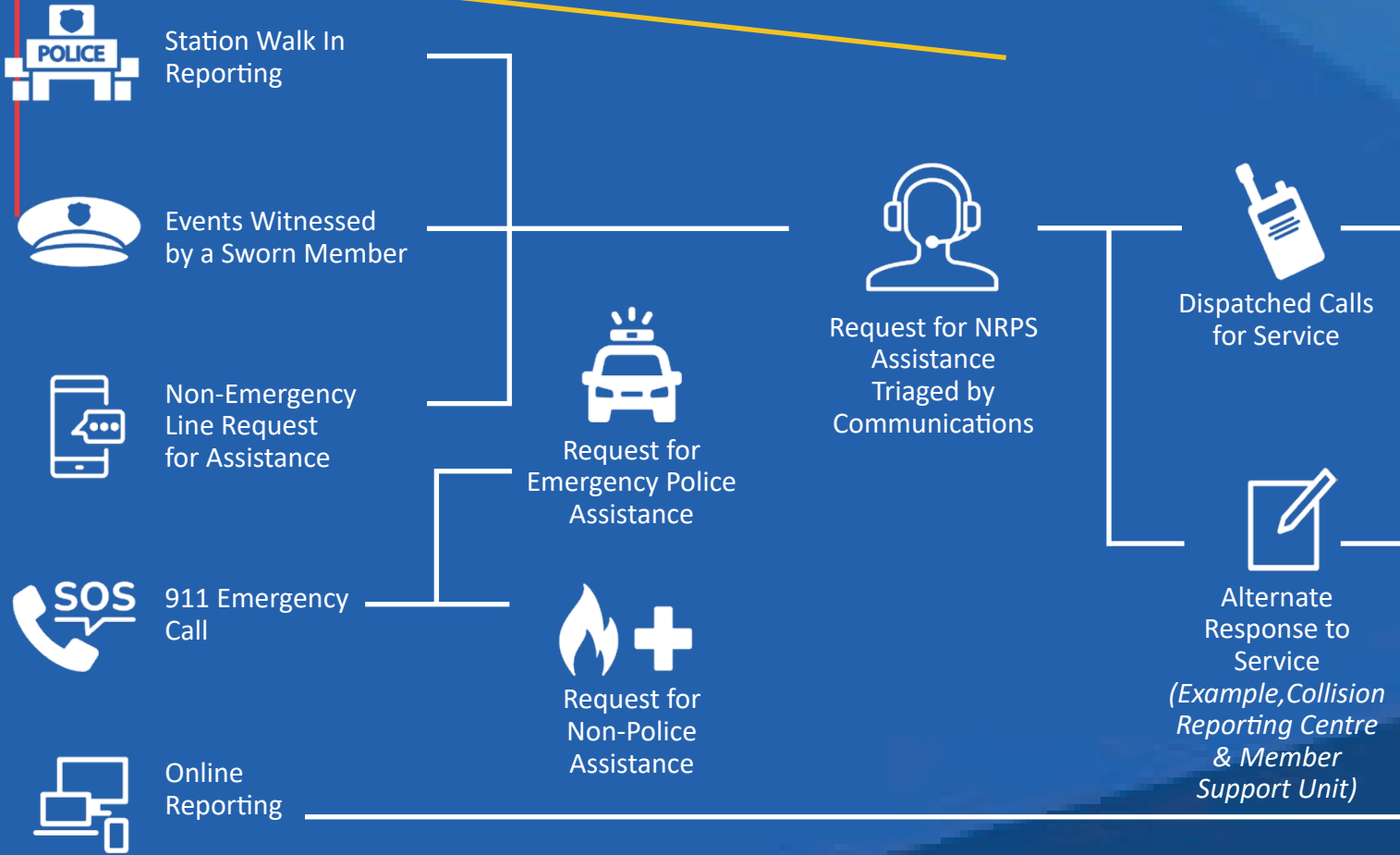
## ORGANIZATIONAL CHART:



Scan to view, or visit our website at [www.niagarapolice.ca](http://www.niagarapolice.ca)



# COMMUNICATIONS & DISPATCH



**EMERGENCY CALLS (P1 AND P2)**

**25,322**

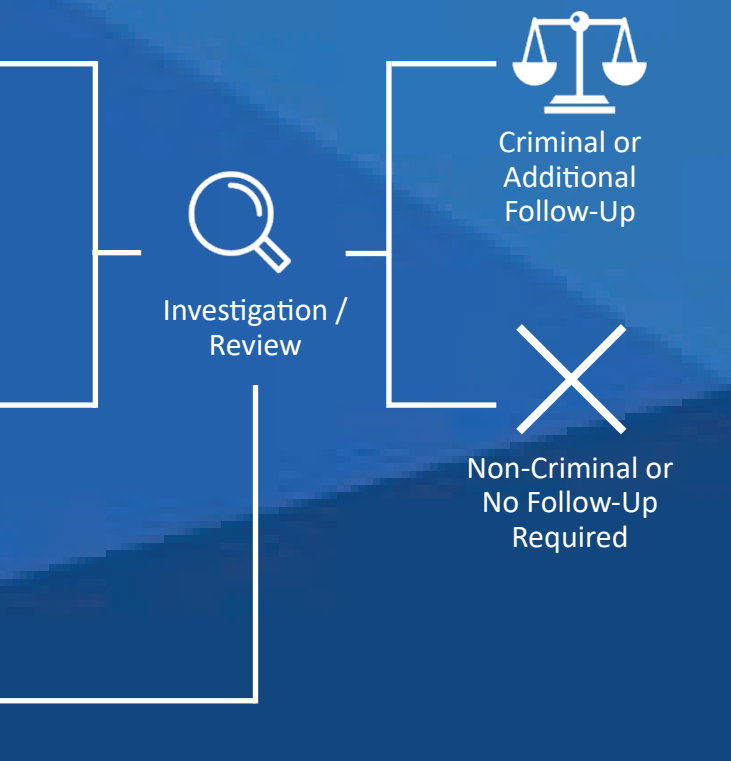
**PRIORITY 3  
49,273**

**PRIORITY 4  
30,352**

**PRIORITY 5  
22,595**

**PRIORITY 6  
16,434**





**PRIORITY 1 -  
Emergency / Crime in Progress**

**PRIORITY 2 -  
Just Occurred**

**PRIORITY 3 -  
Non-Urgent / More Serious**

**PRIORITY 4 -  
Non-Urgent / Less Serious**

**PRIORITY 5 -  
No Mobile Response Required**

**PRIORITY 6 -  
Information or Referral  
(Communications or Other Unit)**

The Communications Unit is the largest civilian unit within the NRPS, operating 24 hours a day, 7 days a week. When someone calls 911, or the police administrative phone numbers in Niagara, the first person they speak to is a communicator. Members also provide the NRPS with a centralized control of personnel and facilitate field operations through the rapid dissemination of critical information by radio and telephone.

The NRPS is the Primary Public Safety Answering Point (PPSAP) for the Region of Niagara. Currently, when a call comes into our emergency dispatch for a response, there are three options for dispatch: fire, police, and Emergency Medical Services (EMS).

In 2023, the NRPS Communications Unit, maintained the “ACE” (Accredited Centre of Excellence) status with the International Academy of Emergency Dispatch (IAED).

### **Calls for Service:**

Police calls for service originate from several sources including 911 calls, calls received through the police service non-emergency line, in-person reporting, or “walk-ins”, as well as officer generated, or officer identified incidents. These numbers do not represent the entire police workload, as they do not portray other duties such as traffic safety and enforcement, proactive policing, nor the length of time that specialty units spend on an investigation due to the seriousness and/or nature of the incident. In addition, there are calls for service involving persons in crisis that are diverted to a non-police response as appropriate.

\* (excludes Niagara Parks Police calls for service)  
Source: MPP CAD Dashboard

# COMMUNICATIONS & DISPATCH |

## CALLS FOR SERVICE

### TOTAL CALLS FOR SERVICE

*Includes duplications and calls received for other agencies.*

**515,350**

**EMERGENCY 911 CALLS RECEIVED**  
**214,966**

**NON-EMERGENCY CALLS RECEIVED**  
**300,384**

**911 CALLS REQUESTING POLICE**  
**150,994**

DISTRICT	CALLS*
<b>1 DISTRICT</b> ST. CATHARINES THOROLD	<b>55,493</b>
<b>2 DISTRICT</b> NIAGARA FALLS NIAGARA-ON-THE-LAKE	<b>41,699</b>
<b>3 DISTRICT</b> WELLAND PELHAM	<b>21,761</b>
<b>5 DISTRICT</b> FORT ERIE	<b>7,138</b>
<b>6 DISTRICT</b> PORT COLBORNE WAINFLEET	<b>6,364</b>
<b>8 DISTRICT</b> GRIMSBY LINCOLN WEST LINCOLN	<b>10,264</b>

### TOTAL CALLS RESPONDED TO BY NRPS

*Includes non-emergency, officer generated, and walk-ins.*

**144,333**



# REAL TIME OPERATIONS CENTRE (RTOC)



## Providing real time visual support to our officers to help keep Niagara safe

RTOC plays a pivotal role in enhancing public safety and law enforcement efforts in the Niagara Region. The RTOC operates 24 hours a day, 7 days a week.

The scope of RTOC's activities is extensive, ranging from assisting frontline officers to specialized units such as those dealing with criminal investigations, traffic management, child abuse, sexual assault, and homicides. Moreover, its involvement in Project Lifesaver underscores its commitment to community welfare beyond law enforcement.

Project Lifesaver assists police response by helping to locate wandering and disoriented people due to dementia, autism, or other mental/physical conditions.

In 2023, two RTOC analysts were trained in Open Source Intelligence (OSINT). The incorporation of OSINT for analysts reflects a forward-thinking approach in leveraging technology and data for investigative purposes. By actively participating in numerous incidents, including, missing persons cases, and welfare checks, RTOC demonstrates its versatility and effectiveness in handling diverse scenarios.

In 2023, RTOC was utilized and assisted in approximately 5,130 incidents, a 29% increase from 3,976 incidents the previous year. RTOC was activated on a wide array of calls such as robberies, weapons, missing persons, impaired driving, and homicides.

**CALLS ASSISTED IN 2023:  
5,130**



# RECRUITING UNIT

In keeping with the Service's goal to hire the best candidates, the NRPS Recruiting Unit continues to seek recruitment from diverse communities in Niagara through information sessions in partnership with community services. One of the highlights for the Recruiting Unit this year was the launch of a new online Applicant Tracking System (ATS). This new system, which had been identified in the 2022-2025 Strategic Plan, provides a user-friendly interface for applicants and creates greater efficiencies for processing applicant files through the recruitment process.

In 2023, the Recruiting Unit received a total of 269 applicants for the position of police constable, with 40 being female (15%) and 229 being male (85%). About 15% appeared to be from diverse groups. It should be noted that the number of applicants that have been provided by the Recruiting Unit are based on observations or disclosed by the applicant. The Recruiting Unit has discontinued requesting gender identification from any applicant.

There were 47 new police constable recruits hired in 2023, including 12 females (25.5%) and 35 males (74.5%). Within the 47 new hires, there were 5 (11%) recruits from diverse groups. Experienced officers from other police services made up 36% of the total recruit hires. The Recruiting Unit also hired 13 new special constables and 15% of the special constables hired were women and 31% identified as being part of a diverse group. There were 15 new auxiliaries hired as well in 2023, of which 27%



were women and 13% identified as being part of a diverse group.

As of December 31, 2023, the NRPS employed 772 sworn officers, with 142 being female which equated to 18.4% of our authorized strength.

Recruitment efforts in 2023 included attending career fairs at numerous secondary and post-secondary institutions, multicultural centers, and employment agencies from across Niagara and Southern Ontario. NRPS members of diverse groups assisted the Recruiting Unit at a number of recruitment events, such as the ABLE Conference, Women In Policing recruiting events, South Asian job fairs, and connecting with youth in our Indigenous communities. A large part of our recruitment efforts focused on educating our growing diverse community about policing in Canada and the requirements for being successful through the hiring process. In September 2023, the Recruiting Unit hosted our first Police & Security Career Expo in cooperation with Niagara College.



## 2023 Recruit Applicants

CLASSIFICATION	NUMBER	NOTES
Number of Applicants	269	
Number of Male Applicants	229	
Number of Female Applicants	40	
Number Hired	47	17.5% of applicants were hired
Experienced Officers Hired	17	36% of new hires were experienced officers from other police services
Hired Male	35	74.5% of hired applicants were male
Hired Female	12	25.5% of hired applicants were female
Hired Diverse Group	5	11% of hired applicants were part of a diverse group

## 2023 Special Constable Applicants

CLASSIFICATION	NUMBER	NOTES
Number of Applicants	98	
Number Hired	13	13% of applicants were hired
Hired Male	11	85% of hired applicants were male
Hired Female	2	15% of hired applicants were female
Hired Diverse Group	4	31% of hired applicants were part of a diverse group

## 2023 Auxiliary Applicants

CLASSIFICATION	NUMBER	NOTES
Number of Applicants	84	
Number Hired	15	18% of applicants were hired
Hired Male	11	73% of hired applicants were male
Hired Female	4	27% of hired applicants were female
Hired Diverse Group	2	13% of hired applicants were part of a diverse group

**IF YOU ARE INTERESTED IN BECOMING A POLICE OFFICER WITH THE NRPS, PLEASE VISIT OUR WEBSITE.**



Thank you  
for keeping  
us safe.  
we love you

## GOALS AND ACCOMPLISHMENTS



# 2022 - 2025 STRATEGIC PLAN

## 1 PUBLIC SAFETY



## 2 COMMUNITY ENGAGEMENT & COLLABORATION



## 3 CONTINUOUS IMPROVEMENT & ORGANIZATIONAL CONTINUITY



## 4 MEMBER WELLNESS



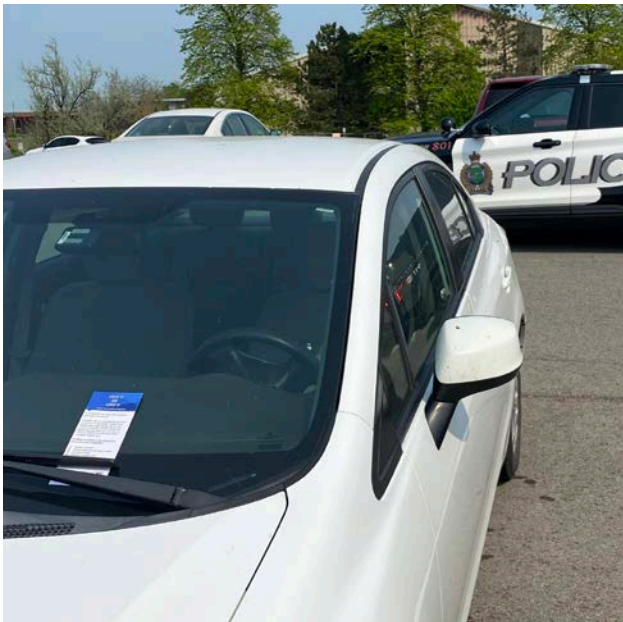
TO READ THE FULL  
2022-2025 STRATEGIC  
PLAN, PLEASE SCAN  
THE QR CODE





# 2023 INITIATIVES AND COMMUNITY PATROLS

## Lock It or Lose It



This initiative is an annual public reminder and was conducted throughout the year. Using social media posts and increased police visibility, the community is alerted to the risk of theft from vehicles. Officers conduct foot and bicycle patrols throughout open-air malls and businesses, making themselves visible to patrons and business owners. Furthermore, while onsite, officers also walked through the parking lots, visually checking for unlocked cars, placing an educational pamphlet on the windshield of parked vehicles. This initiative incorporated increased police visibility along with awareness for motorists of securing items in their vehicles out of plain view.

## Back to School Road Safety Initiative



This annual initiative was carried out to remind drivers that kids are back in school. Patrols aimed to target impaired drivers, drivers who are speeding, disobeying school bus protections, disobeying stop signs, and other Highway Traffic Act (HTA) violations that endanger the safety of the students. This initiative was developed to establish safe roadways and a safe environment for the students in the Niagara Region.

## Bicycle Safety



Police and Wendy's Restaurants once again partnered in the 'Free Frosty Campaign' where 10,000 coupons were provided to frontline officers to distribute to youths displaying good bicycle safety by wearing a helmet and obeying the rules of the road. Wendy's, with the assistance of officers, gave away 500 bicycle helmets at 3 different locations in Niagara. Officers also assisted in the delivery of a 2-week long Safety Village bicycle camp in Welland.

## Bicycle and Foot Patrol Initiatives



Throughout the year, to adopt a stronger focus on community policing and visibility, bicycle and foot patrols were initiated in the downtown cores and recreational areas across the Region. While walking the beat, officers routinely engaged with local shopkeepers and citizens identifying problem areas and concerns. Issues related to homelessness, unwanted persons, thefts, damage, drug use, and discarded paraphernalia were identified and addressed.



# 2023 INITIATIVES AND COMMUNITY PATROLS

## Crime Prevention Through Environmental Design (CPTED)



Across the Region, several requests were received from businesses, community groups, and homeowners to have an officer come out to their property and offer suggestions to discourage crime. Police were able to work with homeowners and business owners to make recommendations for improved safety. Specialized training has been provided to our service members and that training was also extended to those working in planning and development units with the Region and municipalities.

## High School Beach Day



District officers along with Community Oriented Response and Engagement (CORE) Unit members planned for, and were present, during the annual high school unsanctioned beach day across the Region. Officers utilized ATV patrols, foot patrols, and bike patrols to engage with the thousands of students who attended this event. Police enforced the Criminal Code, Liquor Licence Act, and the Trespass to Property Act throughout the day.

## Beach & ATV Patrols



The beaches of Niagara remained popular destinations in 2023 and overwhelmed local infrastructure that was put in place. On weekends, all beaches were at, or over, capacity and parked vehicles exceeded available parking spaces. Officers worked with local By-Law officers to help address the influx of people. Officers used ATVs to patrol beaches in various municipalities across Niagara, to deal with the influx of people and call volumes. ATVs were also utilized to patrol local trails and in high complaint areas, to address community concerns.

## Overweight Trucks

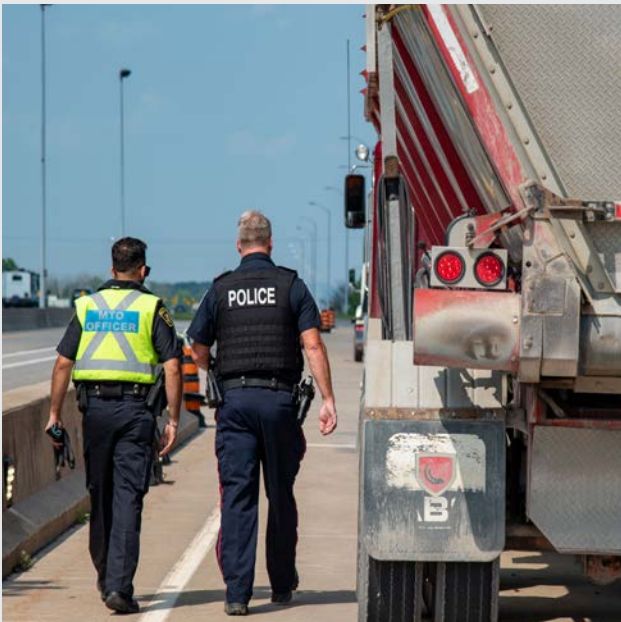


Initiated in 2022, this project continued through 2023. Officers along with members from the Traffic Enforcement Unit (TEU) responded to complaints regarding overweight trucks on West Niagara roadways. Education was pushed out using social media, leading to a heightened awareness of the approved truck routes within West Niagara. Charges were laid under the HTA, and a significant reduction in the number of commercial motor vehicles travelling on restricted roadways has been observed.



# 2023 INITIATIVES AND COMMUNITY PATROLS

## Truck Safety Blitz



Officers with 8 District (Lincoln/West Lincoln/Grimsby), the Traffic Enforcement Unit, and the Ministry of Transportation (MTO) conducted safety blitzes targeting unsafe large commercial vehicles using the roads in West Niagara. Policing partners from the Ontario Provincial Police (OPP) and Halton Regional Police Service also participated. Officers took part in these joint forces initiatives to prevent large commercial motor vehicles that were attempting to avoid the MTO scales from utilizing roads within the Town of Lincoln that were not designed to accommodate such large vehicles as part of “Operation Avoidance”.

## Traffic Safety Initiatives



These initiatives were implemented by our recruit officers, deployed to St. Catharines, Thorold, Niagara Falls, and Niagara-on-the-Lake, to address high complaint areas and community concerns related to traffic safety. Several initiatives occurred throughout the year, focused on speeding, distracted driving, and unnecessary noise to name a few.





# COMMUNITY ORIENTED RESPONSE AND ENGAGEMENT UNIT (CORE)



## Community and youth engagement is a priority for our CORE Officers

In April of 2022, the NRPS undertook a fulsome review of our community engagement model and moved forward with launching a refocused model of community policing. This focus continued into 2023.

The CORE Unit started as a 12-month pilot project that ensured that we, as a Service, are better positioned to facilitate youth engagement and community outreach, with a focus on problem-oriented policing through a district level CORE Unit to directly address community issues.

This includes CORE officers dedicating a lot of their time working with those experiencing

homelessness, while working closely with community partners who support the homeless population.

CORE members do not function as school resource officers to offer a uniform response to schools. Rather, they work with partners across our community, including school boards to proactively and reactively build and support those relationships to identify, strategize, and solve community problems. An example of this is demonstrated by CORE officers in Welland who engage with students when providing daily support to the Niagara Safety Village. The CORE Unit further seeks to maintain relationships with the







youth of the Niagara Region by leading the Youth in Policing Initiative that sees four local high school students working with the NRPS and participating in various projects.

In total, 16 constables and 3 sergeants operate out of 1 District (St. Catharines/Thorold), 2 District (Niagara Falls/Niagara-on-the-Lake), and 3 District (Welland/Pelham) to directly address community concerns in an evolution of our community engagement model, as we move forward with a reinvigorated and focused community engagement model, allowing us to better serve our community.



## CORE INITIATIVES

- ATV, foot, and bicycle patrols
- Community engagement
- Community outreach and addiction support
- Crime prevention – Lock It or Lose It
- Crime Prevention Through Environmental Design (CPTED) Audits - Business and Residential
- Municipal Enforcement Officers and Business Improvement Associations (BIAs)
- Spring Food Drive
- 529 Garage - Bicycle Registration Program

# MOBILE CRISIS RAPID RESPONSE TEAM (MCRRT)

## MCRRT partnership continues to be a valuable community resource

Throughout 2023, MCRRT program continued to operate in 1 District (St. Catharines/Thorold), as well as 2 District (Niagara Falls/Niagara-on-the-Lake). In addition, the program continued a pilot expansion for the City of Welland and Town of Pelham, following increased funding from the Ministry of the Solicitor General in 2022. This pilot expansion ended in April of 2023 after much success. Later in 2023, a grant was received to initiate a civilian-led pilot project (Civilian Crisis Response Team) that saw 2 CMHA staff members responding to low risk mental health calls for service in South Niagara without uniformed police.

This valuable program is a partnership between the Canadian Mental Health Association, Niagara Branch and the NRPS.

MCRRT has proven to be an effective approach to de-escalate crisis situations, immediately assessing individuals' mental health and addictions care needs, and connecting people with appropriate support services in the community. This co-response program partnership pairs a mental health and addictions professional with a specially-trained, uniformed officer to respond to 911 mental health calls.

MCRRT has been active in St. Catharines/Thorold since 2015, and Niagara Falls/Niagara-on-the-Lake since 2021, with funding provided by Ontario Health West (formerly Hamilton Niagara Haldimand Brant Local Health Integration Network). Existing MCRRT teams are comprised of a full-time mental health worker to work 12-hour shifts with police responding to 911 calls.



**TOTAL CALLS**  
**5,749**

**ST. CATHARINES**  
**2,288 calls**

*3 Mental Health Workers*

**NIAGARA FALLS**  
**1,456 calls**

*2 Mental Health Workers*

**SOUTH NIAGARA**  
**1,394 calls**

*PILOT - 1 Mental Health Worker*

**% DIVERTED FROM HOSPITAL**  
**78.5%**

Source: Regional Municipality of Niagara Police Service Board Annual Report, Police Response to Persons who are Emotionally Disturbed or have a Mental Illness or Developmental Disability. January 1-December 31, 2023.





# MEMBER SUPPORT UNIT



## Supporting our members' mental health and wellbeing

Since its establishment in 2017, the Member Support Unit has consistently taken proactive measures to bolster the wellbeing of both sworn and civilian within the Service. Since 2023, the unit not only maintained, but also enhanced its efforts by implementing various programs and initiatives aimed at supporting member welfare as well as having a full staffing complement including new Service Psychologist. Safeguarding and New Officer Wellness Evaluation has been reinitiated with the Service Clinicians now hired.

The unit introduced new criteria incidents and thresholds for the Early Intervention Program, establishing clear triggers for alerts that prompt the Member Support Unit to reach out to Service members to ensure their wellbeing. As a result of using the Early Intervention Program, 256 contacts with members who have met the designated thresholds have been completed. This alert system has already shown promising data to reflect the work that is being done around critical incident stress management reflecting 16 group debriefs conducted. A list of mental health care providers with specialized knowledge of the policing environment was updated

to ensure that members have access to appropriate resources and feel that they are given the care and compassion they deserve when being supported in our community.

Meanwhile, the Peer Support Team, comprised of 24 Service members, provided invaluable support through 970 recorded contacts with NRPS members, offering assistance and additional resources as needed.

During the calendar year, no members of the Service were involved in the mandatory short-term reintegration program. There were 6 members that engaged in the long-term reintegration program, with 1 of the members continuing in the program from the 2022 year. To expand the knowledge in our community and beyond, the NRPS Reintegration Officer assisted in facilitating 5 courses across Ontario, which included 11 NRPS service members to better assist colleagues facing prolonged absences from the workplace due to physical or psychological reasons. The Service also maintained a cadre of specially trained members to support with reintegration and have wrapped around care with ongoing support from 2 mental health clinicians.

Additionally, the Wellness Committee introduced 7 initiatives aimed at promoting overall healthy lifestyles among Service members throughout 2023. These initiatives align with the objectives outlined in the NRPS Mental Health Strategy, which underscores the Member Support Unit's ongoing commitment to enhancing mental health literacy and reducing stigma surrounding seeking assistance for mental health concerns.

# EQUITY, DIVERSITY, & INCLUSION UNIT (EDI)



## Working to support positive relationships within the Niagara Region

EDI Unit builds and fosters relationships with Indigenous and diverse groups in the Niagara Region. The unit facilitates the Chief of Police – Community Inclusion Council, formed to enhance the relationship between the police and the increasingly more diverse communities of the region we serve.

The EDI Unit facilitates the use of interpreter services, diversity guides and resources, and hosts learning events for all members; in 2023 these included: Autism Awareness, Black History in Niagara, Islam and Ramadan, Asylum Seekers, and National Day for Truth and Reconciliation. The Unit participates in the Internal Inclusion Committee, comprised of civilian and sworn members who foster equity, diversity, and

inclusion in the workplace and in our interactions with the community.

In collaboration with community partners, the unit delivers diversity tours for all recruits, and beginning in 2023, to members of the Senior Leadership Team. This tour allows for experiential learning, interaction, and relationship-building with community members and leaders at faith-based, cultural, Indigenous, and diverse community group sites in the Region. Along with learning opportunities, the EDI Unit fosters the development of member-led Internal Support Networks (ISNs), assisting with their creation, and supporting and promoting ISN events and initiatives.







In 2023, the Women in Policing Internal Support Network (ISN) was formalized, and this group has proactively reached out to all personnel within the Service and provided knowledge regarding challenges, achievements, and progress achieved by women in the Service.

In partnership with the Recruiting Unit, the EDI Unit attends strategic recruitment events, attracting individuals from underrepresented groups through focused efforts. The EDI Unit initiates and facilitates sporting events and engagement between newcomer youth and members of the service and provides newcomer orientations for international students at both Niagara College and Brock University.

The EDI Unit proactively facilitates “StopHateNiagara” presentations to Indigenous and diverse community members, aimed at eliminating barriers to reporting hate-motivated crimes and incidents.

The unit completes follow-up with all victims of hate-motivated crimes and incidents to ensure that they receive support, reassurance, and any necessary community referrals.

The unit provides support to investigators dealing with crimes targeted towards any of the diverse communities within the Region by facilitating language services and culturally specific resources made available through built fruitful relationships with community members.

**For more information on our EDI Unit, please scan the QR code:**





# EVIDENCE MANAGEMENT UNIT (EMU)



EMU is responsible for receiving, processing, storing, managing, and disposing all items of property and evidence seized, found, and recovered by members of the Service and the public.

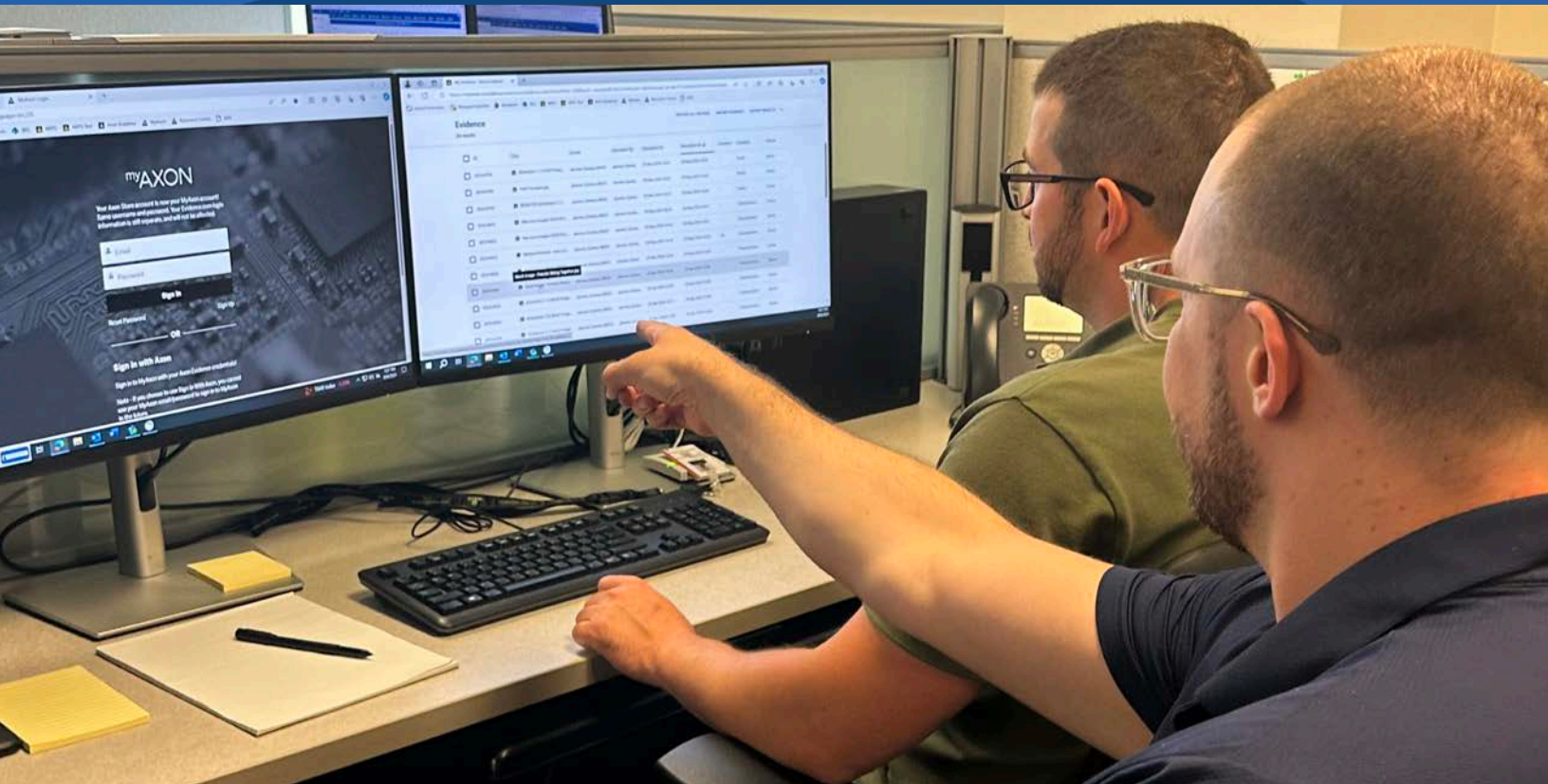
Members of EMU oversee the inventory of general evidence and property, firearms, drugs, and cash in accordance with applicable general orders, statutes, and industry best practices. EMU staff ensures that all evidence/property entering the care of the Service is properly packaged and, where necessary, forwarded to external agencies such as Health Canada for further analysis. In addition, all

seized firearms are stored until a lawful disposition can be made.

The EMU conducts regular stocktaking and audits to ensure that all items brought into possession of the Service remains secure and that, once authorized, those items are either returned to the rightful owner or properly disposed of. The EMU follows the standards set out by the International Association for Property and Evidence.



# DIGITAL EVIDENCE MANAGEMENT SYSTEM (DEMS)



The DEMS Unit is responsible for redacting, storing, and sharing various forms of digital evidence for the court process through a secure platform.

This unit was created to drive efficiencies in the processing of evidence in alignment with the Police Service Board's 2022-2025 Strategic Plan. Using specialized software, DEMS Unit personnel efficiently prepare and redact portions of digital evidence from sources including police holding cell video, audio evidence from 911, calls, and police radio transmissions.

Additionally, the DEMS Unit reviews digital evidence from photographic and CCTV footage provided by citizens from residences and businesses in the community. The DEMS Unit maintains the veracity of the Evidence.com platform to ensure the integrity of digital evidence for the court process.

**In 2023, the DEMS Unit processed 1,894 pieces of digital evidence.**

# SPECIAL VICTIMS UNIT (SVU)

SVU is a combined investigative office focusing on providing services to victims of violent crime, and it includes the following units: Domestic Violence Unit, Child Abuse Unit, Sexual Assault Unit, Human Trafficking Unit, Major Crime Unit (Homicide), Forensics Unit, Central Fraud Unit, Offender Management Unit, Internet Child Exploitation, Cybercrime Unit, and Technological Crime Unit. The office is supported by Violent Crime Analysts responsible for daily review and tracking of relevant incidents, submissions to the Violent Crime Linkage Analysis System (ViCLAS), and Ontario Major Case Management System data entry. The office works collaboratively with community partners, through formal protocols and procedures, to respond to incidents of violent crime, and to provide access to resources to support victims of crime.

## DOMESTIC VIOLENCE UNIT (DVU)

DVU is a centralized investigative unit that is responsible for conducting criminal investigations involving persons connected through past or present intimate partnerships.

Having a specially trained unit of domestic violence investigators allows the Service to free up frontline resources for incident response, provide increased monitoring of cases with elevated risk for domestic violence, and to have consistent

representation during engagement with community partners.

The DVU works collaboratively with Family and Children’s Services Niagara, Victim Services Niagara, Victim Witness Assistance Program, Probation and Parole, the Crown Attorney’s Office, and shelters for abused women and children, including Gillian’s Place, and Women’s Place of South Niagara.

### Domestic Violence Unit Investigations in 2023

CLASSIFICATION	2022	2023
Investigations – Total	1,143	1,149
Domestic Violence – Criminal Charges	954	803

*Source: Regional Municipality of Niagara Police Service Board Annual Report, Domestic/Family Violence January 1 - December 31 2023.*





## CHILD ABUSE UNIT (CAU)

CAU is a centralized investigative unit with a mandate to investigate all incidents of child sexual abuse, child physical abuse, and neglect where serious injuries have resulted, a life has been endangered, or where there has been a failure to provide the necessities of life. Members of the CAU also aid during investigations involving children or requiring child interviews.

CAU investigators are specially trained in sexual assault and offences against children’s investigations, investigative interviewing, and Major Case Management. These investigators work closely with community partners to deliver on a shared commitment to a comprehensive and coordinated response to allegations of child abuse. This collaboration is guided by the Child Abuse Protocol for the Niagara Region, involving the Niagara Regional Police Service, Family and Children’s Services Niagara, Ministry of the Attorney General – Crown

Attorney, Victim/Witness Assistance Program, and the Ontario Office of the Chief Coroner.

Joint child abuse investigations are conducted in partnership with Family and Children’s Services Niagara and benefit from the strong support of the Kristen French Child Advocacy Centre Niagara (KFCACN). The Centre offers a safe, child friendly environment where the child and their family can be formally interviewed. Together with community partners, the Service supported several initiatives organized by the KFCACN, including the Playhouse Build and Auction and the Amazing Race Niagara.

Child abuse investigations also benefit from the expertise of physicians and staff at the McMaster University Children’s Hospital – Child Advocacy and Assessment Program, and in addition are reviewed and tracked by the Child Abuse Review Team.

### CAU Investigations in 2023

CLASSIFICATION	2022	2023
Investigations – Total	291	245
Total Charges Laid	155	88

*Source: Regional Municipality of Niagara Police Service Board Annual Report, Child Abuse and Neglect January 1 - December 31, 2023.*

# SPECIALTY UNITS | SPECIAL VICTIMS

## SEXUAL ASSAULT UNIT (SAU)

SAU is a centralized investigative unit responsible for the coordination and response to reports of sexual assault in the Niagara Region, involving victims over the age of 16 years and reports of historical sexual abuse of child victims.

The SAU, in collaboration with community partners, is committed to meeting the needs of sexual assault victims and appropriately respond to public safety concerns. Our dedicated team of investigators manage cases from initial reporting to the conclusion of an investigation. They provide support to victims

and witnesses through the court process, and action referrals to Victim Services Niagara and the Victim Witness Assistance Program.

The SAU works collaboratively with community partners through the Sexual Assault Response Protocol. Amended over time, this protocol includes: the Sexual Assault Domestic Violence Treatment Program at Niagara Health, Niagara Regional Sexual Assault Centre, the Victim Witness Assistance Program, Victim Services Niagara, and the Crown Attorney - Ministry of the Attorney General.

### SAU Investigations in 2023

CLASSIFICATION	2022	2023
Investigations – Total	357	398
Cleared by Charge	28	53
Cleared Unfounded*	1	0
Investigation Suspended**	304	291

*Source: Regional Municipality of Niagara Police Service Board Annual Report, Sexual Assault Investigations January 1 - December 31, 2023.*

\* The category of “Unfounded” describes incidents in which it has been determined through police investigation that the offence reported did not occur, nor was it attempted.

\*\*The category of “Investigation Suspended” describes incidents that may still be under investigation or there is insufficient evidence to proceed. Subject to the discovery of new evidence or the conclusion of an investigation, these incidents may be reclassified in the future.



## HUMAN TRAFFICKING UNIT (HTU)

HTU investigators work closely with community partners, in accordance with the Niagara Region Emergency Response Protocol to Human Trafficking. Investigations are referred from calls for service, local community agencies, other police services, and the Canadian Human Trafficking Hotline. The overarching goal of human trafficking investigations is support for

survivors and an end to exploitation of vulnerable victims. The unit also works closely with the community to increase public awareness of the pervasiveness and the devastating effects of the predatory behaviour of human trafficking on our communities.

### HTU Investigations in 2023

CLASSIFICATION	2022	2023
Investigations – Total	114	97
Arrested – Total	10	17
Charges Total	65	88

*Source: Niagara Regional Police Service Special Victims Unit, 2023.*

# SPECIAL VICTIMS

## MAJOR CRIME UNIT (HOMICIDE UNIT)

The Homicide Unit (originally named the Major Crime Unit) was established in 1993, in response to the need for a more centralized approach to major investigations, including homicide, that utilized the expertise of highly trained criminal investigators. The unit employs a provincially mandated investigative methodology called the Ontario Major Case Management System that emphasizes a standardized investigative response to major cases that can be utilized within a single jurisdiction or combined with other police services in a multi-jurisdictional operation, governed by a unified leadership team.

The Homicide Unit is supervised by one Staff Sergeant and consists of five detective sergeants, including one dedicated to cold case investigations, six detective constables, and one detective constable in a one-year training position.

In addition to being responsible for all homicide investigations, the Homicide Unit also manages missing persons investigations with suspicious circumstances, all police involved shootings, including incidents involving the Canada Border Services Agency (CBSA) where injuries or death has occurred, investigations involving the Niagara Parks Police where the SIU mandate has been invoked, death investigations involving a child under five years old, and any other investigation at the direction of the Chief of Police.

In 2023, the Homicide Unit was responsible for seven murder investigations and provided guidance in several other major investigations.





## FORENSICS UNIT (FSU)

The use of forensic science in policing has become a vital component of any serious investigation. The FSU applies scientific principles and modern technology to law enforcement to identify and hold those responsible to account. The unit is comprised of 1 Detective Sergeant, 12 Detective Constables, and 2 civilian Special Constables.

The FSU provides support and crime scene expertise to all Units across the Service. Forensic personnel record crime scenes through a variety of methods including digital photography, videography, overhead drones, and a 3D scanner – a highly technical device that uses a laser to capture millions of data points that when meshed can recreate the crime scene with extreme levels of detail and accuracy.

Specialized software is then applied to bring greater clarity. This technology has come to be expected and assists greatly when presenting the case to the courts. Forensic investigators will then meticulously locate, seize, and process all relevant items of physical evidence using the results to determine how the crime was committed and determine who could and who couldn't have done as it is equally important to

exclude suspects of a crime. FSU can do this by following proven methods and using the latest technologies available. More often, evidence may be processed in-house within the FSU lab, or it may require further expert analysis by the Centre of Forensic Sciences in Toronto.

FSU provides specialized and expert services to the NRPS, which includes consultation and assistance to police officers with search warrants and exhibits. FSU also utilizes resources that are available through other law enforcement agencies. Members have a close working relationship with organizations like the Ontario Provincial Police, the Royal Canadian Mounted Police who provide AFIS (Automated Fingerprint Identification System), and the National DNA Data Bank (NDDDB), the Centre of Forensic Sciences, and the Regional Coroner's Office. This provides FSU with access to forensic experts, not available at the local level.

In 2023, the Unit was involved in over 660 calls for service resulting in over 2,300 forensic reports. Of those calls for service, 333 were for sudden death investigations, along with 7 homicide investigations.

## CENTRAL FRAUD UNIT

In 2006, the Central Fraud Unit was established in order to manage and investigate financial complaints throughout the Niagara Region. Prior to moving to a centralized unit, all frauds were investigated by divisional detectives who specialized in financial crimes. There has been an increase in reported financial crimes which have also become more sophisticated given the technological advances over the years. The Central Fraud Unit consists of 1 Detective Sergeant and 7 Detective Constables. The Central Fraud Unit is responsible for the investigation of complex fraud related offences, typically with losses over \$5,000 including:

- (a) Fraud over \$5,000
- (b) Employee Theft/Fraud
- (c) Identity Theft/Fraud
- (d) Theft by Power of Attorney, and
- (e) Counterfeit Currency

In 2023, there were 3,132 fraud related incidents with losses resulting in \$25.5 million. The Central Fraud Unit investigated 614 reported incidents that were classified as fraud over \$5,000, with total losses of \$20 million. Local statistics and types of fraud reported in Niagara are consistent with national reporting identified by the Canadian Anti-Fraud Centre.

Education is a key factor to reducing victimization. The Central Fraud Unit is committed to developing initiatives and working with public/private agencies to reduce fraud incidents in Niagara. In 2023, the Central Fraud Unit performed 13 presentations across the Niagara Region at community events, retirement homes, and places of worship. Recent programs developed by the Central Fraud Unit include the banker education initiative, resulting in a 50% reduction of reported incidents in 2022 when compared to 2023.



# SPECIAL VICTIMS

## OFFENDER MANAGEMENT UNIT (OMU)

OMU develops management strategies for high-risk federal and provincial parolees to ensure they are complying with court ordered conditions and to prevent further criminal behaviour. The OMU liaises with other police services as well as Correctional Service of Canada, the Provincial Probation and Parole Offices, the Ontario Sex Offender Registry operated by the Ontario Provincial Police (OPP), and the National Sex

Offender Registry. The OMU conducts checks on individuals who are on Release Orders, as well as those that are on either of the sex offender registries, with a 98.6% compliance rate. Where an individual is violating a condition of release and evidence exists, the OMU will work with the appropriate agency to bring the offender before the courts.

## ELECTRONIC CRIMES UNIT (E-CRIMES)

The E-Crimes Unit was formed to bring together under one umbrella units that investigate crimes that occur on the internet or are aided using technology and digital devices. This investigative office is comprised of the Technological Crimes Unit, which supports criminal investigations through forensic examinations of digital devices to extract

evidence of a variety of offences; the Cyber Crime Unit, which supports criminal investigations by extracting evidence from online sources and providing technical support to investigators conducting online investigations; and the Internet Child Exploitation Unit, which investigates offences committed against children on the Internet or using digital devices.

## INTERNET CHILD EXPLOITATION UNIT (ICE)

ICE Unit has established a local police response to crimes against children perpetrated via the Internet. In addition to a reactive response to public complaints, investigators initiate investigations of identified targets, authoring search warrants, and executed locally. This leads to the identification and arrest of offenders possessing, distributing and making child pornography, and persons who utilize the Internet to lure children into sexual activity.

The ICE Unit continues full-time membership in the Ontario Provincial Strategy to Protect Children from Sexual Abuse and Exploitation on the internet, which the NRPS joined in 2007. This initiative has led to a high level of interagency co-operation and successful joint investigations of ICE throughout the province, as well as nationally and internationally.

### ICE Unit Investigations in 2023

CLASSIFICATION	2022	2023
Investigations – Total	70	103
Arrests	16	16
Criminal Charges	61	52

*Source: Regional Municipality of Niagara Police Service Board Annual Report, Child Pornography January 1 - December 31, 2023.*



# EMERGENCY SERVICES

Emergency Services is a highly trained and specialized unit capable of responding to a variety of emergencies on land and water, and it includes the following units: Emergency Task Unit, Explosives Disposal Unit, Marine and Underwater Search and Recovery Unit, Canine Unit, Traffic Enforcement Unit, and Collision Reconstruction Unit. Each of these units offers specialized skill sets in support of frontline officers and day-to-day policing activities, thereby contributing to the safety of our communities. These units work closely with one another and with our divisional units, as well as various municipal, provincial, and federal agencies, to ensure the most efficient and effective coordination of policing efforts in Niagara.

## EMERGENCY TASK UNIT (ETU)

ETU is a team of specially selected and highly-trained officers who respond to major incidents to maintain officer and public safety. Members of the ETU employ a variety of specialized equipment and tactics, using the least amount of force required to resolve some of the most dangerous incidents in our communities.

ETU is an accredited Hostage Rescue Team and is prepared to respond to incidents involving hostage takings, armed persons, barricaded persons, and high-risk warrants. Utilizing their specialized training, members of the ETU regularly respond to assist with persons in crisis, high-risk missing persons, and search and rescue operations. As part of their duties, ETU is also responsible for dignitary protection, witness protection, and high-risk court security details.

While deployed to major incidents, the ETU is

supported by the Tactical Support Group (TSG). The TSG is a part-time, accredited containment team. It is comprised of members from the Marine and Underwater Search and Recovery Unit, Canine Unit, Traffic Enforcement Unit, and past members of the ETU. The TSG enhances the ETU's ability to successfully conclude high-risk operations by providing a pool of highly-trained officers to conduct basic tactical operations, such as containment of structures, high-risk canine tracks, and specialized support during high-risk warrant operations.

## EXPLOSIVES DISPOSAL UNIT (EDU)

EDU is trained and equipped to render safe improvised chemical, biological, radiological, and explosives devices (CBRNE), military ordnance, and provide technical support to ETU. Additionally, EDU provides investigative support to other Service units primarily in the context of post blast investigations. EDU is active in promoting awareness and education

regarding explosives and bomb threat procedures among various community partners. EDU members are certified by the Canadian Police College in various disciplines, including render safe procedures, electronics, post blast investigations, radiology and x-ray, and explosive forced entries.



## MARINE AND UNDERWATER SEARCH AND RECOVERY UNIT (URSU)

The members of the URSU extend the function of the police investigator into the aquatic environment. The members are required to act as the “eyes” for investigators at any scene that is underwater. Through the highly-trained members of the URSU, NRPS investigators can recover a variety of evidence including vehicles, vessels, aircraft, weapons, and deceased persons. Members of the URSU are required to be qualified as commercial divers under standards set by the Canadian Safety Association and the Ontario Health and Safety Act – Diving Regulations. The members undergo further training in the areas of vessel inspection, harbour clearing, explosives recognition, rappelling, live boating operations, and hazardous material response. The Marine Unit is responsible for conducting proactive marine enforcement patrols and respond to water-related search and rescue calls. With 1,500 square kilometres within the response area of the NRPS, the Marine Unit has responsibility for one of the largest waterways in Canada. The areas covered include large portions of Lake Ontario and Lake Erie and both the

Upper and Lower Niagara River, which collectively border the Region on three sides. Vast networks of inland lakes, rivers, and hydro canals fall within the Marine Unit’s response area along with the St. Lawrence Seaway - Welland Canal, a critical component to commerce in both Canada and the United States.

The URSU provides water borne response to both sanctioned events such as Canal Days in Port Colborne and unsanctioned events that are typically year-end school parties. Working with community partners and units within the Service, the URSU promotes waterway safety through education and enforcement. By conducting vessel checks both on the water and at boat launches the officers are able to assist the public with understanding all the safety equipment and its use. The URSU, with members of the Traffic Enforcement Unit, conduct RIDE checks on the waterway to increase public safety during the boating season.

### Marine Unit Calls for Service

CLASSIFICATION	2023
Calls for Service – Water-Related	76
Calls for Service – Frontline	570
Provincial Offence Notices – Water Related	259
Arrests	9
Community Public Safety Events	8
Search and Rescue Calls	28
TSG Calls for Service	35
Explosives Disposal Calls	2

### USRU Deployments

CLASSIFICATION	2023
Search for Missing Persons	2
Body Recoveries	17
Investigations Involving Vehicle/ Vessel Investigations	1
Evidence and Property Recovery	8
Assisting other Police Services	14
Public Relations Events	2



# EMERGENCY SERVICES

## CANINE UNIT (K9)

In 2023, the K9 Unit continued its commitment to support the frontline uniform patrol and specialty units with a complement of 6 constables and 1 sergeant.

The unit is comprised of 6 general purpose dogs, 4 of which were crossed trained in narcotic detection, and 2 with explosive detection.

The sergeant of the unit trained and handles NRPS' first search and rescue dog that is cross trained in cadaver detection.

K9 teams from the Niagara Parks Police and Peterborough Police Service attended Niagara for monthly training and bi-annual recertification sessions as required by Provincial Adequacy Standards.

In 2023, members of the K9 Unit responded to 1,873 calls for service. Police service dogs were utilized in 461 of those calls and tracked 322 suspects. K9 officers also conducted open searches, building searches, and evidence recovery searches. NRPS dogs were utilized in 10 narcotic searches and 3 explosive detection searches.



**1,873**  
CALLS IN 2023



**24%**  
OF CALLS UTILIZED  
SERVICE DOGS

**87**



**10**

ARRESTS WITH K9 UNIT  
ASSISTANCE

ARRESTS UTILIZING  
SERVICE DOGS

## TRAFFIC ENFORCEMENT UNIT (TEU)

Members of TEU conduct proactive enforcement throughout the Niagara Region, while also addressing specific traffic-related complaints received from members of the public through the NRPS website, CrimeStoppers, and the dedicated traffic hotline.

In 2023, officers from this unit were responsible for issuing 7,417 Provincial Offence Notices and Summonses, comprising approximately 27% of the NRPS' total enforcement efforts. Members also arrested several drivers for driving while disqualified, impaired driving (alcohol and drugs), and other criminal offences.

In 2023, TEU continued to utilize the Automated Licence Plate Recognition (ALPR) camera system. The camera system obtains photos of licence plates, which then compares the plate to a "hot list", which is composed of information that is updated by Ministry of Transportation (MTO) and Canadian Police Information Centre each morning. If a captured plate is recognized as being on this list, an alert is given,

notifying the officer of the potential infraction. This system allows the officer to focus on driving while the cameras check the plates. These vehicles generated 354 tickets in 2023. Since the program's inception, a total of 7,803 Provincial Offence Notices (PONS) have been issued.

Once again, the NRPS received grant funding for 2023/24 from the Ministry of the Solicitor General as part of the Reduce Impaired Driving Everywhere (R.I.D.E) program. A total of 15 scheduled R.I.D.E. spot checks were conducted throughout the year with a significant amount of the dates scheduled during the holiday season. In 2023, approximately 9,090 vehicles were stopped and checked, 257 roadside tests were conducted, 30 people had their licences suspended for 3 days or more, 18 people were charged criminally with impaired driving, and 103 Provincial Act charges were issued.

CLASSIFICATION	2023
ALPR generated tickets	354
ALPR total PONS since inception	7,803
R.I.D.E. spot checks (number of events)	15
R.I.D.E. number of vehicles checked	9,090
R.I.D.E. roadside tests	257
R.I.D.E. licence suspensions (3 or more days)	30
R.I.D.E. criminal impaired charges	18
R.I.D.E. Provincial Offences issued	103

# EMERGENCY SERVICES

## COLLISION RECONSTRUCTION UNIT (CRU)

CRU is comprised of 6 detective constables and 1 detective sergeant and is mandated to investigate all fatal and serious life threatening motor vehicle collisions that occur within the Niagara Region.

Officers assigned to the CRU are technically trained and dedicated investigators, who specialize in the field of collision investigation. Members assigned to the Unit are initially required to complete a minimum of 10 weeks of extensive collision investigation training at either the Ontario Police College in Aylmer, Ontario or the Canadian Police College in Ottawa. Beyond their initial training, our collision investigators

receive ongoing training to maintain and increase their skill set and expertise.

The 6 members assigned to the CRU are divided into 2 teams and are available to respond to incidents 24 hours a day, 7 days a week.

In 2023, the CRU investigated 36 incidents involving 20 fatal collisions, 12 life threatening injury collisions, and 4 investigative assistance incidents. Additionally, they authored 8 blood warrants for uniform investigations.

### Fatal and Life-Threatening Collisions

COLLISION TYPE	2019	2020	2021	2022	2023
Fatal Collisions	17	19	21	19	20
MTO Reportable Deaths	13	16	21	18	19
Non-Reportable Deaths	4	3	0	1	1
Life Threatening Injuries	12	8	11	4	12
Assist Other Investigative Unit	12	7	5	4	4
Blood Warrants for Other Unit	5	11	10	6	8

*Source: Regional Municipality of Niagara Police Service Board Annual Report, Traffic Management, Enforcement, and Road Safety January 1 - December 31, 2023.*



# SPECIAL INVESTIGATIVE SERVICES (SIS)

SIS provides support and information on organized criminal activity to the frontline policing units of the NRPS and includes the Intelligence Unit, Major Drugs and Gangs Unit, Opioid Enforcement and Education Unit, Covert Operations Unit, and Mobile Surveillance Unit. Additionally, several officers are deployed to Joint Forces Operations including Biker Enforcement Unit (OPP), Combined Forces Special Enforcement Unit (RCMP), Provincial Anti-Terrorism Section (OPP, RCMP), Provincial Asset Forfeiture Unit (OPP), Provincial Guns and Gangs Joint Enforcement Team (OPP), Provincial Joint Forces Cannabis Enforcement Team (OPP), and Provincial Weapons Enforcement Unit (OPP).

## INTELLIGENCE UNIT

The Intelligence Unit is responsible for the monitoring and investigating of organized crime groups and extremism groups for the purpose of prosecuting, dismantling, or disrupting their criminal activities. The unit works cooperatively with law enforcement agencies across Ontario and New York State and facilitates the sharing of information on criminal matters locally, nationally, and internationally. This unit also administers the Witness Protection Program.

The unit's responsibilities include the monitoring of protests within the Niagara Region. The NRPS Hate Crime Coordinator is assigned to the Unit and

monitors hate crime incidents within the Niagara Region and who is also part of the Provincial Hate Crime Team.

The Intelligence Unit is also responsible for the technical aspect of investigational operations, including the use of interception of communications under Part VI of the Criminal Code.

## MAJOR DRUGS AND GANGS UNIT (MDGU)

MDGU was established with the mandate to take enforcement action on mid to high-level drug traffickers. MDGU works closely with other SIS units

to develop investigative strategies and initiate projects to address drug crime trends within the Niagara Region.



# SPECIAL INVESTIGATIVE SERVICES (SIS)

## OPIOID ENFORCEMENT AND EDUCATION UNIT (OEEU)

The objective of the OEEU is to investigate the circumstances surrounding opioid-related deaths, drug overdoses, and opioid trafficking. Where possible, the OEEU hold those persons who traffic illegal substances that cause harm and death accountable for their actions, and support the families impacted by the opioid epidemic. OEEU provides support to investigators and critical education to first responders regarding the

recognition, safe handling, and enforcement related to opioids. Additionally, OEEU raises public awareness and provides education regarding the dangers of opioid misuse through community partnerships including Niagara Region Public Health, Community Addiction Services of Niagara, the Overdose Prevention and Education Network of Niagara, and Niagara Health Program Advisory Committee.

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## JOINT FORCES OPERATIONS

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## BIKER ENFORCEMENT UNIT (BEU)

BEU is an Ontario Provincial Police (OPP) led Joint Forces Operation comprised of 12 law enforcement agencies, including the NRPS.

The BEU is committed to investigating and disrupting the organized criminal activities of outlaw motorcycle gangs (OMGs) through shared policing

expertise throughout the Province of Ontario. The main objective of this unit is to monitor the activities and movements of OMG members within the Region and to enforce applicable laws, when necessary, regarding any illegal activity of gang members and associates.

## COMBINED FORCES SPECIAL ENFORCEMENT UNIT (CFSEU)

The Golden Horseshoe CFSEU was established in 2023. It is a collaborative partnership between the Royal Canadian Mounted Police, Niagara Regional Police Service, Brantford Police Service, Six Nations Police Service, and the Canada Border Services

Agency. The objective of this partnership is to investigate and prosecute organized crime figures and/or associates and increase enforcement actions on criminal activity and/or infractions supporting organized crime groups.

## PROVINCIAL ANTI-TERRORISM SECTION (PATS)

PATS is an Ontario Provincial Police (OPP) led Joint Forces Operation that has active participation from all the major police services in Ontario including the NRPS. The unit works very closely with members of the Canadian Security Intelligence Service (CSIS), the Royal Canadian Mounted Police (RCMP), Integrated National Security Enforcement Team (INSET), and the United States Intelligence community in addressing threats of terrorism.

The section was established in the aftermath of September 11, 2001, in the recognition of the fact that additional resources were needed to combat the threat of terrorism in Ontario. Investigators with PATS investigate criminal extremism throughout the province.

As a border community, Niagara is a strategic site for human smuggling and transport of terrorist-related contraband to and from the United States. The section serves to collect, evaluate, analyze, and disseminate intelligence, identify suspected terrorist groups and individuals suspected of supporting terrorist organizations in efforts of anticipating and preventing criminal acts; and provide investigative support to police agencies involved in terrorism and hate crime-related investigations.

# SPECIAL INVESTIGATIVE SERVICES (SIS)

## PROVINCIAL ASSET FORFEITURE UNIT (PAFU)

PAFU is an OPP led Joint Forces Operation that has active participation from all the major police services in Ontario including the NRPS. PAFU is an investigative unit focused on the prosecution of complex proceeds of crime investigations and it specializes in the identification and seizure of offence-related property. Their mandate includes assisting crown attorneys and frontline investigators in the preparation of applicable court documents and subsequent forfeiture of seized proceeds, assets, and offence-related property.

The unit assists with the submissions of forfeited proceeds and assets to the Ministry of Public Works

and Government Services, Seized Property Management Directorate. The value and amount of these submissions are reported to the Board in the appropriate Annual Report on Proceeds of Crime.

In 2023, the Niagara PAFU member was involved in 1 major investigation; an OPP-led, money laundering investigation involving organized crime in the GTA, along with proceeds of crime investigations related to drug trafficking locally within the Niagara Region that included \$424,206.15 (CAD) and \$319.00 (USD) in total seized currency.

## PROVINCIAL GUNS AND GANGS JOINT ENFORCEMENT TEAM (PGGJET)

PGGJET is an investigative unit that focuses on the prosecution of complex criminal investigations related to guns and gang activity. Their mandate is to disrupt and/or dismantle gun and gang-related activity in the Province of Ontario.

In 2023, the Niagara member assigned to this unit was involved in 10 provincial gang-related investigations throughout the province. In May 2023,

PGGJET members, in conjunction with NRPS members, conducted a proactive investigation in Niagara related to the trafficking of fentanyl and cocaine. The project resulted in the execution of 4 search warrants, the arrest of 2 individuals, the seizure of controlled substances and offence-related property exceeding \$150,000.00.



## PROVINCIAL JOINT FORCES CANNABIS ENFORCEMENT TEAM (PJFCET)

PJFCET has been established with the mandate to provide specific policing services with respect to the dismantling of organized crime groups, the elimination of illegal cannabis supply, the removal of illegal cannabis enterprises such as storefronts and online, as well as targeting the proceeds of crime and assets in Ontario.

In 2023, PJFCET members were involved in several investigations, throughout the province, resulting in

the seizure of illegal cannabis, cannabis by-products, and currency from large scale illegal cannabis production sites, cannabis extraction labs, and residential dwellings.

In 2023, PJFCET members, executed 4 search warrant in the Niagara Region. There were 8 arrested people in total and \$12,062,282.00 in controlled substances seized.

## PROVINCIAL WEAPONS ENFORCEMENT UNIT (PWEU)

PWEU is an OPP led Joint Forces Operation made up of 11 law enforcement agencies including the NRPS.

The mandate of the unit is to identify persons involved in the illegal movement of firearms and to take enforcement action. This includes the offences of smuggling, trafficking, and possession of “crime guns”. Many “crime guns” found or used in the commission of offences have their origins in the United States and

PWEU has established a strong working relationship with their American counterparts.

In 2023, the unit was involved in 22 Niagara Region related investigations along with 15 investigations in other jurisdictions.

# PUBLIC ORDER UNIT (POU)



In October 2021, the Police Service Board approved the creation of a POU for the Service.

In the Spring of 2023, the Service's POU was formed. The initial members of the unit were trained by members of the Hamilton Police Service POU during a 2-week course and have been operational since June 2023.

The POU's mission is to facilitate peaceful demonstrations allowing citizens to exercise their right to come together and demonstrate in accordance with Section 2 of the Canadian Charter of Rights and Freedoms. The creation of the unit additionally had to do with the fact that the Service recognizes the importance of being able to effectively contain, isolate, and disperse individuals creating disorder, and minimize the risk of personal injury and/or property damage.

Members of the POU are trained in various crowd management techniques and have been deployed at events where large gatherings of people are anticipated. Members are also trained in ground search and are capable of conducting searches for evidence and/or missing and vulnerable individuals. A number of officers within the unit are also trained on the ARWEN, which is a less lethal weapons system.

In 2023, the unit deployed five times in a POU capacity for events such as the Grey Cup in the City of Hamilton, as well as New Years Eve festivities in Niagara Falls.





# STATISTICS

## PUBLIC COMPLAINTS

COMPLAINT TYPE	2021	2022	2023
Conduct Complaints	136	153	172
Service Complaints	13	9	11
Total Public Complaints	149	162	183
<b>Complaint Conclusions</b>			
Other- No Investigation conducted as per the decision of the OIPRD – Not in the public interest, complaint more than 6 months old, frivolous/vexatious, no PSA breach, insufficient information provided – use other forum (i.e., Court)	70	91	92
Withdrawn	14	8	8
Early Resolution (Before Investigation)	7	10	1
Informal Resolution (During Investigation)	9	2	1
Unsubstantiated Complaints (Following Investigation)	34	37	55
Substantiated Complaints	4	7	8
Pending/Open Investigation	0	0	0
<b>Substantiated Complaint Resolutions</b>	4		
No Further Action	10	1	0
Action Taken	1	0	0
Informal Resolution	1	6	2
Disposition Without a Hearing	2	3	6
Awaiting Disposition	0	2	0
Disciplinary Hearing	1	0	0
Total Substantiated Complaint Resolutions	5	11	8

Source: Niagara Regional Police Service Professional Standards Unit January 1 - December 31, 2023.



## TOTAL ALL CRIMINAL CODE VIOLATIONS

	2019	2020	2021	2022	2023
<b>Actual Incidents</b>	19,882	18,388	21,352	21,347	20,517
<b>Rate per 100,000</b>	4,157.70	3,817.10	4,403.90	4,303.30	4,554.26
<b>Percent Change</b>	3.9	-8.2	3.69	2.48	-3.89

## TOTAL VIOLENT CRIME VIOLATIONS

	2019	2020	2021	2022	2023
<b>Actual Incidents</b>	3,260	3,648	4,166	4,158	4,243
<b>Rate per 100,000</b>	681.7	757.3	859.2	838.2	941.8
<b>Percent Change</b>	0.9	11.1	7	-2.36	2.04

## TOTAL PROPERTY CRIME VIOLATIONS

	2019	2020	2021	2022	2023
<b>Actual Incidents</b>	14,465	12,148	13,140	13,382	12,735
<b>Rate per 100,000</b>	2,825.60	2,521.80	2,710.20	2,697.70	2,826.85
<b>Percent Change</b>	2.6	-16	7.96	-0.23	-4.83

\*\*Statistics were compiled and accurate as of June 3, 2024

\*Note: Completed investigations are subject to change pending an audit by the Canadian Centre for Justice and Community Safety Statistics (CCJCSS) requirements to comply with Statistics Canada crime reporting. As such, the final statistic may vary from the published report issued by CCJCSS.

# STATISTICS

## TOTAL OTHER CRIMINAL CODE VIOLATIONS

	2019	2020	2021	2022	2023
<b>Actual Incidents</b>	3,110	2,592	2,233	2,974	3,539
<b>Rate per 100,000</b>	650.4	538.1	460.6	599.5	785.6
<b>Percent Change</b>	13.9	-17.2	-15.05	30.46	19.00

\*\*Statistics were compiled and accurate as of June 3, 2024

\*Note: Completed investigations are subject to change pending an audit by the Canadian Centre for Justice and Community Safety Statistics (CCJCSS) requirements to comply with Statistics Canada crime reporting. As such, the final statistic may vary from the published report issued by CCJCSS.



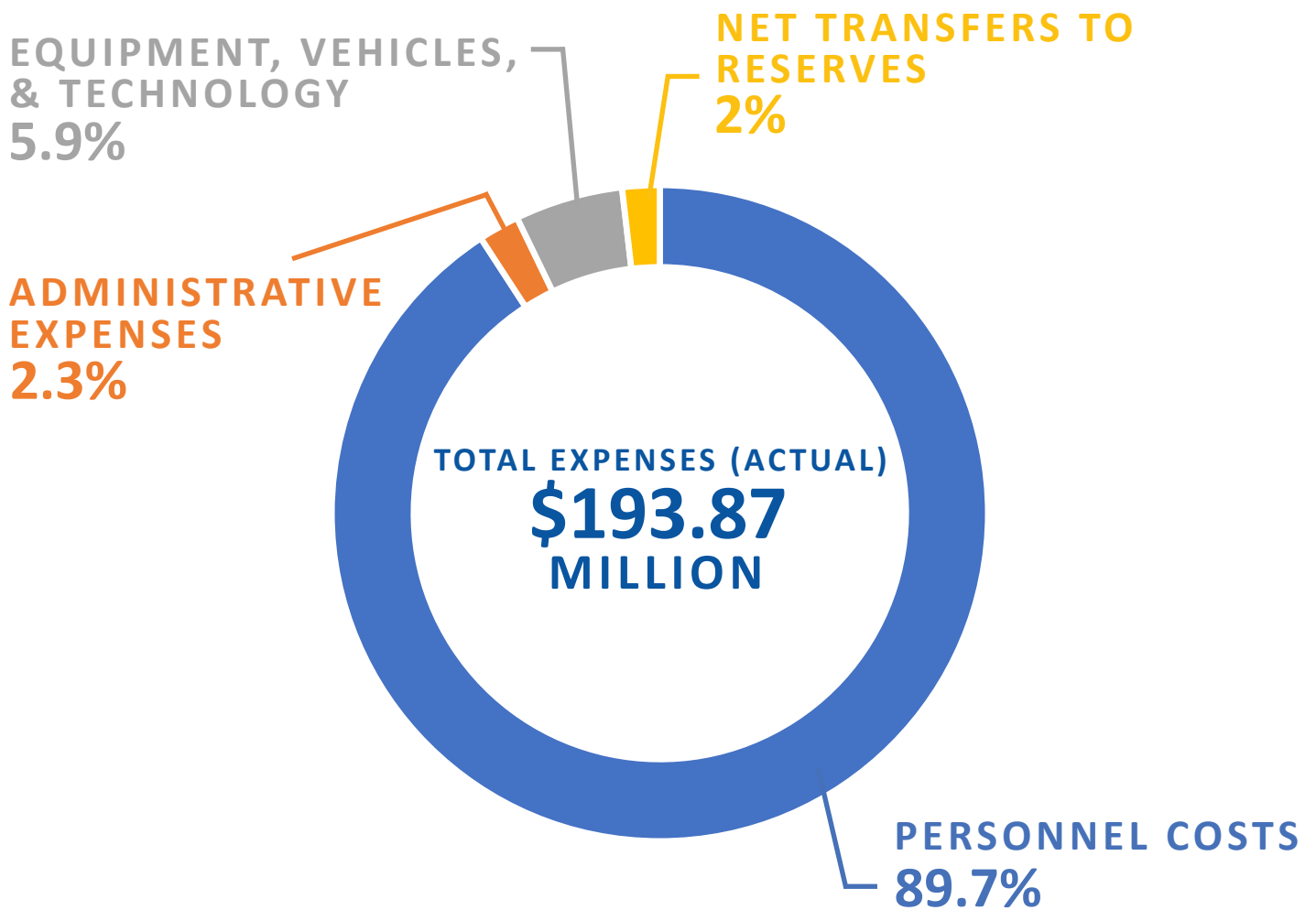


## CRIME AGAINST PERSONS - SELECTED OFFENCES

SELECT INCIDENTS	2022 INCIDENTS	2023 INCIDENTS	CLEARED BY CHARGE 2023	CLEARED OTHERWISE 2023
Murder – 1st Degree	2	4	3	0
Murder – 2nd Degree	4	3	3	0
Manslaughter	2	3	1	0
Criminal Negligence Cause Death	1	1	1	0
Murder – Attempt	8	2	2	0
Sexual Assault – Aggravated	1	0	0	0
Sexual Assault – Weapons/ Bodily Harm	5	3	2	0
Sexual Assault	372	263	50	2
Sexual Interference	92	97	16	4
Total Sexual Violations Against Children	110	77	6	2
Invitation to Sexual Touching	8	6	3	1
Sexual Exploitation	3	4	3	0
Lure Child Via Computer	5	7	5	0
Assault- Aggravated	44	32	28	0
Assault – Weapon or Cause Bodily Harm	484	468	326	23
Assault – Minor Harm	1,066	1,074	572	113
Assault – Police/ Peace Officer	117	84	75	7
Criminal Negligence Cause Bodily Harm	1	1	1	0
Assault – Other	58	57	42	1
Robbery	196	163	76	4
Extortion	160	256	5	0
Criminal Harassment/ Stalking	294	393	81	21
Threats – Person Death/ Harm	689	626	186	67
Indecent/ Harassing Communication	415	363	7	15
<b>Total Crimes Against Persons (All Incidents)</b>	<b>4,158</b>	<b>4,243</b>	<b>1,560</b>	<b>268</b>
Arson	53	37	9	0
Break & Enter	1,390	1,254	183	23
Theft Over \$5,000	148	135	23	2
Theft Under \$5,000	2,453	2,386	166	120
Theft of Motor Vehicle	894	771	54	10
Shoplifting Under \$5,000	1,269	1,481	279	129
Shoplifting Over \$5,000	10	16	2	0
Possession of Stolen Property	126	50	32	10
Fraud	2,172	2,368	220	40
Fraud – Identity Theft	40	27	10	0
Fraud – Identity Fraud	575	413	6	1
Mischief	2,220	1,830	228	101
<b>Total Crimes Against Property</b>	<b>13,382</b>	<b>12,735</b>	<b>1,308</b>	<b>471</b>



# ANNUAL BUDGET



ACTUAL EXPENDITURE

▼ **2.08%**  
UNDER BUDGET

ACTUAL REVENUE

**\$19.7**  
MILLION



<b>EXPENDITURE</b>	<b>BUDGET</b>	<b>ACTUAL</b>
Personnel Costs	\$179,123,614	\$176,242,127
Administrative Expenses	4,259,210	4,493,476
Operational & Supply	2,692,622	2,681,118
Occupancy & Infrastructure	375,000	293,411
Equipment, Vehicles, Technology	9,359,588	8,318,751
Financial Expenditures & Regional Chargebacks	(2,239,424)	(2,109,237)
Net Transfers to Reserves	3,955,000	3,955,000
<b>Total Gross Expenditure</b>	<b>\$197,525,610</b>	<b>\$193,874,646</b>

<b>REVENUE DESCRIPTION</b>	<b>BUDGET</b>	<b>ACTUAL</b>
Provincial Grants	\$(10,195,162)	\$(11,051,240)
Fees & Service Charges	(5,792,890)	(4,936,930)
Other Revenues	(3,679,803)	(3,735,927)
<b>Total Revenues</b>	<b>(19,667,855)</b>	<b>(19,724,097)</b>
Net Expenditures Before Indirect Allocation	177,857,755	174,150,549
Indirect Allocations	17,148,037	17,007,225
<b>Net Expenditures After Indirect Allocation</b>	<b>\$195,005,792</b>	<b>\$191,157,774</b>

<b>BREAKDOWN OF REGIONAL CHARGEBACKS</b>	<b>2022</b>	<b>2023</b>
Personnel Costs	\$(2,333,127)	\$(2,343,679)
Equipment, Vehicles & Technology	93,703	234,442
Financial Exp. & Regional Chargebacks	\$(2,239,424)	\$(2,109,237)

Source: Regional Municipality of Niagara Police Service Board  
Annual Report, Finance Variance Overview  
January 1-December 31, 2023.

# CONTACT US

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# MEDIA INQUIRIES?

**NRPS CORPORATE  
COMMUNICATIONS OFFICE**

[mediainquiry@niagarapolice.ca](mailto:mediainquiry@niagarapolice.ca)





[WWW.NIAGARAPOLICE.CA](http://WWW.NIAGARAPOLICE.CA)



# NIAGARA REGIONAL POLICE SERVICE

## Police Service Board Report

PUBLIC AGENDA

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**Subject:** Royal Canadian Mounted Police International Police Peacekeeping and Peace Operations Program – Deployment of Police Officers Agreement/Memorandum of Understanding

**Report To:** Chair and Members, Niagara Police Service Board

**Report Date:** 2024-06-07

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### Recommendation(s)

**That the Niagara Police Service Board (Board) authorize the Chief of Police to execute the required Memorandum of Understanding (MOU) and any related documents on behalf of the Board pertaining to the Royal Canadian Mounted Police (RCMP) International Police Peacekeeping and Peace Operations Program (IPP).**

### Key Facts

- The purpose of this report is to secure support from the Board for the Niagara Regional Police Service (Service) to enter a MOU with the RCMP, to participate in the IPP.
- This is an opportunity for the Service to enter into a program that would see professional benefits by enhancing the policing perspectives of any member(s) selected for this unique program.
- For the Service to benefit from this MOU, the Chief of Police must sign this agreement.
- General Counsel for the Service has reviewed the MOU with no concerns. This provided legal oversight. The Board's Counsel also reviewed the MOU with no concerns.
- The MOU can be terminated by the Service at any time and can also opt not to recommend anyone so there is no foreseeable detriment to the Service.

### Financial Considerations

There is a full cost recovery process wherein the member remains employment by the Service and does not suffer loss in compensation (including potential increases that may occur) or benefits throughout. The Service continues to pay the member and ensure those normal benefits are in place and then the program reimburses the Service for the same.

## **Analysis**

The application and selection process are provided by RCMP IPP and the Service must follow the guidelines for any member to be considered. The RCMP administers the IPP.

The IPP is the program through which Canada deploys Canadian police officers and civilian experts to United Nations peace operations and other stabilization efforts across the world through the Canadian Police Arrangement (CPA).

Since 1989, Canada has deployed more than 4,000 Canadian police officers in nearly 70 operations internationally. Canada's police peacekeepers and civilian experts volunteer for deployment and compete in international selection processes. The IPP Program draws on police from the RCMP and more than 30 provincial, regional, municipal and Indigenous police agencies from across the country. Canadian personnel typically deploy for one year but there are some variations.

The CPA – a partnership between Global Affairs Canada (GAC), Public Safety Canada and the RCMP manages the IPP Program. The Ministers of Foreign Affairs, International Development, and Public Safety authorize deployments of Canadian police and civilian experts to missions abroad.

The Program contributes to make Canada, Canadians, and the world safer. The program also reinforces international systems that ensure Canada's prosperity while supporting a broad range of Government of Canada's priorities, including foreign policy, international security, and development priorities.

The international deployment of highly trained Canadian police and civilian experts helps to advance Canadian values and interests by promoting democracy, human rights, and the rule of law around the world. It also helps to restore and maintain stability and security, while preventing threats from crime in countries where the IPP Program engages, and by doing so, reducing threats to Canada and Canadians.

Deployments are aimed at training, advising, and mentoring local police in the context of multilateral peace support operations in fragile and conflict-affected states. These include deployments to missions led by the United Nations (UN), European Union (EU), and other international organizations engaged in policing activities in line with the objectives of the IPP Program. This includes, for example, the UN Integrated Office in Haiti, and the EU Coordinating Office for Palestinian Police Support.

In 2018, the Program initiated a feminist approach to police deployments in alignment with the Government of Canada's Feminist Foreign Policy agenda, to advance gender-responsive and conflict-sensitive approaches to policing and increase the number of women personnel serving in peace and stabilization operations.



The IPP continues to prioritize the deployment of women police officers, consistently exceeding the established UN target of 30% women police officers deployed by 2028. In general, approximately between 45% to 50% of Canadian police and civilian experts deployed through the Program are women.

Since 2020, Canadian police are leading a Specialized Police Team on Sexual and Gender-Based Violence in the Democratic Republic of the Congo (DRC) as part of the UN peacekeeping mission in the DRC, also referred to as MONUSCO.

Canadian police are providing prospective women police peacekeepers preparatory training for the mandatory UN Selection Assistance and Assessment Teams (SAAT) testing. To date, Canadian police officers have delivered the pre-SAAT training in Zambia, Niger, and Djibouti.

The Service would be in a position for any selected member(s) to gain valuable experience in international policing peacekeeping and operations and bring that unique perspective and understanding to our Service.

### **Alternatives Reviewed**

Not applicable.

### **Relationship to Police Service/Board Strategic Priorities**

This program is related to the 2022-2025 Strategic Plan Goal 1: Public Safety as we continue to ensure that we give members opportunities to increase their knowledge, skills, and abilities to keep our community safe. This unique opportunity provides an experience not offered in the traditional avenues afforded members. The program facilitates career development.

This program also continues in building relationships with other Services as it provides the opportunity to build on our relationship with the RCMP on a mutually beneficial endeavour.

### **Relevant Policy Considerations**

Board By-Law 421-2024 Protocols, Shard Service Agreements and other Contracts with Police Services and other Organizations.

### **Other Pertinent Reports**

Not applicable.

*This report was prepared by Nilan Davé, Inspector, Chief's Office and reviewed by Bill Fordy, Chief of Police.*



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**Submitted by:**  
Bill Fordy O.O.M. #9615  
Chief of Police

## **Appendices**

Appendix A – Agreement Royal Canadian Mounted Police International Peace Operations (referred to as IPO)

Appendix A

AGREEMENT

between

HIS MAJESTY THE KING IN RIGHT OF CANADA  
as represented by the Royal Canadian Mounted Police International Peace  
Operations  
(hereinafter referred to as the "RCMP/IPO")

and

Niagara Regional Police Service  
as represented by \_\_\_\_\_  
the \_\_\_\_\_,  
duly authorized under Resolution \_\_\_\_\_, \_\_\_\_\_ (enter date)  
(hereinafter referred to as the "XXX")

( the RCMP/IPO and the City of \_\_\_\_\_ are hereinafter individually or  
collectively referred to as the "Party" or "Parties" )

on the Deployment of Police Officers through the  
International Police Peacekeeping and Peace Operations Program

1. Purpose .....	3
2. Definitions.....	4
3. Terms of Deployment.....	6
4. Selection and Training of Peace Operations Personnel .....	7
5. Financial Obligations.....	8
6. Allowances.....	10
7. Insurance .....	11
8. International Health Services .....	11
9. Mission Visits .....	12
10. Logistics.....	13
11. Professional Conduct/Performance, Discipline and Repatriation .....	13
12. Security.....	14
13. Dispute Resolution.....	15
14. Disclosure and Protection of Information.....	15
15. Indemnification.....	16
16. Points of Contact.....	16
17. Terms .....	17
18. Termination.....	17
19. Amendment.....	17
20. Entire Agreement.....	17
21. Governing Law.....	18
22. Effective Date/ and Signatures.....	18
<b>Annex I</b> – Sample – Participant Deployment and Consent Letter .....	XX
<b>Annex II</b> – Sample – Participant Ancillary Deployment and Consent Letter .....	XX
<b>Annex III</b> – Sample <i>Participant Financial Document</i> .....	XX
<b>Annex IV</b> – Sample <i>International Deployment Services Job Bulletin</i> .....	XX
<b>Annex V</b> - Participant’s Annual Salary, Benefits and Direct Costs TEMPLATE .....	XX

**(Annexes are not provided in this draft)**

**WHEREAS** for over 30 years the Government of Canada has been sanctioning and coordinating the international deployment of qualified police officers through the International Police Peacekeeping and Peace Operations Program;

**WHEREAS** the Government of Canada holds decision-making authority under its International Police Peacekeeping and Peace Operations Program to deploy Canadian police officers to international deployments and reserves the right to cancel, suspend, or postpone deployments;

**WHEREAS** the City/Police Service is a municipality pursuant to the xxxxx and funds a municipal police service in accordance with the Police Act (Province);

**WHEREAS** deployed police officers provide reinforcement to police agencies in countries ravaged by conflict or upheaval, and contribute, with international partners, to the creation of a more secure and stable environment in said countries;

**WHEREAS** requests for the deployment of Canadian police officers are received from countries and various organizations, including the United Nations;

**WHEREAS** Canadian police officers deployed abroad represent not only their municipal, regional, indigenous or provincial police service, but also Canada;

**WHEREAS** the RCMP's International Peace Operations (IPO) manages and administers the International Police Peacekeeping and Peace Operations Program, which involves planning/evaluating operations, selecting/training Candidates and Participants from across the country and providing all necessary support to Participants throughout their international deployment;

**WHEREAS** all directives/policies of the contributing police service must be adapted to meet the requirements set forth in this Agreement.

**Now therefore the parties intend as follows:**

## **1. PURPOSE**

1.1 The purpose of this Agreement is to:

- 1.1.1. Establish terms for the deployment of qualified police officers from Niagara Regional Police Service through the International Police Peacekeeping and Peace Operations Program;
- 1.1.2. Support the management of the application process for identification of candidates and participants to international deployments. The process may include, but is not limited to, the creation of groups of candidates, the individual recruiting of candidates to fill specific deployment needs, and any other recruiting activities, identification and/or selection of individuals for international activities.
- 1.1.3. Establish terms for ancillary deployments (deployments shorter than other deployments or not based in fragile or conflict affected states).

1.2. The particulars of the possible international police deployments, including location and duration, will be identified in deployment job Bulletins sent to the City, through the Police Service. See Appendix B for a sample Bulletin. IPO may

change/add to the document to reflect details/terms applicable to specific international police deployment, and such changes and additions are made on a regular basis.

## 2. DEFINITIONS

2.1. In this Agreement the following terms, in singular or plural form according to the context, are defined as follows:

**Ancillary** deployment means international police deployments of typically 12 months or less, or episodic assignments approved through the Canadian Police Arrangement.

**Annex** means any document attached to this Agreement for information purposes only and which can be customized over the Duration of this Agreement to reflect the terms/conditions of specific international police deployment.

**Applicant** means a member of the Police Service identified by the City, through the Police Service, whose application has been submitted for assessment to IPO in response to a Job Bulletin or request for applicant submissions, but who has not yet been selected to participate in the International Peace Support Operations Training (IPSOT) or for an international deployment.

**Bulletin** means an International Deployment Services Job Bulletin sent by IPO to the City, through the Police Service, identifying future international police deployments for which IPO is seeking applications, and which sets forth the requirements of the international police deployment(s) or position(s).

**Candidate** means an Applicant identified to continue in the selection process but who has not yet been selected to be deployed.

**City, through the Police Service** is used throughout this Agreement, and applies directly to municipal policing. The mechanism of communication with the Ontario Provincial Police and the Sûreté du Québec are different and well established. For ease of understanding, the definition of “City” in this Agreement also includes the Ontario Provincial Police and the Sûreté du Québec.

**Code of Conduct** throughout this agreement could include, where applicable, code of ethics or code of discipline or code of conduct.

**Deployment Letter** means a letter given by IPO to a Candidate ideally during the IPSOT, which identifies the terms and conditions of the International Police Deployment in which the Candidate will be participating. The Deployment Letter must be signed by the Candidate prior to departure to the international police deployment. It is attached as a sample in **Annex I**. When deployment is to certain “ancillary” deployments, the letter is sent to the City, through the Police Service, which is tasked with obtaining the Candidate’s consent/signature. For the purposes of “ancillary” deployments only, a sample Deployment Letter is attached in **Annex II**.

**Duration of deployment** means the period from the date of departure to the theatre of operations to the date of return to Canada, upon completion of the international police

deployment or upon the Participant returning to Canada earlier by virtue of repatriation or other instances ending their international police deployment.

**Functional Authority** means the administrative authority that links the Participant to the authorities of IPO as a representative of Canada.

**Host Organization** means the multilateral, multinational, state or administrative body to which Canadian police officers are deployed, such as the United Nations (UN), the Organization for Security and Cooperation in Europe (OSCE), the European Union (EU), the North Atlantic Treaty Organization (NATO), the African Union (AU) and the Organization of American States (OAS).

**International Peace Support Operations Training (IPSOT)** means the mandatory training provided by IPO in Ottawa to all Candidates prior their international police deployment.

**International police deployments** means Canadian police deployments to Missions, international police peacekeeping operations, criminal courts, tribunals, commissions and inquiries, as well as any other international deployment administered by IPO.

**Member** means a police officer.

**Mission** means an international peace Mission, an international police deployment.

**National Joint Council** means the National Joint Council (NJC) established under the authority of His Excellency the Governor General in Council, on the recommendation of the President of the Treasury Board under Treasury Board Minute T.272382B of March 8, 1945 – the NJC consists of representatives of employers of the Public Service of Canada and bargaining agents. Under the aegis of the NJC, employers and bargaining agents develop joint solutions to workplace issues. Co development of directives and policies is the central activity of the NJC. NJC co development is a joint problem-solving process where representatives of the parties work to reach consensus on terms/conditions of employment and on policies that have application across the Public Service.

**Operational Authority** means the authority that supervises the daily work of the Participant within the hierarchy of the host Organization, or in some cases the RCMP member, overseeing the Participant's day-to-day work.

**Participant** means a member of the Police Service who has successfully completed the IPSOT, met all requirements, and been deployed abroad to take part in an international police deployment, for the duration of the international police deployment.

**Police Service** means the \_\_\_\_\_ Service.

**RCMP** means the Royal Canadian Mounted Police.

**IPO** means the RCMP International Peace Operations.



**Sexual abuse** is the actual or threatened physical intrusion of a sexual nature, by force or under coercive conditions. All sexual activity with anyone under the age of 18, or the age of consent in the host country if over 18, is considered sexual abuse.

**Sexual exploitation** is any actual or attempted abuse of a position of vulnerability, differential power, or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially or politically from the sexual exploitation of another.

**Stock Issue Voucher** means the list of clothing, equipment and material issued to a Participant by the RCMP/IPO for deployment to an International Police Deployment.

**Third party** means any person or entity who is not a party to this Agreement.

2.2. In this Agreement:

2.2.1. **AOR** means area of responsibility.

2.2.2. **GAC** means Global Affairs Canada.

2.2.3. **HLTA** means Home Leave Travel Assistance.

2.2.4. **IHS** means International Health Services.

2.2.5. **MFSI** means *Military Foreign Service Instructions*.

2.2.6. **MSA** means Mission Subsistence Allowance.

2.2.7. **PARE** means the Physical Abilities Requirement Evaluation.

**3. TERMS OF DEPLOYMENT**

3.1. The City agrees to deploy Police Officers whose applications it has submitted, through the Police Service, and who have been selected by IPO as Participants to Missions for the duration of this Agreement, in accordance with the terms and conditions set forth in the letter of deployment sent by IPO to the City, through the Police Service, in advance of any deployment. Bulletins are issued to convey international police deployment specific requirements to the City, through the Police Service.

3.2. The City, through the Police Service, is responsible for the identification and submission of Applicants for potential international police deployment through the International Police Peacekeeping and Peace Operations Program. The City, through the Police Service, may decide to not submit any application for a specific international police deployment.

3.3. The City, through the Police Service, must follow the selection/screening process provided by IPO. IPO will communicate these criteria to the City, through the Police Service.

- 3.4. The City agrees to allow Candidates to attend the IPSOT in Ottawa. The City understands that their candidates will not deploy immediately after the completion of their IPSOT, and that participation in the IPSOT does not guarantee deployment.
- 3.5. In most cases, the Duration of international police deployments is 12 months (except for Ancillary deployments). Extensions are granted by exception only, and must be authorized by both IPO and the City, through the Police Service.
- 3.6. IPO is responsible for selecting Candidates and Participants, assessing current/potential theatres of operations, deploying Canadian police officers to international police deployments and supporting the health and safety of Participants throughout their deployment.
- 3.7. The Parties agree that Applicants, Candidates and Participants remain at all times employees of the City and are never members or employees of the RCMP.
- 3.8. During the international police deployment, Participants come under the Operational Authority of the Host Organization and must therefore work as per the Host Organization's operational schedule, which can be a seven-day workweek. In some circumstances, Participants may come under the Operational Authority of the RCMP.
- 3.9. The Police Service agrees to share with the RCMP the personal information of Participants related to any allegation and/or investigation of sexual exploitation or abuse (SEA), as well as the disposition of any conduct or administrative hearings resulting from Participants' conduct while deployed on mission. The Police Service will only share the information set out in 11.3 following a thorough review and determination by the Director of IPO that the allegations are neither frivolous nor unfounded and after the Participant has been repatriated. Further, the Police Service agrees that the RCMP will share the information set out in 11.3 upon request with the Host Organization (UN, OSCE, EU, etc.), Public Safety, Global Affairs Canada (GAC) and the Department of Justice. Use of this information may include: reporting this information for awareness within government sectors, public reporting of data related to incidents of SEA, and research and analysis relating to Canada's participation in these missions.
- 3.10. The commander of the Canadian contingent whom is designated by IPO and who is usually the most senior-ranking Canadian police officer in the theatre of operations is the Functional Authority in Mission.
- 3.11. IPO will work with the City, through the Police Service, in the development and maintenance of a critical incident plan, which will be reviewed and updated, as required.

#### **4. SELECTION AND TRAINING OF INTERNATIONAL DEPLOYMENT**

- 4 .1 The parties agree that the Director of IPO, or delegate, has the authority to make the final selection of Participants. IPO ensure that all applicants involved in a selection process for deployment meet the following minimum requirements:

- 4.1.1. Selection and suitability criteria, as well as IPO physical and psychological health standards, as set forth in the Bulletin (**see Annex IV**);
  - 4.1.2. any particular deployment criteria identified by the Host Organization (e.g., language), as set forth in the Bulletin (**see Annex IV**).
- 4.2. When an Applicant or a Candidate is no longer being considered for selection as a participant, IPO will notify the City in writing, through the Police Service.
- 4.3. Applicants must be police officers in good standing, i.e. in compliance in all respects with legislation, regulations and the applicable code of conduct at the time of the IPSOT and must remain in good standing for the duration of their international police deployment.
- 4.4. The City, through the Police Service agrees to inform IPO in writing of any ongoing investigation of their applicants pertaining to article 4.3 of this Agreement.
- 4.5. When Applicants leave their Police Service for the IPSOT, all agreed upon expenses will be paid by IPO in accordance with National Joint Council (NJC) policies or directives.
- 4.6. In the event that a police officer (Applicant, Candidate or Participant) or the City, through the Police Service, withholds or misrepresents any medical, psychological, performance, code of conduct or any other relevant information in the selection process, the Director of IPO, or delegate, may reject the application of an Applicant or a Candidate or repatriate a Participant.
- 4.7. Any decision made by the Director of IPO, or delegate as set forth above in section 4, is final and not open to appeal.

## **5. FINANCIAL OBLIGATIONS**

- 5.1. The City continues at all times to pay the base salary, work related benefits and other direct costs of Candidates and Participants for the Duration of the deployment.
- 5.2. IPO agrees to reimburse the City as follows:
  - 5.2.1. the equivalent of the City's contribution to the annual base salary, work related benefits and other direct costs (i.e. employer contributions) of Candidates and Participants as outlined in **Annex V** – for Candidates, these amounts are reimbursed for the duration of the IPSOT and for Participants, for the duration of the international police deployment;
  - 5.2.2. the equivalent of salary increases that come into force during the international police deployment while the Participant is still part of the international police deployment. No reimbursement for salary increases will be made after a Participant has returned from the international police deployment;

- 5.2.3. an administrative charge of 16% on the total value of Participants' salaries, benefits and other direct costs (i.e. employer contributions) as outlined in **Annex V**, as said salaries, benefits and other direct costs may be increased from time to time;
  - 5.2.4. the equivalent of five (5) working days of base salary/benefits for international police deployments of three (3) to six (6) months less one (1) day to cover the period of mandatory psychological/medical assessments of Participants upon completion of the international police deployment;
  - 5.2.5. the equivalent of 10 working days of base salary/benefits for international police deployments of six (6) months or longer to cover the period of mandatory psychological/medical assessments of Participants upon completion of the international police deployment.
- 5.3. IPO agrees to cover the following directly:
- 5.3.1. travel, accommodations, meals and other expenses approved by IPO incurred by Applicants, Candidates and Participants before, during and after mandatory IPSOT required by IPO, in accordance with the NJC *Travel Directive*;
  - 5.3.2. fees incurred by Participants for medical exams preceding the physical abilities requirement evaluation (PARE or similar physical abilities test required as part of the IPO selection process), interviews and psychological tests/assessments done before, during and after the Mission, which are coordinated by International Health Services (IHS), in accordance with NJC policies;
  - 5.3.3. fees incurred by Participants to complete steps of the selection process, e.g., passport, international driver's licence, certificate of proficiency (as required) and successful completion of PARE, with the understanding between the parties that IPO will reimburse costs related to PARE testing one time only, although several PARE attempts are sometimes required before successful completion thereof (see **Annex IV**), as well as all other costs related to the IPO selection process incurred by Participants;
  - 5.3.4. The cost of repatriating a Participant following a decision by the Director of IPO, due to allegations of serious misconduct/offence in the theatre of operations.
- 5.4. IPO will not cover the following expenses;
- 5.4.1. Overtime hours worked by Participants during an international police deployment, unless IPO issued a Notice for the Mission and said Notice specifically states that overtime hours worked by Participants in the area of their international police deployment will be paid by IPO.
  - 5.4.2. The cost of repatriating a Participant who failed to provide relevant information as set forth in section 4.6, in which case the cost of repatriation is the responsibility of the City. IPO will not cover the cost of voluntary repatriation of a Participant, except in cases where the applicant can prove a material misrepresentation was made to the terms and conditions of employment.

- 5.5. If the Government of Canada cancels, suspends or postpones an international police deployment, regardless of when said decision is made, the Government of Canada and IPO are not responsible for the continued payment of the salaries, benefits and deployment-related costs of Candidates/Participants. However, if the Government of Canada cancels or interrupts an international police deployment while Participants are deployed, IPO continues to pay the salaries, benefits and related costs of Participants until their repatriation to Canada.
- 5.6. Applicants, Candidates and Participants salaries, benefits and expenses;
  - 5.6.1. IPO will cover Candidates' salaries and benefits during IPSOT. Following the completion of their IPSOT, IPO will no longer cover the salaries and benefits of Applicants, Candidates and/or Participants who are not immediately deployed in international police deployment.
  - 5.6.2. In exceptional cases and pending operational necessity, IPO will cover the salaries and benefits of Candidates who have completed the IPSOT but are not immediately deployed to their international police deployment. In such cases, the Candidates will be informed by IPO not to return to work to their Police Service while they await their deployment. In such cases, IPO will also communicate their decision to the City, through the Police Service.
- 5.7. IPO agrees to reimburse the City as follows.
  - 5.7.1. The City will submit detailed and itemized invoices, with entries for each element being claimed, to IPO on a quarterly basis in accordance with RCMP year-end directives. The RCMP fiscal year-end is March 31. A separate invoice must be received for costs up to March 31 within 10 business days following year-end.
  - 5.7.2. IPO undertakes to pay invoices for salaries, benefits and other costs as outlined in **Annex V** within 60 days of receipt. Notwithstanding any provision to the contrary contained in this Agreement, IPO's financial obligations towards the City will remain in effect, despite the termination or cancellation of this Agreement, until such time as amounts invoiced and owed, as per deployments in progress at the time of said termination or cancellation, have been paid in full by IPO.
  - 5.7.3. The City, through the Police Service, will provide IPO a detailed list of all benefits associated with their deployed police officers as per **Annex V**.
  - 5.7.4. IPO will confirm in writing all applicable benefits to the City, through the Police Service.
- 5.8. IPO has the right to verify all expenses incurred by the City in the implementation of this Agreement for which the City is seeking reimbursement. For this purpose, the City agrees to provide IPO with all relevant information/supporting documents, such as receipts and invoices, relevant to said verification. Supporting documents, invoices and receipts, as well as accounts, ledgers and information, must be retained for a period of six (6) years by the City.

- 5.9. Subject to the provisions set out in section 5.4.1, IPO is not liable for the compensation or reimbursement of costs incurred by the City which are not specifically provided for in this Agreement.

## **6. ALLOWANCES**

- 6.1. When applicable, allowances payable to Participants deployed to an international police deployment under the *Military Foreign Service Instructions* (MFSI) are:
  - 6.1.1. paid in Canadian funds;
  - 6.1.2. paid to the Participant in accordance with IPO policies and procedures;
  - 6.1.3. equal to the amount set forth by the NJC, which is subject to change. If there is a change, IPO will inform the Police Service within a reasonable period of time;
- 6.2. In the event a Participant is entitled to a Mission Subsistence Allowance (MSA) or similar benefits, payable directly by the Host Organization, the City acknowledges that said allowance or similar benefit will be paid directly to the Participant by the Host Organization.
- 6.3. Subject to applicable MFSI policies, travel benefits are under the authority of the Department of National Defence and may be subject to changes without notice, which are outside of IPO's control. Said benefits, if applicable, will be set forth in the Participant Financial Document, a sample of which is attached for the purpose of this Agreement in **Annex III**. Upon being informed of financial changes to the terms and conditions, IPO will inform the Police Service within a reasonable period of time.

## **7. INSURANCE**

- 7.1. IPO will reimburse the City for mandatory insurance coverage purchased through the IPO designated insurer for health/dental care, life insurance, accidental death and dismemberment (AD&D) and long-term disability, or any other insurance policy dictated by the IPO.
- 7.2. The City remains solely responsible for and confirms that Participants have insurance coverage as required by IPO for the Duration of their international police deployment, as set forth above in section 7.1.

## **8. INTERNATIONAL HEALTH SERVICES**

- 8.1. International Health Services (IHS) is responsible for administering the international police deployment-related health services program, including pre-deployment and post-deployment medical and psychological assessments, and determination of fitness for all Applicants, Candidates and Participants to international police deployments, when applicable.

- 8.2. IPO agrees to:
- 8.2.1. provide Candidates and Participants with all required pre-deployment medical and psychological assessments to ensure they meet the health standards for international police deployment;
  - 8.2.2. provide Participants with all required pre-deployment immunizations, medications and, if approved by IHS, with one extra pair of prescription glasses and with one pair of sunglasses;
  - 8.2.3. provide Participants within 10 working days of returning from international police deployment, or in special circumstances up to 30 days after completion of the deployment, with a post-deployment medical and psychological assessment for the purpose of determining fitness to return to work and follow-up treatment needs, if any. Participants, who are tested for exposure to tuberculosis, will be tested only 12 weeks after returning from international police deployment.
- 8.3. IHS is responsible for supporting the health and safety of Participants throughout their deployment. IHS will inform the Police Service of any significant change in a Participant's health that impacts fitness in Mission, by clarifying any work restrictions or the need for repatriation. IHS has the authority to determine whether a Participant is fit to remain in international police deployment following an illness or injury, and makes recommendations in this regard to the Director of IPO.
- 8.4. Subsequent to IHS conducting the post-deployment medical and psychological assessments, IHS will contact the Police Service if they are of the opinion that a Participant is unfit to resume their functions or duties. Any necessary work restrictions are ultimately determined by the Police Service.
- 8.5. IHS will send a copy of the Participant's deployment-related medical record [health file], with the Participant's consent, to the occupational health unit of the Police Service or the healthcare provider designated by the Participant. Protocols outlining the exchange of health information between IHS and the City can be established, as required, with the City.
- 8.6. IHS is not responsible for the provision of, or the payment for, treatment needs (medical, psychological or other) of Participants post-deployment.
- 8.7. IHS reserves the right to conduct, at its own expense, an optional health assessment three (3) to six (6) months after a Participant returns Home from an international police deployment.
- 8.7.1. IHS may invite the spouses of Participants to attend part of the post-deployment psychological session with their partner in order to receive information about their reintegration.
- 8.8. In the year following a Participant's return from international police deployment, IHS reserves the right to contact the occupational health unit of the police service to obtain aggregate data and compile anonymized statistics on police officers who have taken part in



international police deployments abroad. IHS may share these statistics with its different partners, especially in the course of training or information sessions.

## **9. VISITS TO THEATRE OF OPERATIONS**

- 9.1. Protocols for visits to the theatre of operations of an international police deployment are established by the respective Host Organization and must be respected by all non-engaged persons travelling to the the country of the Mission Area of Responsibility (AOR).
- 9.2. All non-deployed persons wishing to visit the country of an international police deployment AOR must contact IPO to ensure that the person(s) they want to meet is (are) available, and to arrange accomodations and travel through the IPO.
- 9.3. IPO must contact the Host Organization and GAC to obtain authorization for non-deployed personnel to visit and travel within the country of an international police deployment AOR, before they leave Canada,
- 9.4. The City is responsible for all travel expenses of non-deployed personnel to the country of an international police deployment AOR.
- 9.5. IPO personnel travel periodically to international police deployments AOR to conduct program reviews. On occasion, representatives of the Police Service may be offered the opportunity to accompany the review team, as members of said team, with usual travel costs included. IPO will advise the Police Service of any such opportunities.
- 9.6. All mission are “unaccompanied”, which means a participant’s spouse/partner/dependents will not be relocated to the mission area, as these are deployments, not transfers.
  - 9.6.1. In some missions, participants may be allowed to host family members and/or guests in the mission area during their deployment.
  - 9.6.2. Permission to receive visitors in the mission area may depend on the host organisation, e.g. the UN or the EU.
  - 9.6.3. For all missions permission to have guests visit in the mission area will be specified in the Deployment Letter.

## **10. LOGISTICS**

- 10.1. The City agrees that, when required by the Host Organization, Participants will wear, for the duration of their deployment, the uniform approved and supplied by IPO in accordance with the RCMP dress code, as well as the Police Service shoulder badge.
- 10.2. In addition to the standard Canadian uniform, IPO will provide Participants with all equipment deemed appropriate, as indicated in the Stock Issue Voucher (SIV).
- 10.3. In the event of deployment to an armed Mission, IPO will issue firearms and complete service belt assembly. IPO is responsible for transporting firearms from Canada to the international police deployment location.

- 10.4. IPO is responsible for the cost of repairing or replacing any firearms that are damaged or lost in an international police deployment.
- 10.5. Participants are personally accountable for the security and maintenance of all items of equipment and clothing issued to them prior to and during their deployment to an international police deployment, and will be held personally responsible for the safe return of all items indicated in the SIV. Exceptions will be made for items that are duly reported as lost, damaged or stolen for reasons arising from carrying out the functions of the deployment. These obligations will remain in effect, despite the termination or cancellation of this Agreement, until such time as the Participant returns all equipment indicated in the SIV, with the exception of items that were lost, damaged or stolen for reasons arising from carrying out deployment functions that are duly reported.
- 10.6. If a Participant fails to return all items indicated in the SIV upon return from an international police deployment, with the exception of items that were lost, damaged or stolen during the operation and duly reported as such, IPO will withhold the reimbursement of approved expenses or the payment of allowances to cover the cost of replacing non-returned items.

## **11. PROFESSIONAL CONDUCT/PERFORMANCE, DISCIPLINE AND REPATRIATION**

- 11.1. Participants in an international police deployment are representatives of Canada. Their work ethic and conduct on the international stage must, at all times, reflect the highest levels of Canadian police professionalism and ethical behaviour. At all times while deployed to an international police deployment, a Participant shall be subject to, and may be investigated under, the Host Organization's code of conduct for civilian police and the code of conduct of the Police Service.
- 11.2. Participants while deployed on an international police deployment are strictly prohibited from having sexual or intimate relations with any members of the "local population" given the differences in power, authority and status, whether perceived or not. "Local population" includes, but is not limited to, citizens or residents of the host nation, displaced persons, and refugees. Any reports of such behaviour will be immediately investigated by the Host Organization and facilitated by the Contingent Commander or delegate. This is in line with the UN's, and Canada's, zero-tolerance policy on SEA by peacekeeping personnel and staff.
- 11.3. Participants' participation is contingent upon their consent to the disclosure of some of their personal information, related to any alleged incident of misconduct or crime, including SEA, as per 3.9 of this document and the deployment letter. Information that might be provided by the RCMP to the Host Organizations are limited to:
  - 11.3.1. Date
  - 11.3.2. Mission
  - 11.3.3. Date of incident
  - 11.3.4. Personnel (Military, civilian, police)
  - 11.3.5. Nationality
  - 11.3.6. Victim (adult #/child #)
  - 11.3.7. Allegation [SE = Sexual exploitation, SA = Sexual abuse]

- 11.3.8. Paternity claim (yes/no)
  - 11.3.9. Paternity established (yes/no/pending)
  - 11.3.10. National Investigation Officer appointed (home agency investigator Y/N)
  - 11.3.11. Investigation (# days if completed/ongoing)
  - 11.3.12. Results (pending/substantiated/unsubstantiated)
  - 11.3.13. Interim action (UN payments suspended, administrative, none)
  - 11.3.14. Final action (repatriation/action closed/UN dismissal)
  - 11.3.15. Referral criminal investigation (Y/N)
- 11.4. The above information will be provided to the Department of Public Safety Canada, Global Affairs Canada, and the Department of Justice.
- 11.5. Participants are also responsible for reporting to the Contingent Commander and Program Coordinator (desk officer), as soon as feasible, any knowledge or witness of any actions on the part of another Canadian police officer that appear to violate this article.
- 11.6. A finding by IPO that a Participant is in breach of article 11.2 will result in their immediate repatriation, ineligibility for future deployments, and the Participant may be subject to disciplinary or conduct proceedings in Canada by the Police Service.
- 11.7. The Police Service agrees to the RCMP sharing the information as outlined in 11.3 with Host Organizations (UN, OSCE, EU, etc.) for reporting on incidents of SEA. The information being released to the Host Organization will include a Non-Disclosure caveat advising that the information cannot be further shared, published or otherwise utilized, other than in an anonymized fashion.
- 11.8. The Participant is responsible for understanding the Code of Conduct imposed by the Host Organization in mission. When possible, a copy of the Code of Conduct from the Host Organization will be made available to the Police Service and Participant prior to the deployment of Participants from their agency.
- 11.9. Where an allegation of impropriety, criminal conduct, or unacceptable performance is made against a Participant, the Director of IPO shall instruct the Contingent Commander to conduct, or supervise/monitor, an inquiry into an alleged breach of the code of conduct, criminal incident or performance issue and submit a full report on the circumstances with recommendations. IPO may also investigate allegations, which could result in repatriation. In any circumstance where it is established that a Participant has acted improperly, or in a manner where performance is deemed unacceptable, the RCMP/IPO will inform the Police Service of the intention to repatriate the Participant.
- 11.10. The Police Service agrees to cooperate in any investigation initiated by the Host Organization and will, if deemed appropriate, and if it is the competent authority to do so, initiate a criminal and/or Code of Conduct investigation into allegations of serious misconduct, including when there are allegations of SEA made against a Participant. Where the Police Service is not the competent authority to conduct this investigation, it shall inform the competent investigatory authority of the case, make a recommendation for an

investigation, assist in such investigation, and communicate the results of the investigation to the RCMP.

- 11.11. The Director of IPO has the responsibility to maintain the integrity of Canada's International Peace Operations image abroad. The Police Service agrees that its Participants shall be bound by the highest standard of either the Police Service or the international police deployment guidelines issued by the Host Organization and the terms of this Agreement so long as it remains in effect. After reviewing the report and recommendations, and after consulting with the Police Service Point of Contact Representative, the Director of IPO shall decide whether the Participant(s) will remain in the international police deployment, or be repatriated to Canada. The decision of the Director of IPO is final and cannot be appealed.
- 11.12. If the Director of IPO determines an early repatriation is required, the applicable costs will be covered by IPO unless Article 4.6 applies.
- 11.13. The City, through the Police Service, agrees to cooperate in any investigation initiated by the Host Organization and, if deemed appropriate, and if it is the competent authority to do so, initiate its own investigation into allegations of serious misconduct, particularly in the case of allegations of SEA. In the event of any such investigation by the City, through the Police Service, the City agrees to provide IPO with the results of said investigations and, when applicable, the outcome of related disciplinary/criminal proceedings in accordance with applicable legislation or regulations. These obligations will remain in effect despite the cancellation or termination of this Agreement.
- 11.14. If the Director of IPO determines an early repatriation is required, the cost thereof will be covered by IPO, unless either the Participant or the Police Service knowingly withheld or misrepresented any medical, psychological, performance, code of conduct or other relevant information in the IPO selection process.

## **12. SECURITY**

- 12.1. The City agrees that Participants must at all times comply with the security regulations or rules of the Host Organization.

## **13. DISPUTE RESOLUTION**

- 13.1. IPO and the City support the prompt and fair resolution of any dispute arising from or in relation to this Agreement at the lowest administrative level possible, namely the Director of IPO or their delegate and the Police Service point of contact identified in section 16.1.
- 13.2. The Director of IPO or delegate and the City point of contact will negotiate any dispute directly and in good faith for up to 60 calendar days after receiving written notification thereof.
- 13.3. If the Director of IPO or delegate and the Police Service point of contact are unable to resolve the dispute within 60 calendar days, the matter will be referred to both the Director

General, RCMP Federal and International Special Services, and the director of the Police Service or the highest ranking member of the Police Service.

#### **14. DISCLOSURE / PROTECTION OF INFORMATION**

- 14.1. Each party will take security measures to prevent unauthorized access to or use of information or documents relating to this Agreement, the Parties, or work done during deployment to an international police deployment.
- 14.2. Where possible and consistent with the applicable law, the Parties will notify each other of any legal proceedings requiring the disclosure of the other Party's personal information. Consultation will take place prior to disclosure.
- 14.3. The Police Service, in compliance with the principle of reciprocity and cooperation between itself and the Host Organization, may request documents worked on by a Participant and deemed relevant to the Police Service. Said requests are sent to the Host Organization through IPO. The Host Organization will send documents approved for release to IPO, who will in turn forward them to the Police Service.
- 14.4. IPO will provide the Police Service, as soon as practicable, with all relevant details of any incident relating to the Participants or this Agreement which could result in a claim against the City (including third party claims, cost claims and counter claims), causes of action, actions, proceedings and inquiries.
- 14.5. The City acknowledges that all classified, protected, unclassified or unprotected information, documents, cables, maps or other papers, in written or electronic form, received or generated by a Participant during an international police deployment are the property of the Host Organization to which the Participant was deployed.

#### **15. INDEMNIFICATION**

- 15.1. It is the responsibility of the City, through the Police Service, to respond to any legal claims arising from a situation where a Participant has been injured, disabled, or died in the course of his duties during the mission.
- 15.2. IPO shall indemnify the Police Service and the Participant(s) for all damages, costs, disbursements, interests, losses, or expenses incurred as a result of third party claims (including third party claims, cross claims and counter claims), causes of action, actions, proceedings or inquiries arising from, or caused by, the conduct of Participants while carrying out their duties under this Agreement, provided the Participants met the following criteria:
  - 15.2.1 the Participant acted in good faith;
  - 15.2.2 the Participant did not act contrary to Canada's interests; and
  - 15.2.3 the Participant acted in the course of their duties within the confines of the tasks assigned to them under this agreement when they carried out the action or failed to carry out an action that resulted in the claim.

- 15.3. IPO will ensure that the Participant meets the three (3) criteria mentioned in sections 15.2.1, 15.2.2 and 15.2.3 above, and to do so may investigate and ask the opinion of any person with knowledge of the facts that resulted in such a claim. Prior to making a decision, IPO will consult with the City, through the Police Service and will consider written submissions of the Participant.
- 15.4. When reviewing the claim for compensation for the City and the Participant, IPO shall initially presume that the Participant meets the three (3) criteria mentioned in sections 15.2.1, 15.2.2 and 15.2.3 above, unless or until there is information to the contrary.
- 15.5. Should it become apparent that the Participant did not comply with the three (3) criteria mentioned in sections 15.2.1, 15.2.2 and 15.2.3 above, IPO will cease compensating the Police Service and the Participant, effective immediately. The decision of IPO is final and cannot be appealed.

**16. POINTS OF CONTACT**

- 16.1. The parties may address matters relating to this Agreement to the following points of contact.

**For the Police Service:**

*Name of representative:*  
*Title:*  
*Name of police agency:*  
*Address:*

**For the RCMP International Peace Operations:**

Director  
International Peace Operations RCMP  
73, Leikin Drive  
Ottawa, ON  
K1A 0R2

- 16.2. All notices and communications concerning this Agreement must be prepared in writing and sent to the points of contact identified above in section 16.1. If a party designates a new point of contact, said party must advise the other party in writing as soon as possible.

**17. TERMS**

- 17.1. This Agreement will come into effect on the date of the last signature and remain in effect until **March 31<sup>st</sup>, 2029**.
- 17.2. The parties will review the Agreement annually to assess the implementation thereof.
- 17.3. If the parties agree in writing, this Agreement will be extended and remain in effect for a period not exceeding two (2) additional years.

17.4. If this Agreement expires while Participants are on deployment, the terms and conditions set forth herein will continue to apply to them pending their repatriation to Canada.

## **18. TERMINATION**

18.1. The parties may terminate this Agreement by giving the other party no less than sixty (60) calendar days' written notice.

18.2. If this Agreement is terminated while Participants are on mission, the terms and conditions set forth herein will continue to apply to them pending their repatriation to Canada.

18.3. In any event, where the City, through the Police Service, terminates the Agreement while some of their Participants are still in mission, the cost associated to the repatriation of their Participants will be covered by the Police Service.

18.4. In the event of cancellation or termination of this Agreement, the provisions set forth in this Agreement will survive termination of this Agreement and will continue to apply subsequent to and notwithstanding its expiration or termination.

## **19. AMENDMENT**

19.1. This Agreement may be amended only with the written consent of both parties. The amendment will become part of this agreement and will be dated as agreed upon by both parties.

## **20. ENTIRE AGREEMENT**

20.1. This Agreement constitutes the entire Agreement between the Parties, and supersedes all prior communications, negotiations or agreements, whether written or oral, concerning the subject matter set out herein.

20.2. If any provision of this Agreement violates any provision of any law, regulation or decree, or becomes invalid or unenforceable as a result of a decision or order of a court having jurisdiction in this matter, that provision shall then be deemed not written without affecting the validity of the other provisions provided for herein.

## **21. GOVERNING LAW**

21.1. This Agreement is governed by the laws of the province of Ontario and applicable federal statutes.

## **22. EFFECTIVE DATE/SIGNATURES**



22.1. This Agreement becomes effective on the date of the last signature.

IN WITNESS WHEREOF THE PARTIES HAVE SIGNED THIS AGREEMENT IN DUPLICATE ON THE DATE INDICATED NEXT TO THEIR RESPECTIVE SIGNATURES.

**For the City of XXXXXXXXXXXXXXX**

\_\_\_\_\_  
SIGNATORY

\_\_\_\_\_  
DATE

\_\_\_\_\_  
LOCATION

**FOR HIS MAJESTY THE KING IN RIGHT OF CANADA:**

\_\_\_\_\_  
Director General  
International Specialized Services (ISS)  
Royal Canadian Mounted Police

\_\_\_\_\_  
DATE

\_\_\_\_\_  
LOCATION



# NIAGARA REGIONAL POLICE SERVICE

## Police Service Board Report

PUBLIC AGENDA

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**Subject:** Motorola Command Central Aware Invoice Payment  
**Report To:** Chair and Members, Niagara Police Service Board  
**Report Date:** 2024-06-05

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### Recommendation(s)

**That the Niagara Police Service Board (Board) approve the contract award for renewal of the Service's Command Central Aware (CCA) system's annual maintenance and support services to Motorola Solutions Canada Inc. (Motorola) in the amount of \$236,171.13, including HST.**

### Key Facts

- CCA is a software application used in the Real-Time Operations Centre (RTOC). The application ties together the Service's Computer Aided Dispatch (CAD), Video and Mapping applications.
- The contract awarded to Motorola for \$236,171.13 including HST (Appendix 1 - \$181,670.10 and Appendix 2 - \$54,501.03), covers the period of September 2020 to December 31, 2024.
- The annual maintenance and support costs for the RTOC is budgeted within the Technology Services operating budget; any costs associated with prior periods has been fully accrued.

### Financial Considerations

As per By-Law 412-2024 Financial Reporting, Control and Procurement of Goods and Services in the Niagara Regional Police Service (NRPS), the Board is required to approve all contracts valued over \$150,000.00 resulting from a sole source/direct negotiation with the supplier.

This contract for maintenance support is negotiated directly with the software provider selected as the vendor of choice; annual maintenance support agreements are typically provided by the software vendor or in some cases by an authorized software channel provider.

This contract covers the period of September 2020 to December 31 2024. Appendix 1 and Appendix 2 includes the invoices for this time period.

The yearly CCA Premium maintenance and support costs of \$49,080.00, including HST (net of rebates) is budgeted within the Technology Services operating budget; any costs associated with prior periods has been fully accrued.

### **Analysis**

Through application interfaces, CCA is integrated with various officer and public safety systems, such as the P25 Radio system, CAD, Vehicle GPS, and Closed-circuit Television. The Automatic License Plate Reader application is another integration under consideration.

The Motorola VESTA 911 Emergency Call Handling Solution will be an integral part of Motorola's end-to-end Public Safety Software Enterprise, driving the integration of a complete Command Central suite. The Command Central suite allows Public Safety Agencies to answer thousands of emergency calls, text messages, and processing videos that will eliminate silos for evidence and records, while dispatching first responders in the community.

### **Alternatives Reviewed**

Not applicable.

### **Relationship to Police Service/Board Strategic Priorities**

To support the provisions of the 2022-2025 Strategic Plan with expanding RTOC usage. The NRPS is dedicated to improving the emergency services it provides its public safety partners, community, and citizens and looks for opportunities to enhance the offering and delivery of those services, while at the same time improving the effectiveness and efficiency of its workforce.

### **Relevant Policy Considerations**

By-Law 412-2024 Financial Reporting, Control and Procurement of Goods and Services.

### **Other Pertinent Reports**

Not applicable.

*This report was prepared by Timothy Roome, Public Safety Radio System Manager in consultation with Laura Rullo, Finance Manager, and Courtney Woods, Financial Planning Coordinator, and reviewed by Akram Askoul, Director, Technology Services. Recommended by Luigi Greco, Deputy Chief, Support Services.*



---

**Submitted by:**

Bill Fordy, O.O.M. #9615  
Chief of Police

**Appendices**

Appendix 1 – Motorola Invoice for \$181,670.10 CAD

Appendix 2 – Motorola Invoice for \$54,501.03 CAD



**Motorola Solutions Canada Inc.**  
3277 Langstaff Rd  
Concord ON L4K 5P8  
Canada  
HST: 12199 6425 RT0002

<b>INVOICE</b>			
<b>Transaction Number</b> 1025008003	<b>Transaction Date</b> 26-APR-2024	<b>Transaction total amount</b> <b>181,670.10 CAD</b>	
<b>P.O. Number</b> 0000097203	<b>P.O. Date</b> 15-OCT-2021	<b>Customer Account No</b> 1036475574	
<b>Payment Terms</b> Net Due in 30 Days			<b>Payment Due Date</b> 26-MAY-2024

Visit our website at [www.motorolasolutions.com](http://www.motorolasolutions.com)

**Bill To Address**

THE REGIONAL MUNICIPALITY OF NIAGARA  
ATTN: Accounts Payable  
1815 SIR ISAAC BROCK WAY  
PO BOX 1042  
THOROLD ON L2V 4T7  
Canada

**Ship To Address**

NIAGARA REGIONAL POLICE  
5700 VALLEY WAY  
SERVICE HQ & #2 DISTRICT  
NIAGARA FALLS ON L2E 1X8  
Canada

**IMPORTANT INFORMATION**

Sales Order(s): 3100157968

**For all invoice payment inquiries contact**  
AccountsReceivable@motorolasolutions.com  
Telephone: 800-247-2346  
Fax: +1(631)883-4238

**SPECIAL INSTRUCTIONS / COMMENTS**

Line Item #	Item Number	Description	Qty.	Unit Price (CAD)	Amount (CAD)
1		Command Central Aware Premium - Sept 2020 – Dec 2020	1	16,077.00	16,077.00
2		Command Central Aware Premium - Year 2021	1	48,231.00	48,231.00
3		Command Central Aware Premium - Year 2022	1	48,231.00	48,231.00
4		Command Central Aware Premium - Year 2023	1	48,231.00	48,231.00

Please detach here and return the bottom portion with your payment

**Payment Coupon**

<b>Transaction Number</b> 1025008003	<b>Customer Account No</b> 1036475574	<b>Payment Due Date</b> 26-MAY-2024	<b>Transaction Total</b> <b>181,670.10 CAD</b>	<b>Amount Paid</b>
---	--	--	---	--------------------

Please put your Invoice Number and your Customer Account Number on your payment for prompt processing.

THE REGIONAL MUNICIPALITY OF NIAGARA  
ATTN: Accounts Payable  
1815 SIR ISAAC BROCK WAY  
PO BOX 1042  
THOROLD ON L2V 4T7  
Canada

**Wire Transfer Details**

Bank of Montreal, Toronto  
ABA: 026005092  
SWIFT: BOFMCAM2  
Bank Account No: 00021438802

**Send Payments To:**

Motorola Solutions Canada Inc.  
P.O. Box T57516C, STN A  
Toronto ON M5W 5M5  
Canada

Please provide your remittance details to:  
[Canada.remittance@motorolasolutions.com](mailto:Canada.remittance@motorolasolutions.com)



**Motorola Solutions Canada Inc.**  
 3277 Langstaff Rd  
 Concord ON L4K 5P8  
 Canada  
**HST: 12199 6425 RT0002**

<b>INVOICE</b>			
<b>Transaction Number</b> 1025008003	<b>Transaction Date</b> 26-APR-2024	<b>Transaction total amount</b> <b>181,670.10 CAD</b>	
<b>P.O. Number</b> 0000097203		<b>P.O. Date</b> 15-OCT-2021	<b>Customer Account No</b> 1036475574
<b>Payment Terms</b> Net Due in 30 Days			<b>Payment Due Date</b> 26-MAY-2024

Visit our website at [www.motorolasolutions.com](http://www.motorolasolutions.com)

<b>CAD Subtotal</b>	<b>160,770.00</b>
<b>CAD Total HST 13.00%</b>	<b>20,900.10</b>
<b>CAD Total</b>	<b>181,670.10</b>
<b>CAD Amount Due</b>	<b>181,670.10</b>



**Motorola Solutions Canada Inc.**  
3277 Langstaff Rd  
Concord ON L4K 5P8  
Canada  
HST: 12199 6425 RT0002

<b>INVOICE</b>			
<b>Transaction Number</b> 1025008004	<b>Transaction Date</b> 26-APR-2024	<b>Transaction total amount</b> <b>54,501.03 CAD</b>	
<b>P.O. Number</b> 0000097203	<b>P.O. Date</b> 15-OCT-2021	<b>Customer Account No</b> 1036475574	
<b>Payment Terms</b> Net Due in 30 Days			<b>Payment Due Date</b> 26-MAY-2024

Visit our website at [www.motorolasolutions.com](http://www.motorolasolutions.com)

**Bill To Address**

THE REGIONAL MUNICIPALITY OF NIAGARA  
ATTN: Accounts Payable  
1815 SIR ISAAC BROCK WAY  
PO BOX 1042  
THOROLD ON L2V 4T7  
Canada

**Ship To Address**

NIAGARA REGIONAL POLICE  
5700 VALLEY WAY  
SERVICE HQ & #2 DISTRICT  
NIAGARA FALLS ON L2E 1X8  
Canada

**IMPORTANT INFORMATION**

Sales Order(s): 3100157968

**For all invoice payment inquiries contact**  
AccountsReceivable@motorolasolutions.com  
Telephone: 800-247-2346  
Fax: +1(631)883-4238

**SPECIAL INSTRUCTIONS / COMMENTS**

Line Item #	Item Number	Description	Qty.	Unit Price (CAD)	Amount (CAD)
1		Command Central Aware Premium - Year 2024	1	48,231.00	48,231.00
				<b>CAD Subtotal</b>	<b>48,231.00</b>
				<b>CAD Total HST 13.00%</b>	<b>6,270.03</b>
				<b>CAD Total</b>	<b>54,501.03</b>
				<b>CAD Amount Due</b>	<b>54,501.03</b>

Please detach here and return the bottom portion with your payment

**Payment Coupon**

<b>Transaction Number</b> 1025008004	<b>Customer Account No</b> 1036475574	<b>Payment Due Date</b> 26-MAY-2024	<b>Transaction Total</b> <b>54,501.03 CAD</b>	<b>Amount Paid</b>
---	--	--	--	--------------------

Please put your Invoice Number and your Customer Account Number on your payment for prompt processing.

THE REGIONAL MUNICIPALITY OF NIAGARA  
ATTN: Accounts Payable  
1815 SIR ISAAC BROCK WAY  
PO BOX 1042  
THOROLD ON L2V 4T7  
Canada

**Wire Transfer Details**

Bank of Montreal, Toronto  
ABA: 026005092  
SWIFT: BOFMCAM2  
Bank Account No: 00021438802

**Send Payments To:**

Motorola Solutions Canada Inc.  
P.O. Box T57516C, STN A  
Toronto ON M5W 5M5  
Canada

Please provide your remittance details to:  
[Canada.remittance@motorolasolutions.com](mailto:Canada.remittance@motorolasolutions.com)





# NIAGARA REGIONAL POLICE SERVICE

## Police Service Board Report

PUBLIC AGENDA

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**Subject:** Award of Formal Procurement T29-2024 Specialty Equipment for Service Vehicles

**Report To:** Chair and Members, Niagara Police Service Board

**Report Date:** 2024-05-17

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### Recommendation(s)

**That the Niagara Police Service Board (Board) award the contract to purchase specialty equipment installed in Niagara Regional Police Service (Service) vehicles for a maximum of \$400,000.00 CAD, including HST, to Lightning Equipment Sales Inc. under the formal procurement bid contract T29-2024.**

### Key Facts

- The purpose of this report is to seek Board approval to award the specialty equipment installed in Service vehicles to Lightning Equipment Sales Inc. the successful vendor of the T29-2024 bid contract.
- Police Service vehicles require a range of specialty equipment to complete the build of the vehicle once it has been received from the manufacturer. Examples of the equipment would be light bars, prisoner barriers, and control boxes.
- A formal procurement was tendered through the Regional Municipality of Niagara for a contract term of 18 months with a 1 year optional add-on. There were 2 bidders: MJS Automotive and Lightning Equipment Sales Inc., which met the bid specifications with the lowest bid being that of Lightning Equipment Sales Inc.
- As per Board By-Law 412-2024 Financial Reporting, Control and Procurement of Goods and Services in the Niagara Regional Police Service, this tender is valued greater than \$250,000.00 CAD and therefore the bid award and execution of the purchase order requires Board approval.

### Financial Considerations

As per Board By-Law 412-2024, any contractual agreements awarded through a formal procurement bid process with a contract value greater than \$250,000.00 CAD requires Board approval.

Subject to Board approval, the Service will award the purchase of specialty equipment installed in Service vehicles to Lightning Equipment Sales Inc. to a maximum of

\$400,000.00 CAD, including HST, which will be charged against the 2024 Vehicle Replacement Capital Project (#20001977).

The Board approved \$1,597,300.00 CAD Vehicle Replacement Capital Project (#20001977) during the 2024 Capital Budget.

## **Analysis**

Written procedures regarding procurement for the Service are provided by Board By-Law 412-2024.

Police Service vehicles require a range of specialty equipment to complete the build of the vehicle once it has been received from the manufacturer. Examples of the equipment would be light bars, prisoner barriers, and control boxes. Historically the Service has solely sourced this purchase year over year with an average spending of \$250,000.00 CAD per year.

Upon review of the market and the introduction of more vendors, the decision was made that a sole source was no longer justifiable and therefore a formal procurement was tendered through the Niagara Region. There were two formal bids that met specification with the lowest bid being that of Lightning Equipment Sales Inc.

- The contract term for the award is 18 months with a 1 year optional add-on.
- There were 2 formal bids for this procurement: MJS Automotive and Lightning Equipment Sales Inc.
- The scoring parameters for this procurement were based on the lowest price.
- Lightning Equipment Sales Inc. submitted the lowest overall pricing.
- The procurement value is for \$400,000.00 CAD over 18 months, there is no obligation on the part of the Service.

## **Alternatives Reviewed**

All formal bids for this procurement were reviewed and a recommendation was provided to the Service by the Niagara Region procurement team.

## **Relationship to Police Service/Board Strategic Priorities**

The Service is compliant with the requirements as set out in Board By-Law 412- 2024, a By-Law to Regulate Financial Reporting, Control and Procurement of Goods and Services in the Niagara Regional Police Service.

## **Relevant Policy Considerations**

Board By-Law No. 412-2024 a By-Law to Regulate Financial Reporting, Control and Procurement of Goods and Services in the Niagara Regional Police Service.

## Other Pertinent Reports

Not applicable.

*This report was prepared by Stephen Harman, Materials Manager, Fleet Services; in consultation with Laura Rullo, Manager, Finance Unit. Recommended by Luigi Greco, Deputy Chief, Support Services.*



---

### Submitted by:

Bill Fordy, O.O.M. #9615  
Chief of Police

## Appendices

Not applicable.



# NIAGARA REGIONAL POLICE SERVICE

## Police Service Board Report

PUBLIC AGENDA

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**Subject:** 2024 Operating Budget Amendment – Training Unit  
**Report To:** Chair and Members, Niagara Police Service Board  
**Report Date:** 2024-06-05

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### Recommendation(s)

That the Niagara Police Service Board (Board):

- 1) Approve a 2024 operating budget amendment in the amount of \$385,000.00, funded by a transfer from the Police Contingency Reserve Fund, to fund one-time expenditures related to the implementation of the Community Safety and Policing Act, 2019 (CSPA); and
- 2) Submit this report to Regional Council (Council) for approval of the budget amendment funded by the Police Contingency Reserve Fund.

### Key Facts

- The purpose of this report is to seek the Board's approval for a budget amendment to the 2024 Operating Budget in the amount of \$385,000.00 required to facilitate the training requirements under the CSPA.
- In September 2023, the Board received a report outlining the expected impact of the CSPA on the Training Unit, which identified that the Unit would be required to increase the current staffing by 50-100% to accommodate the proposed changes under the Act.
- Included in the 2024 Operating Budget was a program change for 1 constable position in the Training Unit to assist with planning and preparing for the CSPA training requirements.
- In February 2024, the Board and Council approved a transfer of \$1,909,651.54 to the Police Contingency Reserve Fund to fund one-time 2024 expenditures related to the implementation of the CSPA.
- With the CSPA in effect as of April 1, 2024, the Niagara Regional Police Service (Service) has now determined the training requirements for the remainder of 2024 and is proposing a temporary increase of 6 positions within the Training Unit from August to December 2024, including 1 sergeant and 5 constables, with permanent staffing increases to be requested in the 2025 Operating Budget submission.

## **Financial Considerations**

As per By-Law No. 2017-63 a By-Law to Define Budget Control for the Regional Municipality of Niagara, “Budget Amendment” means a change to the Operating or Capital Budget that results in an increase to expenses funded by Reserves. Budget amendments require Council’s approval and require notice to be provided in accordance with Niagara Region’s Public Notice Policy. Service staff will work with Region staff to ensure the 10-day public notice requirement is met.

The Service is proposing an increase of 1 sergeant and 5 constables to the Training Unit on a temporary basis from August to December 2024 at a cost of \$385,000.00. This temporary increase in staffing will be funded by a transfer from the Police Contingency Reserve Fund. The Service transferred \$1,909,651.54 from the 2023 Operating Budget Surplus into the Police Contingency Reserve Fund to fund the one-time expenditures related to the implementation of the CSPA. Included in this amount was a provision for Training Unit additional staff at a cost of \$450,624.00. The decrease in cost from the original estimate is a result of the delay in start date for these temporary positions to August.

It is important to note that the Service expects to incur additional one-time costs related to the implementation of the CSPA during the remainder of 2024 and into the 2025 budget year. These include expenditures for semi-automatic C8 rifles, rifle mounts for Service vehicles, C8 ammunition for initial training, range facility rentals, replacement pay for extended training dates, and training course registration fees. The Service will be tracking these expenditures throughout 2024, and a transfer from the Police Contingency Reserve Fund will be requested at year-end to offset the full cost. Anticipated one-time 2025 expenditures will be included in the 2025 Operating Budget Request with an offsetting transfer from reserves to fund the expenditures. As the full impact on 2024 is not yet known due to the uncertain order and delivery lead times for equipment purchases as well as uncertain capacity and cost of the newly developed training courses, only the known cost has been included in the proposed budget amendment at this time.

## **Analysis**

The CSPA came into effect on April 1<sup>st</sup>, 2024, and resulted in several major changes to training requirements under O. Reg 87/24 – Training. Some of these changes include C8 Patrol Carbine Training for every police officer who performs community patrol functions and who may be required to respond to an incident involving an active attacker, Mental Health Crisis Response (MHCR) Education and Applied Training, Immediate Rapid Deployment (IRD) Basic and IRD refresher training for every police officer who performs community patrol functions and who may be required to respond to an incident involving an active attacker, as well as two levels of Incident Command training courses for patrol supervisors.

Additionally, there have been added pressures beginning in 2024 of facilitating a fourth Basic Constable Training (BCT) intake at the Ontario Police College (OPC). This means that under the current scheme, the Training Unit conducts four intakes per year, each starting with two weeks pre-OPC program, three weeks OPC online while at the Training Unit, and seven weeks post-OPC. The training for each intake while at the Training Unit overlaps, totalling 48 weeks of concurrent training requiring additional staffing. The one full-time position added in 2024 has provided some relief to account for this additional BCT intake, but more staffing is required to support the significant additional training requirements brought in by the CSPA.

To fulfill these training requirements for all officers in the required time, the Training Unit needs adequate staffing in place to complete OPC approved “Train-the-Trainer” courses for MHCR, IRD, Incident Command, and C8 Carbine, and then to deliver the expanded training curriculum to all sworn members of the Service during In-Service Training (IST). The IST delivery model must change to accommodate these new legislated requirements, from one two-day session during the training year from September to May, to at least two two-day sessions – one from September to January and the second one from February to June. Further, C8 training for Frontline Patrol Officers will be held in addition to IST training and requires the rental of an outdoor range staffed by a sufficient number of instructors to ensure a safe training environment.

This model of training delivery will double the class sizes requiring additional instructors, and it will have an impact on the ability of the Service to deploy officers to Frontline Patrol, incurring replacement costs while the officers attend training. As the Training Unit is already operating at full capacity, it has been determined that 5 additional constables and 1 sergeant will be required starting in August 2024 to meet the training requirements imposed by the CSPA and to continue all existing required training. The addition of 5 constables will increase the span of control to 16 members, requiring the Service to add a position of a sergeant who will be responsible for ensuring that use of force and firearms training is delivered safely between the facilities at the Training Unit indoor range, and the outdoor rifle range, as well as other facilities utilized to conduct IRD training.

To begin the training transition process, a Use of Force Trainer Course will be scheduled with the OPC to train the new members, who will then be able to support the existing instructors for the start of annual IST in September 2024. Additionally, the full-time instructors will be required to attend certification training in the Fall of 2024 on MHCR Train-the-Trainer and IRD Train-the-Trainer, as well as begin the first round of initial C8 training, therefore the temporary trainers will provide coverage to facilitate these training sessions. Once the existing instructors are certified to facilitate the new required training, the second session of IST beginning in February 2025, will incorporate this new required training into the curriculum. The additional staffing in the Training Unit of 5 constables and 1 sergeant will be required on an ongoing basis and will be addressed through the submission of a 2025 Operating Budget request.

## **Alternatives Reviewed**

The alternatives available are to not approve the temporary positions and delay the expansion to the 2025 Operating Budget Request with a January 2025 start date or reduce the number of temporary positions approved. These alternatives are not recommended, as the Service will not have the staffing capacity required to complete all 2024 training requirements, will risk not being compliant with the mandated training timelines outlined in the CSPA, and will have to rely on overtime due to workload demands, which exceed the capacity of the existing full-time trainers.

## **Relationship to Police Service/Board Strategic Priorities**

The Service is committed to providing effective and efficient policing services to the citizens and visitors of the Niagara Region. Our business practices are guided by legislation including the new requirements mandated under the CSPA, as well as Board By-Laws. This proposal satisfies the legislated training requirements, while also supporting the Service's Public Safety goals identified in the 2022-2025 Strategic Plan.

## **Relevant Policy Considerations**

Community Safety and Policing Act, 2019  
By-Law 2017-63 a By-Law to Define Budget Control for the Regional Municipality of Niagara

## **Other Pertinent Reports**

- 9.3 - 2023.09.28 Feedback on Community Safety and Policing Act Proposed Regulator Requirements Regarding Training
- 6.1 - 2024.02.08 Financial Variance Overview for the Year Ending December 31, 2023

*This report was prepared by Courtney Woods, Financial Planning Coordinator, Finance Unit, in consultation with Laura Rullo, Finance Manager, Finance Unit and Paul Koscinski, Inspector, Labour Relations & Career Development. Recommended by Luigi Greco, Deputy Chief, Support Services.*



---

### **Submitted by:**

Bill Fordy, O.O.M. #9615  
Chief of Police





# NIAGARA REGIONAL POLICE SERVICE

## Police Service Board Report

PUBLIC AGENDA

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**Subject:** Special Fund Request – Canada Beyond the Blue Annual Gala  
**Report To:** Chair and Members, Niagara Police Service Board  
**Report Date:** 2024-05-16

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### Recommendation

**That the Niagara Police Service Board authorizes a Special Fund donation of \$1,500.00 for the purchase of a Police Table at the Beyond the Blue Champions of Change 2024 Awards Gala.**

### Key Facts

- The purpose of this report is to seek the Board's approval for a \$1,500.00 Special Fund donation for the purchase of a Police Table at the Beyond the Blue Champions of Change 2024 Awards Gala on Thursday, September 5<sup>th</sup>, 2024, at the Palais Royale Ballroom, 1601 Lakeshore Boulevard West, Toronto.
- The Niagara Regional Police Service participated in the inaugural Champions of Change Gala held in 2022 and the second annual in 2023. This year's event will be the third annual gala.
- The theme of these Champions of Change Galas is to pay respects to those in our profession who have lost their lives to suicide, and to recognize those who are striving to reduce the stigma around mental health issues while championing mental health and wellness initiatives.

### Financial Considerations

The Board has a discretionary pool of funds, which it uses for grants and donations. Disbursements from the fund are in accordance with guidelines provided in the Community Safety and Policing Act, and with Board By-Law 403-2024, Administration, Limitations and Guidelines of the Special Fund. Section 258(2) of the Community Safety and Policing Act establishes that the Niagara Police Service Board has the sole authority for spending the proceeds from the sale of property which lawfully comes into the possession of the Police Service. The Act stipulates that "The chief of police of a police service maintained by a police service board may cause the property to be sold, and the police service board may use the proceeds for any purpose that it considers in the public interest, including a charitable donation".

The request for \$1,500.00 will cover the cost of a Police table at the gala. This request falls within the guidelines of the Police Service Board By-Law 403-2024, Administration, Limitations and Guidelines of the Special Fund. If this request is approved by the Board, the cheque can be made payable to the Niagara Regional Police Service in care Inspector Nilan Davé.

## **Analysis**

Canada Beyond the Blue (BTB) strives to bring awareness to the struggles that are faced by our members and their families. So many of our police service members suffer in silence, isolated from the world, feeling helpless, and their families suffer with them. As a national organization, Canada Beyond the Blue and its chapters, have the opportunity to make a difference for Canadian police families across our country and continue to honour the mission of strengthening and supporting police families.

In 2020, Niagara Beyond the Blue was created by Ms. Anna Talving, the spouse of one of our members. Ms. Talving has worked diligently to establish services and local resources to support police officers and their families within the Region of Niagara.

The BTB Champions of Change Awards Gala is held to acknowledge and celebrate police service members and community partners who are championing the advancement of mental health and well-being initiatives within their respective Police Service. The Gala recognizes those whose perseverance and advocacy embolden the advancement of initiatives that directly support ending the stigma around mental health issues in their workplace.

In addition to supporting the event financially, the purchase of a table at this event will allow the members and senior staff attending to represent the Niagara Regional Police Service, and strengthen the relationship with Canada Beyond the Blue, and Niagara Beyond the Blue.

## **Alternatives Reviewed**

To not support this request

## **Relationship to Police Service/Board Strategic Priorities**

Sponsoring and participating in this event directly aligns with the 2022-2025 Strategic Plan - Goal 4: Member Wellness and Resiliency – Objective 1.0 Promote a culture of resiliency, characterized by anti-stigma and mental health literacy. This also promotes and encourages healthy lifestyles and the physical well-being of our members. It is also relates to the 2022-2025 Strategic Plan Goal 2: Community Engagement and Collaboration - Objective 1.0 To strengthen relationships and build trust with our community by giving members of the Niagara Regional Police Service the opportunity to

participate in events that enhance the image of the Service and its members in our community and with our partners.

### **Relevant Policy Considerations**

By-Law 403-2024, Administration, Limitations and Guidelines of the Special Fund

Not applicable.

*This report was prepared by Mike Delano, Sergeant Member Support reviewed by Nilan Davé, Inspector, Office of the Chief, and reviewed by Bill Fordy, Chief of Police.*



---

**Submitted by:**  
Bill Fordy O.O.M. #9615  
Chief of Police

### **Appendices**

Not applicable



# NIAGARA REGIONAL POLICE SERVICE

## Police Service Board Report

PUBLIC AGENDA

---

**Subject:** Special Fund Request – 2024 Ride to Remember  
**Report To:** Chair and Members, Niagara Police Service Board  
**Report Date:** 2024-04-24

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### Recommendation(s)

**That the Niagara Police Service Board (Board) authorize a Special Fund donation of \$6,000.00 to assist in costs associated with participation by Niagara Regional Police Service (NRPS) members in the 2024 Canadian Police Memorial Ride to Remember (R2R) to the National Police and Peace Officers' Memorial in Ottawa.**

### Key Facts

- The purpose of this report is to seek the Board's approval for a \$6,000.00 Special Fund Donation to support costs incurred by members as they represent the NRPS during this year's memorial tour ride from the Ontario Police College (OPC) on Wednesday, September 25th and finishing on Parliament Hill on Saturday, September 28th, 2024.
- The goal of the ride is to pay homage towards officers that lost their lives in the line of duty and to provide visible support those officers' families, friends, and colleagues. The event also raises funds for various police related and community organizations.
- This year's ride will raise money for the National Police and Peace Officers' Memorial Fund, the Ontario Police Officers' Memorial Fund, the OPC Path of Honour, and the Camp FACES charity. 100% of these funds are used to maintain memorials, assist with the cost of the memorial services, and provide programming and support for the families of our fallen brothers and sisters.
- Additionally, 10 new bicycles and helmets will be donated to deserving youth in need in various communities along the ride route.
- This year, 10 members of the Service have committed to undertake the challenge of riding the approximate 750km from the Ontario Police College to Ottawa to represent the Service during this event.

### Financial Considerations

The Board has a discretionary pool of funds, which it uses for grants and donations. Disbursements from the fund are in accordance with guidelines provided in the Community Safety and Policing Act (CSPA), and also with Board By-Law 403-2024

Administration, Limitations and Guidelines of the Special Fund. Section 258(2) of the CSPA establishes that the Board has the sole authority for spending the proceeds from the sale of property, which lawfully comes into the possession of the police service. The Act stipulates that "the Chief of Police may cause the property to be sold, and the Board may use the proceeds for any purpose that it considers in the public interest, including charitable donations." These funds do not form part of the police operating budget and are separate from the Regional tax base.

If the request is approved by the Board, the cheque can be made payable to Detective Sergeant, Jason Myers, the Niagara Cycling Team/R2R Team Captain.

## **Analysis**

The ride, now known as the Ride to Remember (R2R), was an event started by members of the NRPS in the year 2000. From 2000 until 2009, only members of the NRPS participated in the ride which then started in Niagara Falls and ended in Ottawa. Rider participation numbers ranged from as little as 3 riders, up to 10 riders.

In 2010, Niagara members solicited participants from other Services including the Toronto, Hamilton and Peel Police Services. At present, 13 various Police Services participate in the ride, with a total of 200 riders.

This community engagement event, R2R, has been well received in previous years. In addition to bringing positive attention and awareness to peace officer line-of-duty deaths, money has been raised for the National and Provincial Police Memorials, the OPC Path of Honour, and the Camp FACES charity.

During this four-day ride to Ottawa, participants from police services from across the country unite as a team to reflect on the memories of friends and colleagues who made the ultimate sacrifice. The official send-off takes place from the OPC in Aylmer before dignitaries from participating police services and the current recruit class. Upon completion of the fourth leg of the ride, riders are permitted to ride onto Parliament Hill where a closing ceremony takes place. During this ceremony, family members of fallen officers are presented with tributary plaques.

This ride covers a significant distance (750 km over 4 days) and requires extensive training and preparation to complete. Participants train on average 3 times week and cover distances of 40-100 km during each training ride.

Each member will be responsible for individual and combined team expenses. The team will be supported by 2 auxiliary members who are donating their time to help during the event. The team has historically, covered their associated costs. It is estimated that each team member will incur costs of approximately \$1,100.00 to participate in the ride, not including individual mechanical and equipment expenses.

For the 2023 R2R, the Board graciously donated \$600.00 per rider participating in this event. It is respectfully requested that a similar donation per rider be approved for this year's event for a total of \$6000.00.

### **Alternatives Reviewed**

To support the request with an alternative donation total.

### **Relationship to Police Service/Board Strategic Priorities**

This is a community engagement event that allows members of the NRPS the opportunity to participate in public events that enhance the image of the Service and its members in our community. This event also aligns with the community engagement goals and objectives of the Service's 2022-2025 Strategic Plan and builds public trust with our community.

### **Relevant Policy Considerations**

By-Law 403-2024 – Administration, Limitations, and Guidelines of the Special Fund.

### **Other Pertinent Reports**

Not applicable

*This report was prepared by Staff Sergeant Brett Atamanyk, District Operations, in consultation with and reviewed by Todd Waselovich, Deputy Chief, Operational Services.*



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#### **Submitted by:**

Bill Fordy, O.O.M. #9615  
Chief of Police

### **Appendices**

Not applicable



# NIAGARA REGIONAL POLICE SERVICE

## Police Service Board Report

PUBLIC AGENDA

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**Subject:** Special Fund Request - 2024 National Peace Officers' Memorial Run

**Report To:** Chair and Members, Niagara Police Service Board

**Report Date:** 2024-06-04

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### Recommendation(s)

**That the Niagara Police Service Board (Board) approve a donation of \$2,000.00 from the Special Fund to help offset the expenses incurred for registration and accommodations by members of the Niagara Regional Police Service (NRPS) for participation in the 2024 National Peace Officers Memorial Run - Run to Remember taking place September 26 - 28, 2024.**

### Key Facts

- The 'Run to Remember' is a 460 kilometer relay that makes its way through many communities between the start at the Ontario Police Memorial site in Toronto to the end at the National Memorial on Parliament Hill in Ottawa.
- The run raises awareness about the Memorial Service and gives peace officers and citizens along the route the opportunity to participate in some small way if they are unable to attend the actual Memorial.
- The run also assists with trust funds established for the families of fallen officers and provides donations to assist with construction of future Memorials, to assist with the annual Memorial Service, and to assist other Provincial Memorial Services.

### Financial Considerations

The Board has a discretionary pool of funds, which it uses for grants and donations. Disbursements from the fund are in accordance with guidelines provided in the Community Safety and Policing Act (CSPA), and also with Board By-Law 403-2024 Administration, Limitations and Guidelines of the Special Fund. Section 258(2) of the CSPA establishes that the Board has the sole authority for spending the proceeds from the sale of property, which lawfully comes into the possession of the police service. The Act stipulates that "the Chief of Police may cause the property to be sold, and the Board may use the proceeds for any purpose that it considers in the public interest, including charitable donations." These funds do not form part of the police operating budget and are separate from the Regional tax base.



Participation in an event of this magnitude does not come without hard work, self-sacrifice, and monetary expense. The participants have sacrificed time to train and have taken time off to participate using their annual leave if scheduled to work. The participants will be required to pay a \$200.00 registration fee and will incur expenses for travel and 2 nights' hotel accommodations in Cobourg and Brockville. Registration for the event will cost the NRPS team a total of \$1,600.00, plus food and hotel accommodations.

If this request is approved by the Board, the cheque can be made payable to NRPS Team Captain, Charlene Davero.

## **Analysis**

In addition to raising awareness of the Memorial Service in Ottawa, the run's other objective is to raise funds for the following:

- Trust funds established for the family of officers who have lost their lives in the line of duty;
- Donations toward the construction of any Memorial being built in memory of fallen peace officers;
- Donations to the Canadian Police and Peace Officers' Memorial to assist with the funding of the annual Memorial Service; and
- Donations to help fund any Provincial Memorial Service established to recognize fallen peace officers in their Province.

The members of this year's team are:

- PC Tim London
- PC Ashley Del Duca
- PC Crystal Wakulich
- DC Charlene Davero
- DC David Gittings
- PC Candace Wilson
- DC Vusumuzi Nyathi
- PC Jonathan Shane

## **Alternatives Reviewed**

To not support this request.

## **Relationship to Police Service/Board Strategic Priorities**

The members of this year's team are excited to represent the NRPS and make a positive impression on not only other police services; but the citizens who attend to support the runners along the run route. It is an excellent opportunity to present the NRPS in a positive and professional manner.

Support will allow the NRPS to continue our ongoing tradition of civic support and relations between all law enforcement agencies in the Province of Ontario and increase awareness of policing and the dangers it presents in a positive manner to the citizens of Ontario.

### **Relevant Policy Considerations**

By-Law 403-2024 – Administration, Limitations and Guidelines of the Special Fund

### **Other Pertinent Reports**

Not applicable.

*This report was prepared by Charlene Davero, Detective Constable, Sexual Assault Unit, reviewed by Jason Myers, Acting Staff Sergeant, Special Victims Unit, Jesse Miller, Acting Inspector, Investigative Support Services and by Steve Magistrale, Acting Superintendent, Emergency and Investigative Services. Recommended by Todd Waselovich, Deputy Chief, Operational Services.*



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### **Submitted by:**

Bill Fordy, O.O.M. #9615  
Chief of Police

### **Appendices**

Not applicable.



# NIAGARA REGIONAL POLICE SERVICE

## Police Service Board Report

PUBLIC AGENDA

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**Subject:** Special Fund Request – 2024 Regional Chair's Charity Golf Tournament

**Report To:** Chair and Members, Niagara Police Service Board

**Report Date:** 2024-06-07

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### Recommendation(s)

**That the Niagara Police Service Board authorizes a Special Fund donation of \$1,700.00 to register a foursome of golfers for the annual Regional Chair's Charity Golf Tournament.**

### Key Facts

- The purpose of this report is to seek the Board's approval for a \$1,700.00 Special Fund donation to register a foursome of golfers for the annual Regional Chair's Charity Golf Tournament.
- Monies raised from this golf tournament will go towards organizations and charities in Niagara that support our community and contribute to its well being.
- The event will be held at Legends on the Niagara golf course on Friday, August 23, 2024.

### Financial Considerations

The Board has a discretionary pool of funds, which it uses for grants and donations. Disbursements from the fund are in accordance with guidelines provided in the Community Safety and Policing Act (CSPA), and also with Board By-law 403-2024, Special Fund Administration, Limitations and Guidelines. Section 258 (2) of the CSPA establishes that the Niagara Police Service Board has the sole authority for spending the proceeds from the sale of property which lawfully comes into the possession of the police service. The Act stipulates that "the Chief of Police may cause the property to be sold, and the Board may use the proceeds for any purpose that it considers in the public interest, including charitable donations." These funds do not form part of the police operating budget and are separate from the Regional tax base. If the request is approved by the Board, the cheque can be made payable to the Service as tickets will be purchased on-line utilizing a Service issued credit card.

## **Analysis**

The 26th annual Regional Chair's Charity Golf Tournament will take place at the Legends on the Niagara golf course on Friday, Aug. 23, 2024. The Special Fund donation of \$1,700.00 will cover the cost of sponsoring a foursome of golfers at the tournament.

These funds will contribute to an annual event led by the Regional Chair over many years that supports our community.

In 2023, through the generous support of sponsors and participants, the tournament was able to contribute \$96,000 to charities that included: Hotel Dieu Shaver, Niagara Health Foundation, Kristen French Child Advocacy, Valhalla Project Niagara Valhalla Project Niagara, Niagara Children's Foundation, Big Brothers Big Sisters and the Niagara Peninsula Conservation Authority Foundation along with several other charities, making a real difference in Niagara.

Over the past 25 tournaments, \$2 million in donations has been raised for charities in Niagara.

## **Alternatives Reviewed**

To not support this request.

## **Relationship to Police Service/Board Strategic Priorities**

This is a community engagement event that allows members of the Niagara Regional Police Service the opportunity to participate in a worthwhile cause to support the Regional Chair's efforts to assist area charities and organizations and build a stronger community. This is related to the 2022-2025 Strategic Plan Goal 2: Community Engagement and Collaboration - Objective 1.0 To strengthen relationships and build trust with our community. This enhances the image of the Service and its members showing support for the betterment of the Niagara Region. It enhances our relationship with the Region in collaborating to improve our community through raising funds for organizations and charities in Niagara.

## **Relevant Policy Considerations**

Board By-law 403-2024, Special Fund Administration, Limitations and Guidelines

## **Other Pertinent Reports**

**Not applicable**

*This report was prepared by Nilan Davé, Inspector, Chief's Office and reviewed by Bill Fordy, Chief of Police.*

*Bill Fordy*

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**Submitted by:**

Bill Fordy O.O.M. #9615  
Chief of Police

**Appendices**

Not applicable



# NIAGARA REGIONAL POLICE SERVICE

## Police Service Board Report

PUBLIC AGENDA

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**Subject:** Special Fund Request – 2024 Wise Girls Tee Party Fundraiser  
**Report To:** Chair and Members, Niagara Police Service Board  
**Report Date:** 2024-06-05

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### Recommendation(s)

**That the Niagara Police Services Board authorizes a Special Fund donation of \$1,000.00 to purchase a “Red Tee” sponsorship for the Wise Girls Tee Party golf tournament.**

### Key Facts

- The purpose of this report is to seek the Board’s approval for a \$1,000.00 Special Fund donation to purchase a “Red Tee” corporate sponsorship for the Wise Girls Tee Party golf tournament to be held on Monday, August 12, 2024. The corporate sponsorship will see NRPS recognition on the Corporate Sponsor Board, program and on social media.
- Wise Girls is an active committee of the Wise Guys Charity Fund – a 100% volunteer driven organization that raises money by running numerous events throughout the year with 100% of the funds being returned to the community in Niagara.
- The Wise Guys Charity Fund provides financial support and awareness for many of the same community organizations with whom the NRPS works directly, and that the Board has supported previously.
- The Wise Girls hosted their first Tee Party charitable event in 2014, and they are proud to carry on the tradition by hosting another all-ladies event this year at the St. Catharines Golf and Country Club.

### Financial Considerations

The Board has a discretionary pool of funds, which it uses for grants and donations. Disbursements from the fund are in accordance with guidelines provided in the Community Safety and Policing Act (CSPA), and also with Board By-law 403-2024, Special Fund Administration, Limitations and Guidelines. Section 258 (2) of the CSPA establishes that the Niagara Police Service Board has the sole authority for spending the proceeds from the sale of property which lawfully comes into the possession of the police service. The Act stipulates that "the Chief of Police may cause the property to be sold, and the Board may use the proceeds for any purpose that it considers in the public

interest, including charitable donations." These funds do not form part of the police operating budget and are separate from the Regional tax base.

The request for \$1,000.00 will cover the cost to purchase a "Red Tee" sponsorship for the Wise Girls Tee Party golf tournament. This request falls within the guidelines of the Police Services Board By-Law 43-2024 – Special Fund Administration, Limitations and Guidelines.

If this request is approved by the Board, the cheque can be made payable to the Niagara Regional Police Service in care of Inspector Nilan Davé.

### **Analysis**

These funds will contribute to a worthwhile charity supporting several of our community partners. Over the past 33 years, the Wise Guys Charity Fund has raised over \$5,100,000.00 to support beneficiaries in our community including Niagara Children's Centre, Family and Children's Services (FACS), Pathstone Foundation, Kristen French Child Advocacy Centre, Socks for Change, and Habitat for Humanity to name a few.

The Wise Guys Charity Fund's mission is to raise awareness and financial support for local causes in Niagara, and to be active, responsible patrons for improving the quality of life in our community. They seek to reflect compassion and kindness while responding to the needs of others with every resource they can spare, and they ask other community-minded organizations to pitch in. The organization chooses to get directly involved by hosting charity events such as the Wise Girls Tee Party to raise funds and to campaign to raise awareness for the programs that need support.

The Wise Girls Tee Party fundraiser provides an important opportunity for the Board to support the Wise Guys Charity Fund and their efforts in our community. With this support, the charity can succeed in their efforts to raise as many funds as possible for worthy causes including those that often do not get the publicity they deserve.

### **Alternatives Reviewed**

To not support this request.



### **Relationship to Police Service/Board Strategic Priorities**

This is a community engagement event that allows the Niagara Regional Police Service an opportunity to engage in a worthwhile cause by supporting the Wise Guys Charity Fund in their efforts to address social issues in Niagara and build a stronger community. This is related to the 2022-2025 Strategic Plan Goal 2: Community Engagement and Collaboration - Objective 1.0 To strengthen relationships and build trust with our community. This enhances the image of the Service and its members showing support for the community of the Niagara Region.

### **Relevant Policy Considerations**

Board By-law 403-2024, Special Fund Administration, Limitations and Guidelines

### **Other Pertinent Reports**

**Not applicable**

*This report was prepared by Nilan Davé, Inspector, Chief's Office and reviewed by Bill Fordy, Chief of Police.*



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### **Submitted by:**

Bill Fordy O.O.M. #9615  
Chief of Police

### **Appendices**

Not applicable